MINUTES
Tuesday, August 26, 2014 – 3:00 p.m. to 5:00 p.m.
Robbins Health Learning Centre Room 9-102
Video Conference with Ponoka Lecture Rm #OC 105

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Action Required</th>
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<td>1. Call to Order at 3:04 p.m.</td>
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<td>2. Adoption of Agenda</td>
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<td>3. Approval of Minutes from March 25, 2014</td>
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<td>4. Reports</td>
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<td>4.1. Dean’s Report – Sharon Bookhalter</td>
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<td>• Introductions of our Guests:</td>
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<td>o Tony Norrad from the Office of the Registrar</td>
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<td>o Jodi Nelson from the Library</td>
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<td>o Jessica Meier and Lindsay Carter from the Bachelor of Science in Nursing Program who are our Faculty Council student representatives</td>
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<td>• An attachment to the agenda named Highlights for the Year was provided. It mentions many elements of what happened in Health and Community Studies during the 2013/14 academic year. Please forward any future items to the Dean’s office throughout the year to have them captured in the next report.</td>
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<td>• Welcome all constituents from South Campus to City Centre Campus.</td>
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<td>• Everyone is invited to attend the Let’s Celebrate – Under one Roof for gelato and sorbetti on Friday August 29th from 2:30-4:00 p.m. in the 2nd floor Atrium. It is also an opportunity to welcome our South Campus faculty and staff and recognize those people who have achieved 10 and 15 years of service at MacEwan.</td>
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<td>• Thank you to all those who helped with the move. Scope of the challenge was we had ¼ of the space we had at South Campus. Still have some construction. Hoping to address lab requirements and to expand as we have new initiatives. Thank you to everyone who was involved. Attached to the agenda is a list of Health and Community Studies program locations at CCC.</td>
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<td>• Student Applications - We had 1000 more applicants to our programs for the 2014/15 academic year compared to 2013/14. We continue to have the largest number of applicants to actual student number ratio of any faculty in the University. A number of our programs closed early.</td>
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<td>• Convocation – Graduated over 1000 students in 2013/14</td>
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<td>• Bachelor of Social Work Update – A revised Part A submission of the degree was delivered to the ministry in late June/July. Issues appear to be funding and whether the province will allow another program in Alberta other than at the University of Calgary. Now waiting to hear if the proposal has been moved to the next step which is Quality Council.</td>
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<td>• Visiting Scholar - Dr. Steven Aung will speak October 7, 2014 on Integrative Compassionate Medicine in the 21st Century and Beyond.</td>
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<td>• Received a memo from the President who is looking for individuals to sit on the</td>
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Please RSVP to Mona Amiot
### Budget Committee for the University
We currently have one individual who has forwarded their name. Anyone interested can forward their name to the Dean’s office.

### 4.2. AGC Report – Kevin Hood
- Provided a synopsis of the past three AGC meetings

### 4.3. Committee Reports

#### 4.3.1. Program and Curriculum Committee Report – Sharon Hobden
- Focus of the committee is regarding syllabi changes and program of study. Should be through the process by the end of September 2014.
- At the last AGC meeting
  - Received approval for 2 program of study changes for Acupuncture and 3 more courses in their program of study.
  - Received approval for changes in course numbering for Bachelor of Applied Human Service Administration
  - Received approval for course changes in the Bachelor of Physical Education transfer to be in alignment with the University of Alberta

#### 4.3.2. Faculty Development/Sabbatical Leave Committee – Nancy Thomas
- The committee met once in the spring to review Faculty Development applications and disseminated $33,076.00 to 80 successful applicants.
- The committee also met to review the applications for sabbatical and forwarded recommendations to the central committee. The central committee awarded sabbatical leave to three individuals in Health and Community Studies for 2014/15 - Michelle Andrews, Jane Hewes and Jenny McGrath.

### 5. Unfinished Business

#### 5.1 Committee Membership – Pat Moore-Juzwishin
- Presented a slate to fill open positions.

**Faculty Council Executive Committee**
- Dave Kato (Bachelor of Physical Education Transfer) for a 2-year term
- Suzette Roy (Bachelor of Science in Nursing) for a 2-year term

**Faculty Development/Sabbatical Leave Committee**
- Safina McIntyre (Bachelor of Science in Nursing) for a 2-3 year term
- Agnes Mitchell (Bachelor of Science in Nursing) for a 2-3 year term
- Fons Chafe (Police and Investigations) for a 2-3 year term

**Program and Curriculum Committee**
- Karen Heslop (Disability Studies: Leadership and Community) for a 3-year term
- Tim Williams (Correctional Services) for a 3-year term

**Pat Moore-Juzwishin moved THAT Faculty of Health and Community Studies Council approve the slate of committee membership as presented.**

*Motion Carried*
5.2 Faculty Council Membership – Pat Moore-Juzwishin

**Librarian or other Professional Resource Faculty**
Jody Nelson

Pat Moore-Juzwishin moved THAT Faculty of Health and Community Studies Council elect Jody Nelson as our Librarian for Faculty Council membership.  

*Motion Carried*

5.3 Faculty Council Vice Chair – Sharon Bookhalter

Sharon Bookhalter moved THAT Faculty of Health and Community Studies council elect Pat Moore-Juzwishin as Vice Chair of Faculty Council. 

*Motion Carried*

6. Presentations

6.1 eReserves – Jodi Nelson

- e-Reserves is an online system which makes digital reserved material very accessible. Faculty can request the Library to source material or provide the Library with a hard copy of the material to be digitized and put on eReserve. The Library will create a high-quality digital copy and have the material reviewed for Copyright compliance. Send requests to ereserve.macewan.ca. There is a workshop regarding how to add eReserves to your BlackBoard Course for students August 27th from 10-11 a.m. in Room 6-283
- There is a new research repository at the Library named ROAM which can be accessed via ROAM@macewan.ca. They are currently seeking contributions from faculty of digital works related to research, scholarship or creative activity which faculty members own. Also looking for exceptional work from students.
- New initiative from the Health and Community Studies librarians which will be announced in the fall named Library at the Robbins. More information to follow.

6.2 BlackBoard Support Centre for Faculty and Staff – Lynn Feist

- The eLearning office includes the online course development team or eLearning design and delivery as well as the BlackBoard support team.
- They can be contacted at Blackboard@macewan.ca, 780-633-3340 or in person across from the Technology Support Desk in the library at 6-209K
- Any questions or concerns, you may also contact Lynn Feist directly at feistl@macewan.ca or 780-497-5407

6.3 Sustainability – Chantal Beaudoin

- Sustainability Tracking Assessment Rating System (STARS) which is a North American pool where Universities benchmark in terms of sustainability which works on a point system.
- Needing to complete the curriculum inventory by obtaining information regarding all the courses to identify if it is related to sustainability or focused on sustainability.
- Please forward names of faculty who are doing research with the intention to produce ecological health, social wellbeing or economic prosperity for the inventory.
- Please forward names of faculty who have a partnership in the community which seeks to further sustainability retroactive to 2012/2013 to the current date or still ongoing.

*Message will be forwarded to Sharon Bookhalter and then forwarded to Program Chairs*
sale are highly discounted, gently used school and office supplies, home furnishings, electronics, and clothing items. You can also register as a swapper and trade in something you no longer want for something you need. Volunteers are welcomed.

7. **New Business/Questions**

7.1 Organizational Structure – Sharon Bookhalter
- It has been suggested that faculties at MacEwan should re-structure to a more departmentalized form. More discussion may occur in our next meetings as we would like to ensure the structure chosen delivers the best product to our students.

7.2 Questions
- Rank and Title – The timeline has changed from last year. 2014-15 applications for Rank and Title will be received in Fall and adjudicated in Winter.

8. **Faculty Council Meeting Schedule for 2014/2015**
- October 27, 2014, January 26, 2015 and March 23, 2015 from 3-5 p.m.

9. **Adjournment**