Faculty Council Meeting Minutes

FACULTY OF FINE ARTS AND COMMUNICATIONS
FACULTY COUNCIL
September 28, 2016
440, CFAC
5:30 – 7:30 p.m.

Chair: Denise Roy

Attendees:
- Robert Andruchow
- Paul Johnston
- Peter Roccia
- Ray Baril
- Ellen Karras
- Rey Rosales
- Courtney Bettin
- Annetta Latham
- Kent Sangster
- Craig Brenan
- Michael MacDonald
- Christine Saul
- Carole Charette
- Iain Macpherson
- Leslie Sharpe
- Rose Clancy
- Darci Mallon
- Tom Van Seters
- Melissa Cuerrier
- Lucille Mazo
- Jennifer Spencer
- Neill Fitzpatrick
- Bruce Montombroux
- Scott Spidell
- Allan Gilliland
- Doreen Piehl
- Leslie Vermeer
- Rose Ginther
- Bill Richards
- Kali Weber
- Jim Head
- Chandelle Rimmer
- Wayne Williams

Ex-officio members:
- Mike Sekulic
- Sandy Stift
- Dianne Westwood

Guests:
- Timothy Anderson
- Ken Ristau
- Kim Warkentine

Regrets:
- Brian Gorman
- Kathy Neiman
- Dawn Sadoway
- Jim Guedo
- Dianne Nicholls
- Carson Schafer
- Marcel Hamel
- Constanza Pacher
- Sony Raj
- Nichole Magneson

Minutes: Christine Valentine

1. Approval of the agenda

   MOTION to approve the September 28, 2016 Faculty Council agenda.

   FFCFC-01-09-28-2016
   Moved by Melissa Cuerrer, seconded by Rose Ginther.

   MOTION CARRIED

2. Approval of May 10, 2016 Faculty Council minutes

   MOTION to approve the May 10, 2016 Faculty Council minutes.

   FFCFC-02-09-28-2016
   Moved by Ray Baril, seconded by Carole Charette.

   MOTION CARRIED

3. Review of September 19, 2016 Executive Committee draft minutes

   There was no discussion.

4. Chair’s update

   Denise welcomed new student members Courtney Bettin, Ellen Karras, Christine Saul, Kali Weber, and Carson Shafer. Denise also welcomed new Department of Communication faculty member Neill Fitzpatrick
Denise provided an overview of the current policies and procedures currently under review. The student scholarship and bursary system is currently under extensive review because the awards do not necessarily align with our strategic policies and are going unclaimed. Denise will share a report that is coming forward to the deans for discussion once it’s available. Current guidelines for the Student-led Initiatives Fund will be used this year, but a working committee is being formed to look at making these guidelines clearer and aligning it closer with the strategic priorities. Melissa Cuerrier has agreed to represent us on this committee. We are waiting for another draft policy for teaching awards, which will recognize winners more transparently but will not exclude the possibility of one overall winner. Student conduct and academic discipline policies are also being reviewed.

There are a limited number of applications for rank and title this year: two reviews of probationary faculty members who want to move to continuing status, and two assistant professors who are applying to move to associate professor. For those departments involved, reps have already been chosen, and the list of alternates and faculty-wide reps will be ratified later in this meeting. We need one additional person to represent our faculty on the university-wide committee, and Denise will look into who is eligible.

We are waiting for clarification on the university-wide budget process before we put together our submission for funds, which will likely be directed to solving some of the challenges of operating the new building. This request for funds will likely be submitted late November or early December.

A consulting firm is currently looking at the Centre for Sport and Wellness to determine capacity. An initial report determined that they are way over capacity, so future university planning may involve providing this area with more space. An application went forward to the federal government to request infrastructure funds to add to the shelled-in space on the fifth floor of the new CFAC building, but the application was not successful. There are still some discussion around how we might finance and accommodate the School of Business on the fifth floor.

Fund Development is spearheading a campaign to raise money for the new building, and it has so far not been as successful as we would have liked. However, this is changing. A $1 million donor will be announced soon and a number of other agreements are also being signed. An internal campaign will be rolled out this fall that will ask individuals to make a contribution. There are many levels and ways to make donations, for example, a department could pool funds and name a space after themselves.

Our two degrees, the Bachelor of Communication Studies and Bachelor of Music, require significant reviews by self-study teams after five years of implementation. We hope to have the compositions of those self-study teams for ratification at the November 24 Council meeting. Also at this meeting, we have invited a presenter to speak
about the institutional initiative to respond to the Truth and Reconciliation Commission.

5. Department updates

**Art and Design**
- Two students successfully completed SURF projects this summer under the mentorship of Gillian Willans and their work is currently hanging outside the Info Centre.
- Third-year design student Christine Saul received a scholarship based on the support of Carole Charette.
- Carole Charette did some research this summer studying collections in Switzerland, Germany, and Austria, and the project is progressing well. She also presented research on this to indigenous communities along the northeast coast of Quebec, which was well-received.
- Bruce Montcombroux has an interactive exhibit at Paved Arts in Saskatoon called TL;DR (Too Long; Didn’t Read).
- Bruce Montcombroux is participating in Nuit Blanche this weekend in Saskatoon with a piece called Market Price.
- Gillian Willans had two of her paintings purchased by the AFA.
- Brad Necyk has been accepted to a conference in Nunavut related to suicide prevention, which will be a jumping point for a larger film and art collaboration with the community.

**Arts and Cultural Management**
- Annetta Latham and Rose Ginther are going to Montreal in October to present at the International Conference on Social Theory, Politics and the Arts conference.

**Communication**
- The Department is hosting CBC events on September 29 and October 6.
- The Department is collaborating with LitFest to hold four events at MacEwan on October 13, 14, 15, and 19.
- Earth Common Journal launched for its sixth year in conjunction with Sustainability Awareness Week, and Lucille Mazo is on a joint-committee with the U of A which will share events from October 24 – 28.
- Neill Fitzpatrick and journalism students were invited to participate in a disaster simulation hosted by the International Airport to question the Fire Chief, RCMP, and airport officials as they went through a simulated plane crash. About 24 journalism students from MacEwan attended and took interviews, photos, and videos.
- Neill Fitzpatrick is also involved with mentoring winners of the Joan Donaldson scholarship, awarded to aspiring journalists.
- Setting up a symposium for research in communication at the U of A on October 29.
- Leslie Vermeer has returned from her sabbatical and has completed her book, The Complete Canadian Book Editor.
- Iain Macpherson is participating in the Japan Studies Association of Canada annual conference in October at UBC.
Theatre

- Dawn Sadoway is directing Anne Of Green Gables at Festival Place in Sherwood Park, which runs December 17, 18 & 26
- Jim Guedo is directing 10 Out of 12, which runs October 4 - 16 as part of the Theatre Network season. This production will also be starring Scott Spidell
- Melissa Cuérrier is designing the Edmonton Opera’s production of Cinderella, which runs February 4, 7 & 9

There was no update from the Department of Music.

6. AGC update – Rose Ginther

Rose Ginther gave a brief report on AGC.

Key updates

- Approved the dissolution of AGC’s Nomination Committee by a small majority, which transferred authority to the AGC Executive to be in charge of nominations
- Approved the 2017-18 academic schedule
- Changes to the Academic Standing Policy were approved, so now Academic Standing will only run once per year rather than in both the fall and winter terms

To read full reports, please visit the AGC website.

7. New business

7.1 Election of Vice-Chair – Executive Committee

MOTION to elect Bill Richards as Vice-Chair of the FFAC Council for his remaining one-year term as a member of the Executive Committee.

FFACFC-03-09-28-2016
Moved by Rose Ginther, seconded by Rey Rosales.

MOTION CARRIED

7.2 Election of sessional members – Executive Committee

MOTION to elect Timothy Anderson and Brad Necyk as sessional faculty members to the FFAC Council for two-year terms.

FFACFC-04-09-28-2016
Moved by Rey Rosales, seconded by Melissa Cuérrier.

1 opposed.
Peter Roccia wished to have his opposition noted because his department did not have the opportunity to communicate this vacancy at a Department Council meeting.

MOTION CARRIED

7.3 Election of Curriculum Committee member-at-large (one-year term) – Executive Committee

MOTION to elect Leslie Vermeer as a member-at-large of the FFAC Curriculum Committee for a one-year term.

FFACFC-05-09-28-2016
Moved by Rose Ginther, seconded by Michael MacDonald.

MOTION CARRIED
7.4 2015-16 FFAC Council annual report –Denise Roy

There was no discussion.

7.5 Marketing Task Force update –Melissa Cuerrier

The Marketing Task Force is looking at using new software to enable live streaming of information sessions. Trevor Beck from ITS will be setting up an internal Google calendar with the departments as a means of easily communicating what events are happening in our faculty. The Student-For-A-Day program is being promoted, but the Task Force will hold off promoting an event with high school counsellors and principals until the new dean is hired. Recruitment has expanded west to Vancouver, Victoria, and the Kootenays. The new websites are up and running, and faculty members will be contacted soon for their bios. Robert Andruchow and Leslie Sharpe will be making a presentation to OCM about art and design, and they will be inviting other departments to make similar presentations in the future.

7.5.1 Replacement of Marketing Task Force member –Executive Committee

Rose Ginther has stepped down from the Marketing Task Force, and Denise welcomed any volunteers who would be interested in participating. Chandelle Rimmer agreed to join.

7.6 Department Councils Terms of Reference –Denise Roy

A provision for the development of Department Councils has been added to the Faculty Council Bylaws and the next step is developing Terms of Reference. A template with common headings will be circulated to Department Chairs shortly.

7.7 Building update –Rey Rosales

The CFAC Project Communications and Change Management (PCCM) group met today. There will be town hall meetings next month for students, faculty, and staff. Rey encouraged faculty members to take a tour of the new building if they have not already, and noted that the east side of the building will be closed down for tours at the end of November. The Year of Celebration Steering Committee and Working Committee are planning celebration activities for the first year in the new building.

More information can be found on the [new campus move website](#), and questions and concerns should be directed to [cfacinquiries@macewan.ca](mailto:cfacinquiries@macewan.ca)

7.8 Academic schedules –Denise Roy

There was no discussion.

7.9 Ratification of Appointment Review and Promotion Committee (ARPC) members –Denise Roy

MOTION to ratify the following Appointment Review and Promotion Committee (ARPC) members: Brian Gorman, Darci Mallon, and Peter Roccia, as well as alternates: Jim Guedo, Rose Ginther, and Leslie Sharpe.

FFACFC-06-09-28-2016

Moved by Allan Gilliland, seconded by Rose Ginther.

1 abstained.

MOTION CARRIED

8. Committee reports

8.1 Curriculum Committee –Jim Head

Jim Head was elected as Chair by acclamation. Rey Rosales gave a presentation on project-based learning and discussed the importance of teaching soft skills in our programs. The Committee also reviewed
several MCS from Arts and Cultural Management and Design Studies, as well as the revised 2017-18 Design Studies Program of Study.

8.1.1 MCS approvals

The following MCS were approved

AGAD 100 Foundations of Arts and Cultural Management
AGAD 105 Accounting for Arts and Cultural Management
AGAD 107 Computer Applications in Arts and Cultural Management
AGAD 203 Intro to Project Management in Arts and Culture
AGAD 201 Advocacy in the Cultural Sector
AGAD 209 Publicity and Media Relations
AGAD 223 Applied Project Management in Arts and Culture
AGAD 230 Independent Study
AGAD 232 Advanced Resource and Audience Development
AGAD 300 Practicum in Arts Management
AGAD 302 Marketing Culture and the Arts
ARTE 206 Intermedia: Digital Art
ARTE 207 3D Spatial Practice
ARTE 208 Introduction to Professional Practice
ARTE 216 Intermedia II: Emerging Forms
ARTE 259 Special Topics in Art
BCSC 100 Grammar and Composition Foundations
BCSC 101 Communication and Human Interaction
BCSC 282 Short Written Forms
DESN 102 Drawing
DESN 103 Concept Visualization
DESN 110 Design Studio I
DESN 200 Drawing for Illustration
DESN 210 Design Studio II
DESN 230 Typography I
DESN 240 Introduction to User Experience Design
DESN 241 Interaction Design I
DESN 340 Web Design & Development I
DESN 341 Interaction Design II
DESN 342 User Experience Design Theory & Methods
DESN 343 Web Design & Development II
MUSC 221 Applied Instrument I
THAR 105 Play Analysis
THAR 149 Dramatic Process
THAR 247 Introduction to Oral Communication
TPPR 203 Management

8.1.2 AGC list of fall 2017 course approvals

There was no discussion.

8.1.3 2017-18 Arts and Cultural Management Program of Study changes — Rose Ginther

MOTION to recommend that the 2017-18 Arts and Cultural Management Program of Study and Program Regulations be approved by AGC.

FFACFC-07-09-28-2016
Moved by Rose Ginther, seconded by Bill Richards.

MOTION CARRIED

8.1.4 2017-18 Bachelor of Communication Studies Program of Study changes

MOTION to recommend that the 2017-18 Bachelor of Communication Studies Degree Regulations be approved by AGC.
(Regulation changes only) – Lucille Mazo

MOTION CARRIED

8.1.5 2017-18 Design Studies Program of Study changes – Robert Andrichow

MOTION to recommend that the 2017-18 Design Studies Program of Study be approved by AGC.

FFACFC-08-09-28-2016
Moved by Peter Roccia, seconded by Neill Fitzpatrick.

8.1.6 2017-18 Fine Art Program of Study changes – Leslie Sharpe

MOTION to recommend that the 2017-18 Fine Art Program of Study be approved by AGC.

FFACFC-09-09-28-2016
Moved by Ray Baril seconded by Bruce Montcombroux.

MOTION CARRIED

8.1.7 2017-18 Bachelor of Music Composition Major Program of Study changes – Bill Richards

MOTION to recommend that the 2017-18 Bachelor of Music Composition Major Program of Study and Degree Regulations be approved by AGC.

FFACFC-10-09-28-2016
Moved by Wayne Williams, seconded by Chandelle Rimmer.

MOTION CARRIED

8.1.8 2017-18 Bachelor of Music General Major Program of Study changes – Bill Richards

MOTION to recommend that the 2017-18 Bachelor of Music General Major Program of Study and Degree Regulations be approved by AGC.

FFACFC-11-09-28-2016
Moved by Paul Johnston, seconded by Tom Van Seters.

MOTION CARRIED

8.1.9 2017-18 Bachelor of Music General Major – Music Career Management Minor Program of Study changes – Bill Richards

Point of information: AGAD 209 will be able to be added to this list in the future once it has been approved by AGC.

MOTION to recommend that the 2017-18 Bachelor of Music General Major – Music Career Management Minor Program of Study and Degree Regulations be approved by AGC.

FFACFC-13-09-28-2016
Moved by Allan Gilliland, seconded by Darci Mallon.

MOTION CARRIED

8.1.10 2017-18 Bachelor of Music General Major – Music Technology and Production Minor Program of Study changes – Bill Richards

MOTION to recommend that the 2017-18 Bachelor of Music General Major – Music Technology and Production Minor Program of Study and Degree Regulations be approved by AGC.

FFACFC-14-09-28-2016
Moved by Paul Johnston, seconded by Rey Rosales.

MOTION CARRIED
8.1.11 2017-18 Bachelor of Music Performance Major Program of Study changes – Bill Richards

**MOTION** to recommend that the 2017-18 Bachelor of Music Performance Major Program of Study and Degree Regulations be approved by AGC.

FFACFC-15-09-28-2016
Moved by Courtney Bettin, seconded by Ellen Karras.

**MOTION CARRIED**

8.1.12 2017-18 Theatre Arts Program of Study changes – Rose Ginther

**MOTION** to recommend that the 2017-18 Theatre Arts Program of Study and Program Regulations be approved by AGC.

FFACFC-16-09-28-2016
Moved by Doreen Piehl, seconded by Darci Mallon.

**MOTION CARRIED**

8.1.13 2017-18 Theatre Production Program of Study changes – Rose Ginther

**MOTION** to recommend that the 2017-18 Theatre Production Program of Study be approved by AGC.

FFACFC-17-09-28-2016
Moved by Chandelle Rimmer, seconded by Tom Van Seters.

**MOTION CARRIED**

8.2 Faculty Development and Sabbatical Committee update

There is no report.

8.3 Research Committee update – Tom Van Seters

This is a new committee that met recently for the first time. The Committee is currently in the process of revising the Terms of Reference and clarifying relationships to the MacEwan Research Council. Membership terms will be staggered by some members serving two-year terms, and other members serving three-year terms.

8.4 Visiting Scholar and Artist Committee update

There is no report.

9. Open discussion and future agenda items

A question arose seeking clarification about under what conditions APPC becomes involved in the IAP course consultation process. Ken Ristau clarified that APPC becomes involved only if faculties cannot reach consensus on their own.

10. Adjournment

The meeting adjourned at 7:15 p.m.