MINUTES
April 11, 2016 – 3:00 to 5:00 P.M.
Robbins Health Learning Centre Room 9-102
Video Conference with Ponoka Campus Room OC105

1.0 Call to Order

2.0 Approval of Agenda/Consent Agenda
The Chair presented the agenda/consent agenda for April 11, 2016 for approval. The following items were approved on the consent agenda:

2.1 Minutes of Executive Committee, February 29, 2015
2.2 Minutes of Faculty Council, March 14, 2015

FHCS-01-04-11-2016
Moved by D. Kato to accept the agenda/consent agenda as presented. Carried

3.0 Dean’s Office Report – Sharon Hobden/Christy Raymond-Seniuk
Committee Representation was announced. Colleen Maykut, Brian Parker, and Elizabeth White-MacDonald will represent Nursing and Tara Winsor will represent HCS at AGC. Danielle Larocque (HCS) and Tanya Heuver (Nursing) will join the Institutional Learning Outcomes Working Group (ILOWG). Bylaw working groups will include Dave Kato, Fons Chafe, Sandra Alton, Pat Moore-Juzwishin, Sharon Hobden (HCS) and Marian Anderson, Brian Parker, Shirley Galenza, Agnes Mitchell, Paul Kerr, Pat Moore-Juzwishin, and Christy Raymond-Seniuk (Nursing). Thank you to all who put their names forward.
Bachelor of Justice Studies – the letter of intent will move forward to the Board of Governors on April 21st.
Department Chairs – we are in the process of conducting individual interviews for the Department Chairs
Office of Marketing & Communications – a communication plan is being developed regarding the creation of the two Faculties. Information will be disseminated to students, staff and faculty as it becomes available.
CPNE – Nurse Refresher program is currently under a site review/evaluation by NEPAB.
Committee for Admission and Transfer (CAT) – both the Special Needs Educational Assistant and Early Learning & Child Care programs admission criteria submissions have moved forward to AGC.
Decanal Search – Search is underway. There are no updates to report at this time.
Administration update – we are currently interviewing for the vacant Admin Assistant position in the Dean’s Office (Mona’s maternity replacement). We anticipate the position will be filled in May.

4.0 Vice Provost Research – Dr. Cynthia Zutter
Cynthia provided a brief overview of her background and focus for the future. Cynthia has been at MacEwan for over 20 years. She is currently working on an integrated strategic plan with the Provost. Cynthia familiarity with Tri-Council funding and her past position as the inaugural Chair of Faculty Commons (now called CAFÉ) has prepared her for this new role.

Cynthia’s focus is to work with the Research Office to develop a research strategic plan for MacEwan. Research Council is being separated from the adjudication process. Internal grants will now go to an adjudication committee and Research Council will become a strategic body. A review of Research Services report will be released soon. Outcome of report means Cynthia’s role is an academic strategic leadership position and audit-related reporting to Tri-Council (auditing group with ties to HR, etc.), and will be involved with the newly established Institutional Learning Outcomes Working Group (ILOWG).
5.0 Admission Requirements

5.1 Bachelor of Science in Nursing – Marian Anderson, Kate Bowman

FHCS-02-04-11-2016
B. Parker moved that Health and Community Studies Faculty Council recommend to the Committee for Admissions and Transfer (CAT) changes to the admission criteria of the Bachelor of Science in Nursing program for 2017-2018 as presented.

Carried

Admission criteria changes are to include Group D subjects, amend wording of mathematics requirements (global changes), Police Information Check (global change from OUR), and a change to the required timeframe for admission or re-admission after a required to withdraw. Specific details can be found in distributed CAT submission form and admission criteria documents.

5.2 Psychiatric Nursing (Diploma) – Marian Anderson, Brian Parker

FHCS-03-04-11-2016
K. Bowman moved that Health and Community Studies Faculty Council recommend to the Committee for Admissions and Transfer (CAT) changes to the admission criteria of the Psychiatric Nursing program (Diploma credential) for 2017-2018 as presented.

Carried

Admission criteria changes include same changes as presented for the BScN. Additional criteria includes addition of submission of a CV and personal/professional profile to assess those with a defined understanding of the field/practice. Specific details can be found in distributed CAT submission form and admission criteria documents. There was discussion about the impact of requiring a CV and profile.

5.3 Psychiatric Nursing (Degree and Diploma) – Marian Anderson, Brian Parker

FHCS-04-04-11-2016
K. Bowman moved that Health and Community Studies Faculty Council recommend to the Committee for Admissions and Transfer (CAT) changes to the English Language Proficiency requirement for the Psychiatric Nursing programs (Diploma and Degree credentials) for 2017-2018 as presented.

Carried

Propose a change to the definition of primary language by creating a separate ELP requirement specific to Psychiatric Nursing for both the Diploma and Degree credentials. This would maintain consistency with professional standards with nursing regulatory/licensing bodies, facilitate safe practices, and positively impact student admissions/graduate success.

6.0 Budget – Jack Morris

An overview of the budget process was presented. Salaries and benefits account for approximately 2/3 of the budget. All budgets are dependent on the provincial budget. It is anticipated that the 2017-18 budget will be more challenging due to increased expenses and declining revenues.

7.0 New Business – there was no new business to address.
8.0 Open Forum/Question Period

Mike Sekulic reminded faculty the deadline for the President’s Medal for Academic Excellence and Student Leadership nominations is April 29, 2016.

A request was put forward that an event be held to celebrate the creation of the two new Faculties.

9.0 Next Meeting – Contingency meetings have been scheduled for May 9 and June 6, 2016 should the need arise.

Attachments:

- Budget presentation
- BScN admission criteria CAT submission and admission criteria
- Psychiatric Nursing CAT submission and admission criteria (2)

Approved by Faculty of Health and Community Studies Council on June 22, 2016 via email