Arts and Science Faculty Council

Minutes of Council

Meeting #: 23  
Date: Thursday, October 27, 2016  
Time: 4:00 p.m.  
Location: Room 5-142 (CN Theatre)  
Initial Motion #: 190

Present:
C. Monk (Chair)  R. Coulthard  E. Hackett  N. McKeown  J. Skeffington
B. Snefjella  (Secretary)  M. Das  K. Harcombe  C. Mensah  J. Soroski
B. Davies  S. Hayman  R. Mewhort  A. Spahr
O. Aaquist  J. Davis  V. Henitiuk  S. Mills  T. Stieglitz (for D. McGugan)
R. Alam  M. Davis  L. Honey  S. Moon  W. Su
L. Amundson  J. De Graaf  A. Howell  J. Norman  P. Sullivan
L. Badalova  M. Degner  Indratmo  T. Ohki  T. Swanston
C. Bailey  N. Digdon  S. Islam  A. Overend  D. Symbaluk
J. Baker  S. Digweed  L. Jeffrey  A. Penney  W. Thompson
N. Beke  J. Eberhart  E. King  M. Pollard  K. Thurairajah
T. Bereska  B. Einarsson  R. Knos  R. Powell  J. Toth
I. Bica  C. Elliott  E. Korpesho  L. Prichard  J. Withey
C. Blatz  R. Falconer  S. Krys  P. Prince  R. Wiznura
N. Boers  E. Ferede  E. Legge  C. Ruiz Serrano  G. Youzwyshyn
K. Buro  L. Flaherty  R. Lepp  B. Sander
K. Cameron  B. Franczak  J. Llano  M. Schalomon
K. Christrensen-Dalsgaard  K. Friesen  E. Lorkovic  M. Sekulic  Members of the Public
S. Copland  L. Gelmini  S. Manouchehri  M. Seredycz
K. Corrigall  S. Grewal  D. Martin  R. Shaw  K. Ristau (IAP)
M. Gelayets  H. McKenzie  K. Sinclair

Regrets
Beaclair, A  Farvolden, P  MacDonald, C  Peace, K  Stock, M
Becalska, A  Hohn, T  McFadyen, D  Rollongs-  Striener, C
Bernstein, N  Irwin, R  Olchowy-  Magnusson, S  Valdez Cardenas, L
Cartledge, S (for 1st hour)  Knos, R  Rozeboom, G  Sayed, A  Vongpaisal, T
Dawson, L  Lee, R  O’Connor, J  Schmaltz, R  Wojtowicz, R
Move into Session:  The meeting was called to order by Craig Monk at 4:00 pm

**Item I  Adoption of Agenda**

**Motion #190**  Move that the Agenda be approved.  
L. Honey/L. Krys  
Motion: carried

**Item II  Approval of Minutes of Faculty Council #22, September 21, 2016**

**Motion #191**  Move to approve the Minutes of Faculty Council #22, September 21, 2016.  
S. Islam/C. Mensah  
Motion: carried

**Item III  Items Arising from the Minutes**

- None.

**Item IV  Dean’s Report**

- Welcome to 18 sessional members of Arts and Science Council.
- A social media threat was noticed in the early hours of Tuesday, Oct. 25. Discussion at AGC showed confusion re: use of the emergency protocol: text messages are used only in the case of imminent danger. Individual instructors always have the discretion to act to ensure the safety of their classrooms, including cancelling classes.
- Most recent count of students reported to the Province found Arts and Science has 5,673 unique program students, or nearly 4,000 FLEs.
- The finalized Position Profile and Advertisement for the Presidential Search was approved by the Board of Governors and is posted. Search will ideally lead to an appointment in Winter, 2017.
- The Dean will serve as Chief Negotiator for the University in Collective Agreement negotiations with the Faculty Association.
- Recruitment has begun for five positions: Chemistry, Computer Science, Engineering, English, and Spanish. We will seek additional positions, through the budget process.
- The Province has extended the tuition freeze, but has not committed funds to replace that anticipated revenue.
- A ten-year institutional space plan is underway. A project to move the School of Business to the CFAC building could open in space in Building 5.
- The Dean’s Office has received 164 performance evaluation submissions.
- The Dean granted the one requested workload average over a three-year period, under Article 12.3.5.
- Appointment Review and Promotion Committees have begun their work, meeting to recommend external referees for our four applications for Professor. We have nine applications for Associate Professor and six applications for continuing status.
- Executive Committee, with the support of Department Chairs, continues with its review of Department Council Terms of Reference documents.
- Revised Terms of Reference for our Teaching, Research, and Faculty Development standing committee were not approved by Executive Committee because they did not reflect the full breadth of mandate. Work will continue on revisions.
Executive Committee is reviewing our voting procedures to incorporate best practices that model scholarly research. We will proceed with caution and consult with faculty members if any changes are considered.

- Indratmo will serve as Acting Chair of Computer Science for a few weeks.
- The Dean will meet with the Provost to discuss the expressions of interest to serve as Interim Chair of Physical Sciences for Winter and Spring semesters.
- Jason Steele has joined Arts and Science as Divisional Accountant, while Shawna Charles is on Family Leave.
- Fall Convocation will be held at the Winspear on Tuesday, November 15 at 10am. Please do whatever is necessary to free up your morning.
- Open House is Saturday, November 5. Thanks to colleagues who will give up part of their weekends to help promote our institution.

General discussion on emergency situation
- Student anxiety due to lack of information and updates, and vague wording. Not enough follow-up after the threat was resolved to explain what had happened.
- Email should have been sent before classes started, not once in session.
- If the emergency text service is to be used only if there’s immediate threat, how would potential but non imminent threats be communicated?
- Dean’s Office supports reasonable discretion by instructors. If you feel cancelling class is the best option given uncertainty, it would not be held against anyone.
- Arts and Science Program Services had no way to validate, confirm or deny in response to students calling and leaving messages. Many concerns students go to Program Services for info.
- Students don’t check email. Not a good way to reach them quickly.

Item V  Items for Action

a) Report from Program and Curriculum Committee

Courses from Anthropology, Economics, and Political Science

Motion #192  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to ANTH 206, ANTH 209, ANTH 246, ANTH 305, ANTH 308, ANTH 388, ANTH 390, ANTH 396, and ANTH 397.
  - Correct Effective Date on ANTH 396 MCS
  - Correct Contact Hours, and change Lab to Seminar

N. Beke/S. Islam  Motion: carried

Motion #193  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to ECON 289, ECON 299, ECON 389, and ECON 399.

N. Beke/S. Islam  Motion: carried
Motion #194  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body POLS 304.

- Q: How much will the course change year to year if students are allowed to repeat and it is the same instructor?
- A: The intention is that there will be two separate topics under this course number with discreet content and a unique title for each.

N. Beke/S. Islam  Motion: carried

Motion #195  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to POLS 499.

N. Beke/S. Islam  Motion: carried

Courses from Biological Sciences

Motion #196  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body BIOL 323 and BOTN 305.

N. Beke/K. Friesen  Motion: carried

Motion #197  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to BIOL 371, ZOOL 400 and ZOOL 401.

N. Beke/K. Friesen  Motion: carried

Courses from Computer Science

Motion #198  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to CMPT 280, CMPT 450, and CMPT 496. Add an additional Course CMPT 315.

N. Beke/Indratmo  Motion: carried

Courses from English

Motion #199  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body ENGL 377.

- Verify capitalization of “Indigenous” in MCS and correct if necessary.
- Correction to Prerequisites, add a minimum grade of C-

N. Beke/J. Skeffington  Motion: carried

Motion #200  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to LING 101.

N. Beke/J. Skeffington  Motion: carried

Courses from Humanities

Motion #201  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body FREN 370.

N. Beke/E. Lorkovic  Motion: carried
Motion #202  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to PHIL 125, PHIL 210, PHIL 220, and PHIL 325.
N. Beke/E. Lorkovic  Motion: carried

Motion #203  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body SPAN 322.
N. Beke/E. Lorkovic  Motion: carried

Motion #204  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to SPAN 216 and SPAN 230.
• Q: tight definition of grade distribution of assignments, intentionally inflexible?
• A: Spanish instructors wanted the grading to be more clear and to define what would be appropriate
N. Beke/E. Lorkovic  Motion: carried

Courses from Physical Sciences

Motion #205  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body CHEM 242, CHEM 342, and CHEM 380.
N. Beke/J. Withey  Motion: carried

Motion #206  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to CHEM 320.
• This course is cross-listed with EASC 320.
N. Beke/J. Withey  Motion: carried

Motion #207  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to EASC 209 and EASC 320.
N. Beke/J. Withey  Motion: carried

Motion #208  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body PHYS 242 and PHYS 255.
N. Beke/J. Withey  Motion: carried

Motion #209  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to PHYS 124, PHYS 126, PHYS 144, and PHYS 146.
N. Beke/J. Withey  Motion: carried

Items from Sociology

Motion #210  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body SOCI 237 and SOCI 398.
N. Beke/T. Bereska  

**Motion #211**  
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to SOCI 101, SOCI 332, SOCI 333, SOCI 490A, SOCI 490B, and SOCI 498.  

N. Beke/T. Bereska  

**Courses from the Faculty of Arts and Science**

**Motion #212**  
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body COSL 300.  

N. Beke/R. Powell  

**Motion #213**  
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body WINL 300  

N. Beke/R. Powell  

**Programs of Study**

**Motion #214:**  
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Programs of Study for the Anthropology Major and Anthropology Honours.  

N. Beke/S. Islam  

**Motion #215:**  
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Program of Study for the Business Studies Minor.  

N. Beke/R. Powell  

**Motion #216**  
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body the Program of Study for the Chemistry Major.  
- Comment: If students in the major require Biochemistry courses, may be hard to fit them due to high fill rate in Biological Sciences courses.  
- Response: we are planning to deal with this through careful enrollment management. As it stands, Biochemistry may be taken towards the major but is not required.  

N. Beke/J. Withey  

**Motion #217**  
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Programs of Study for the Political Studies Major and Political Studies Honours.  
- Q: Regarding the Political Science course updates – what is the reason for omitting material from courses?  
- A: These 200 level course are limited in content because they are intended for people outside of Arts and Science, for example, Business Majors. In the past Arts and Science students were not allowed to include them at all, now they can be used but not to fill a senior level requirement.
• Q: Why not change them to 100 level courses?
• A: the external students need them to be higher than 100 level for their program requirements.

Motion #218
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body the Programs of Study for the Planetary Physics Minor.

N. Beke/J. Withey

Motion: carried

Motion #219
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Programs of Study for the Sociology Major, the Sociology Minor, and Sociology Honours.

• Q: are the Sociologists comfortable that sociology students can get their degree without a single course outside sociology?
• A: Yes, there’s significant breadth within the discipline.

N. Beke/T. Smereka

Motion: carried

Item VI
Items for Information

a) Internationalization Plan
• The plan addresses four areas: Campus Internationalization and Global Engagement, International Student Recruitment, International Student Services, and Education Abroad and International Partnerships
• Arts and Science accounts for 22% of international students attending
• Arts and Science has less seats available to international students. It’s possible for recruitment in some disciplines but not in others. All students takes English courses through the Department of English so we support international students with that service.

b) Budget Update
• Overview by Josh Eberhart, Manager, Finance, about Departmental “3%” budget reduction modelling exercises. Significant range in how these were prepared. Increasing number in courses, cutting offerings, and limits in discretionary funding were the main contingencies identified.

c) Academic Governance Council update
• Overview by Bronwyn Snefjella, Manager, Governance. AGC received reports and work plans from several of its standing committee. These were accepted with minimal discussion. AGC Executive dissolved the AGN nominations committee and is working to streamline electoral processes for AGC and its standing committees

d) Minutes Executive Committee #13, September 1, 2016
• No discussion

Item VI
Other Business
• Question about budget exercise and new hires: If budget money were available, would new hires be across all departments?
• Answer: Yes, it would be across departments. The ratio of sessional to continuing faculty means that gains in continuing faculty are positive in all disciplines, however some Departments would not be able to accommodate another colleague at this point, and that me be a consideration.

Item VII  Adjournment
Motion #220  Move that the Faculty Council adjourn
L. Honey/L. Krys  Motion: carried

Item VIII  Question Period (not minuted)

Future meeting dates: December 6, 2016 at 4pm