MINUTES
February 8, 2016 – 3:00 to 5:00 P.M.
Robbins Health Learning Centre Room 9-202
Video Conference with Ponoka Campus Room OC105

Agenda Item

| 1.0 | Call to Order |
| 2.0 | Approval of Agenda/Consent Agenda |
|      | The Chair noted the following items were to be removed from the Agenda/Consent Agenda: |
| 2.1 | Minutes of Executive Committee, October 2, 2015 |
| 2.2 | Minutes of Faculty Council, October 19, 2015 |
| 2.3 | Minutes of Executive Committee, November 16, 2015 |
| 2.4 | Minutes of Executive Committee, December 15, 2015 |
| 6.6 | Early Learning and Child Care - Admission Criteria |
| 6.7 | Special Needs Educational Assistant - Admission Criteria |

The Chair presented the amended agenda for February 8, 2016 for approval. The following items were approved on the consent agenda:

| 2.5 | Updated Faculty Development/Sabbatical Leave membership |
| 2.6 | Faculty of Health and Community Studies curriculum changes |
| 2.7 | Community Engagement Health and Community Studies Working Group |
| 2.8 | Faculty Council Membership List – December 1, 2015 |

FHCS-01-02-08-2016
Moved by D. Kato, seconded by K. Heslop to accept the agenda/consent agenda as amended. Carried

3.0 Dean’s Office Report – Sharon Hobden/Christy Raymond-Seniuk

**Decanal searches** are underway. List of committee members for each Dean search committee was presented. Plan is to have new Deans in place July 1, 2016

**Space review** currently underway to see how to best accommodate both Faculties.

**Budget Advisory Committee Report** presented. Decisions on budget submission were released at AGC (Jan 26, 2016). We received funding for the establishment of the two Faculties and a nominal amount for one year for the new Bachelor of Social Work (BSW).

**Academic Calendar 16/17** – to accommodate an earlier publication of the 17/18 calendar, timelines for Master Course Syllabi submission have changed. Any changes occurring must include a 2 week consultation plus approval at Curriculum Committee before going to Faculty Council late August/early September, and to AGC no later than November.

**Degree development:**

**BSW** - will be implemented Fall 2016 with two intakes – SOWK Diploma graduates and University Transfer (UT) students. Danielle Laroque was recently hired and a search is currently underway for two additional faculty members for the BSW.

**Bachelor of Early Childhood Education** – Letter of Intent (LOI) was approved by the Board in December 2015. We will be moving forward with Part A and Part B of the degree proposal.

**Bachelor of Health Promotion** – Committee is currently meeting to discuss options. Degree will encompass Physical Education, Massage Therapy, Acupuncture, Hearing Aid, and Therapist Assistant. The decision was made to include Acupuncture in this degree instead of pursuing a separate Bachelor of Acupuncture (TCM)
Bachelor of Justice Studies – Kevin Hood will speak to this item later in the agenda.

Chair Search Process. We will begin the formal process to select Department Chairs as outlined in the Faculty Agreement. Applications have been received for each Department with the exception of the Department of Nursing Science. An email will be sent out encouraging Nursing Faculty to submit their CV for the Department Chair position prior to the end of February.

University Promotion Committee – in accordance with item 9.3 of the Faculty Agreement, we require two faculty members to represent Health & Community Studies. Nominations are encouraged and an evote will be held to determine the two representatives. An email will be sent out in next few days.

Application statistics – Applications are up slightly from last year. However, conversion from Applicant to Acceptance is slower than expected. Recent changes and the late approvals of admission criteria to include D subjects (recently approved at AGC) may be impacting acceptance process.

CARNA Centennial Award Winners – Congratulations to Colette Foisy-Doll, Elizabeth White-MacDonald, Colleen Maykut and Irene Coulson.

Psychiatric Nursing – diploma program received a glowing 5-year program approval from the College of Registered Psychiatric Nurses of Alberta (CRPNA).

Syrian refugee efforts are being coordinated by Valerie Henitiuk in CAFE. Faculty can contact Valerie if interested.

4.0 Presentations

4.1 Post-Secondary Learning Act (Kim Warkentin/Margo Baptista) (Presentation attached)
Presentation focused on current governance model and what is required for change when we move to Part 1 of the Post-Secondary Learning Act. This move has been anticipated for some time but is awaiting approval from government. We do not have an estimate of when this may happen.
- Board membership will nearly double - from 14 to 20 members,
- Gaps in authority need a change to policy framework
- Clarify delegation e.g. AGC vs Board authority, AGC would delegate to Faculty Council
- Faculty leadership to take over academic leadership/governance

4.2 MacEwan International (Kimberley Howard) (Presentation attached)
Presentation focused on international student population. Clarified difference between international, exchange, and refugee students. China and India represented by 2/3 of international students currently enrolled in School of Business. There are currently 43 international students in Nursing and 40 in Health and Community Studies. Other statistics include number of international students by country, program, and incoming and outgoing exchange students by country. International office is available to help programs develop international partnerships but would eventually like to see the Schools/Faculties assume this responsibility. Currently looking for ways to increase reciprocity of exchange program students.

5.0 Curriculum Committee
Timelines have changed for Master Course Syllabi (MCS) changes going forward. All changes to Master Course Syllabi need to go through institutional consultation and be approved by AGC. This past year, the MCS were approved in an omnibus motion at AGC. Going forward, changes to the Master Course Syllabi include a 2 week consultation plus approval at Curriculum Committee before going to Faculty Council late August/early September, and on to AGC no later than November.

Degree Development (Kevin Hood)
Bachelor of Justice Studies – A Letter of Intent (LOI) submission was presented. Degree focuses on restorative and indigenous justice, and forensics. Professional practice will continue into years 3 and 4 with the possibility of an international element. Arts & Science courses will be used to supplement the degree. If approved, the degree will provide laddering opportunities for students from the Police & Investigation
program and the Correctional Services program. Emergency Communications & Response (ECRP) will ladder into the two diploma programs. Students currently ladder into Athabasca University’s Criminal Justice degree. Lethbridge and Mount Royal universities also offer a similar degree. The LOI will be forwarded to John Corlett for submission and presentation to the Board. If approved, the committee will move forward with degree development of Parts A and B.

6.0 Admission Requirements

6.1 Police and Investigations – Executive Committee recommended changes to the admission criteria for the Police and Investigations program for Fall 2016 and forwarded to CAT who recommended to AGC for approval. AGC approved these changes at the January 26, 2016 meeting. It is being presented here for information only. Changes made to regular admission criteria to include a Group D subject. Changes also included broadening of admission requirements to include Social Studies 30-1 and Social Studies 30-2; Grades were also removed from ELA 30-1 and ELA 30-2.

6.2 Emergency Communications and Response – regular admission criteria changes for 2017 – 2018 made for transparency and to align more closely with the other programs in the Department of Public Safety and Justice Studies. Kept the requirement of a high school diploma (or equivalent) and identified specific courses to be presented - ELA 30-1 or 30-2, Social Studies 30-1 or 30-2 and one subject form Group A, B, C, or D with a GPA of 65% and no grade lower than 50%. Removed the skills appraisal. Added that applicants with nine or more post-secondary level credits must present a minimum GPA of 2.0 on 4.0 scale.

FHCS-02-02-08-2016
Moved by K. Hood, seconded by M. Milner that Health and Community Studies Faculty Council recommend to the Committee for Admissions and Transfer (CAT) the 2017-2018 admission criteria for Emergency Communications and Response as presented.
Carried

6.3 Massage Therapy – changes to admission criteria is a result of a five year review. Changes to admission criteria for 2017 – 2018 are as follows:
Regular Admission: 1) remove Alberta high school diploma or equivalent; 2) include ELA 30-1 or ELA 30-2; 3) remove Chemistry 30 or Science 30 (keep Biology 30); 4) include one subject from Group A, B, C or D; 5) include minimum overall average or 60 percent and no course lower than 50 percent.

Mature Admission: 1) include ELA 30-1 or ELA 30-2; 2) include Biology 30; 3) include minimum overall average or 60 percent and no course lower than 50 percent;

Additional Admission Criteria: 1) remove Skills Appraisal.; 2) remove minimum grade of C- for previous MacEwan Massage Therapy courses; 3) remove career investigation report; 4) revise language of Police Information Check; 5) remove Immunization Record.

FHCS-03-02-08-2016
Moved by C. Prochnau, seconded by K. Hood that Health and Community Studies Faculty Council recommend to the Committee for Admissions and Transfer (CAT) the 2017-2018 admission criteria for Massage Therapy as presented.
Carried
6.4 Therapist Assistant (PTA/OTA) – Changes to the admission criteria for 2017 – 2018 in the Admission Categories as follows:
Regular Admission: 1) remove Chemistry 30 or Science 30; 2) include one subject from Group C; 3) include two subjects from Group A, B, C or D
Mature Admission: 1) include ELA 30-1 or ELA 30-2; 2) include one subject from Group C;
Previous Post-Secondary Work: 1) remove post-secondary Certificate, Diploma, Applied Degree or Degree; 2) include Biology 30; and
Additional Admission Criteria: 1) remove Skills Appraisal.

6.5 Therapist Assistant (SLPA) – Changes to the admission criteria for 2017 – 2018 in the Admission Categories as follows:
Regular Admission: 1) remove Social Studies 30; 2) broaden the remaining subject requirements to four subjects from A, B, C or D.
Mature Admission: 1) include one subject from Group A, B or C;
Previous Post-Secondary Work: 1) remove post-secondary Certificate, Diploma, Applied Degree or Degree;
Additional Admission Criteria: 1) remove Skills Appraisal

6.8 Occupational Health Nursing – Changes to admission criteria effective Fall 2017 delete “other admission criteria” requiring a post-secondary English course within the first nine credits of the program. The FOIP criteria will be changed to Public from Internal on the submission form.

K. Hood moved, seconded by K. Heslop that Health and Community Studies Faculty Council reconsider original motion for Occupational Health Nursing by changing the intake date on the information sheet to Fall 2017 from Fall 2016.

Carried
7.0 New Business

Re-admission guidelines for Nursing – Marian Anderson discussed process for re-admitting students who are returning after a leave to a competitive program. Challenge in having them meet the competitive entry average when they are returning to complete their studies. There is nothing in policy to speak to this. Should it be in policy or how should it be handled? Ad hoc committee consisting of Kevin Hood, Russell Cadesky, Brian Parker, Sandra Alton and Kathaleen Quinn, will meet to discuss further.

AGC and Faculty Committees – Agnes Mitchell noted vacancies exist on various committees. Faculty encouraged to consider memberships on committees.

Professor Emeritus Policy – The Policy Advisory Group requested feedback from Faculty Councils on the proposed Professor Emeritus Policy. HCS AGC members felt the straw vote taken at AGC regarding the policy resulted in more people feeling that it should not be awarded to only “full” professors. Feedback from HCS faculty members indicated that the honor should not be restricted to only “full” professors; felt it was too soon in the University evolution to restrict it to “full” professors – rank and title process has been a recent implementation; many people have made significant contributions and should be deserving of this honor but they would be excluded due to rank; and MacEwan is a teaching institution and the policy needs to reflect this diversity of contribution. Further feedback on proposed changes can be sent to Sharon Hobden or Christy Raymond-Seniuk prior to Friday, February 19th for compilation. This information will be compiled and forwarded to John Corlett.

8.0 Open Forum/Question Period

A town hall meeting is being planned regarding Faculty of Nursing support needs. John Corlett has been invited. Details to follow when date and time have been confirmed.

9.0 Next Meeting – Monday, March 14, 2016

Attachments:

Post-Secondary Learning Act presentation slides (Kim Warkentine and Margo Baptista)
International Student presentation slides (Kimberley Howard)
CAFE – Programming at a Glance, Research (distributed by Kim Howard)