As we begin this academic year as a new Faculty, we took time to introduce ourselves – Kim Warkentine (AGC), Hongmei Tong (Social Work), Kathaleen Quinn (Social Work), Lee Makovichuk (Human Services), Margaret Mykietyshyn (Human Services), Heather Pick (Dean’s Office), Alison Vick (Dean’s Office), Jody Nelson (Library), Fons Chafe (Public Safety), Kerry Heaney-Dalton (Child & Youth Care), Catherine Hedlin (Child & Youth Care), Nancy Thomas (Human Services), Cassie Prochnau (Allied Health), Dave Kato (Allied Health), Cynthia Puddu (Allied Health), Erin Gray (Social Work), Maria Smyth (Social Work), Terri Yaremko (Public Safety), Fiona Gironella (Public Safety), Kevin Hood (Public Safety), Danielle Campbell (Public Safety), Sharon Hobden (Dean’s Office), Pat Moore-Juzwishin (Dean’s Office), Tim Williams (Public Safety), Brenda Heffernan (Allied Health), Sandra Alton (Social Work), Paul Chahal (Allied Health), Kathleen Murphy (Dean’s Office).

1.0 Call to Order

2.0 Approval of Agenda/Consent Agenda

The Chair presented the agenda/consent agenda for approval. The following item was approved on the consent agenda:

2.1 2015-16 Annual Report

FHCSC-01-09-13-2016

Moved by D. Kato/C. Prochnau to accept the agenda/consent agenda as presented.

Carried

3.0 Approval of Bylaws

Bylaws were briefly discussed. Fred presented his rationale for the increase in quorum to 50%+1. Minor corrections to items 4.1.2, 4.2.3, 5.1, and 8.1 will be amended as discussed in meeting.

FHCSC-02-09-13-2016

Moved by K. Hood/D. Kato that Health and Community Studies Faculty Council approve the Bylaws as amended.

Carried

4.0 Dean’s Report – Fred McGinn

In future, the Dean’s Report will be distributed with the agenda. Meeting agendas, minutes, and materials will be posted on BlackBoard Learn. Faculty will receive an email advising them when posted.

Program stability – Fred reassured faculty that all certificate and diploma programs are safe from cuts for the next five years. Programs have high enrolment levels.

Proposed degrees – There are three proposals moving forward – Justice Studies, Health Promotion, and Early Learning. There will be no additional new degrees developed at this time. Fred would like to see more internal recognition and transfer of our courses with other Faculties.

The Management Advisory Committee (MAC) brings department chairs together on a weekly basis. The purpose of MAC is to decide what issues need to be forwarded to the Executive Committee and Faculty Council. MAC advises the Dean on Faculty priorities and direction.

Sessional faculty – Fred is planning to meet with a group of 15 sessional instructors to determine their needs and provide them a voice. Will bring identified concerns to MAC for discussion. Moving forward, all
sessional faculty will be invited to attend Faculty Council meetings but only those elected as a sessional representative can cast a vote. All others will need to recuse themselves from the meeting while the vote takes place.

5.0 Executive Committee – Terms of Reference
The terms of reference were briefly discussed. Item 4.2.3 will be updated as discussed.

6.0 Performance Criteria – Faculty and Faculty Advisor
Performance criteria for 2016-17 has been distributed to all faculty. Brief discussion ensued over interpretation of student evaluation criteria and its connection to the annual report. It was suggested we adjust the workload form to include service, research, etc. in addition to the teaching load which should be reflected in individual annual reports.

7.0 Nomination for Vice-Chair position
Fred called for nominations for the Vice-Chair position. Cassie Prochnau nominated Dave Kato, and Sandra Alton nominated Kevin Hood. An evote will be held to determine appointment of Vice-Chair.

8.0 Nomination for Council and Committee membership
Committee membership should include balanced representation from all departments. The following faculty put their names forward:
Cynthia Puddu – Research, Faculty Develop & Sabbatical
Paul Chahal – Curriculum, Appointment Review & Promotion
Erin Gray – Research
Nancy Thomas – Faculty Development & Sabbatical
Donna Jamieson – Curriculum
Tim Williams - Curriculum

Committee time commitment and required workload is a concern. It was suggested that institutional and HCS representation could be a dual role; however, concern exists over potential struggle between institutional and Faculty mandates. Department Chairs will discuss membership with their faculty and submit final committee representation to MAC. The current Curriculum committee structure (Nursing & HCS) will continue to exist until new membership is finalized to accommodate current curriculum and program changes.

9.0 Questions/Discussion
Visiting lecture series and next Council meeting are both scheduled for October 19. We will look at either adding VLS to the end of meeting or reschedule the meeting for another day.

Meeting Adjourned