Faculty Council Meeting Minutes

CENTRE FOR THE ARTS AND COMMUNICATIONS
FACULTY COUNCIL
February 6, 2013
7-142, CCC
5:30 – 7:30 p.m.

Chair: Denise Roy
Attendees: Allan Gilliland
           Rose Ginther
           Brian Gorman
           Jim Head
           Iain Macpherson
           Nichole Magneson
           Darci Mallon
           Lucille Mazo
           John Montague
           Doreen Piehl
           Bill Richards
           Peter Roccia
           Rey Rosales
           Hoyne Santa-Balazs

Ex-officio members: Tony Norrad for Mike Sekulic

Guests: Kathleen Byrne
        Alan Vladicka

Minutes: Christine Valentine

1. Approval of the agenda

   The agenda was approved.

2. Approval of November 22, 2012 minutes

   MOTION to approve the November 22, 2012 Faculty Council minutes.

   FFCFC-01-02-06-2013
   Moved by Jim Head, seconded by Rose Ginther.

   MOTION CARRIED

3. Review of Executive Committee minutes

   The January 7, 2013 Executive Committee minutes were reviewed.
   There was no discussion.

4. Chair’s update

   Denise congratulated recipients of the Long Service awards.

   Leslie Vermeer has resigned as Chair of the BCS program and Lucille Mazo will be the new Chair effective July 1, 2013 or on the completion of her PhD. Marc Brisbourne also advised Denise that he would be stepping down as Design Studies Chair. Leslie Sharpe will be his temporary replacement effective July 1, 2013, until a suitable candidate is found.

   Campus Alberta Quality Council (CAQC) has received the report on the first year of implementation of the Music and Communication degrees. No concerns were raised.

   In the next week, a notice will go out to faculty members to nominate themselves for all AGC committees. The deadline for AGC nominations is March 5, 2013. CFAC committee nominations will be open soon as well. The Executive Committee will bring forward a slate of nominees.
5. Committee reports

5.1 AGC –Jim Head

The president of AUCC will be visiting MacEwan at the end of March. Further consultations will be held to discuss MacEwan re-branding. The name change from CFAC to Faculty of Fine Arts and Communications was approved and will be effective July 1, 2013. It was also announced that the 2014 winter term will start later in January as per the approved academic schedule.

CAQG completed its site review of the nursing degree program. At the exit meeting, the Nursing program received significant accolades, being referred to as a “flagship program.”

A delegation of five students was sent to the UN conference in Galapagos and was selected as Top Delegation. The MacEwan sports teams applied for accreditation with the CIS and received positive feedback for their strong presentation. They will appear before the council in November 2013.

5.2 Curriculum Committee –Rey Rosales

The Curriculum Committee finished reviewing BCS syllabi and nearly finished all Music syllabi. Between February and Fall 2013, the committee will review another 100 courses. To date, they have had discussions on topics such as blended learning and peer-to-peer review.

5.3 Faculty Development, Research, and Sabbatical Committee –Rey Rosales

The committee is working on a new plan for the next few years to outline their strategic goals. The deadline for applications for special funding is March 1, 2013.

6. New business

6.1 Membership on Performance Review Committee

There were five members to be ratified for the Performance Review Committee and six vacancies. A call for a vote for the final member will be made once the five members are approved.

6.1.1 Election and ratification of membership

MOTION to approve Darci Mallon, Lucille Mazo, Peter Roccia, Nichole Magneson and Rose Ginther as members of the Performance Review Committee.

FFACFC-02-02-06-2013
Moved by Allan Gilliland, seconded by Bill Richards.

MOTION CARRIED

The members voted on the sixth committee vacancy from a slate of three candidates: Bill Richards, Karen Zypchyn, and Jim Head.

Bill Richards won the vote.

6.2 Enrolment trends and challenges

Alan Vladicka presented an overview of enrolment patterns and trends. Several issues were raised in the subsequent discussion including the shift away from the original corridor funding model which funds universities based on a certain level of enrolment to funding based on graduation rates, measurement of student learning, and quality of applicants and admission criteria.
6.2.1 Executive Committee

**MOTION** to approve the Executive Committee Terms of Reference.

**FFACFC-03-02-06-2013**
Moved by Darci Mallon, seconded by Bill Richards.

**MOTION CARRIED**

6.2.2 Visiting Scholar and Artist Committee

**MOTION** to approve the Visiting Scholar and Artist Committee Terms of Reference.

**FFACFC-04-02-06-2013**
Moved by Leslie Sharpe, seconded by Allan Gilliland.

**MOTION CARRIED**

6.2.3 Faculty Development, Research and Sabbatical Committee

Change ‘provide guidance to the Dean…’ to ‘provide recommendations to the Dean…’

**MOTION** to approve the Faculty Development, Research, and Sabbatical Committee Terms of Reference.

**FFACFC-05-02-06-2013**
Moved by Leslie Vermeer, seconded by Karen Zypchyn.

**MOTION CARRIED**

6.2.4 Curriculum Committee

**MOTION** to approve the Curriculum Committee Terms of Reference.

**FFACFC-06-02-06-2013**
Moved by Darci Mallon, seconded by Iain Macpherson.

**MOTION CARRIED**

6.3 Rank and Title

Denise circulated the approved university schedule for individual applications for Winter/Spring 2013. The suggested deadline for individual applications is April 2, 2013.

The first level of review for individual applications is a department/area committee. This creates a challenge for us as most of our departments are not large enough to create a committee. Denise proposed that Design, Communication and Music could form departmental committees. Area committees consisting of three continuing faculty members could be formed for the smaller programs.

These suggestions were not accepted.

It was agreed that the Executive Committee will advise on the composition of the review committee(s) once it is known who is applying.

6.4 VP External Relations

Peter Roccia volunteered to represent CFAC on this hiring committee.

7. Open discussion and items for future agendas

A suggestion was made to record votes in favour and votes against whenever decision items are raised.
The Terms of Reference for the Standards Approval Committee and Academic Title Committee will be brought forward to Faculty Council in a future meeting.

Lucille Mazo asked if there was interest in the creation of a Sustainability Committee to look at practical ways to conserve institution-wide. There was no discussion.

The marketing department will be reviewing the CFAC showcase website in the future.

8. Adjournment

The meeting adjourned at 7:30 p.m.