Tuesday, October 13, 2009  
Room 6-106, MPR  
City Centre Campus

### Members Present:
- Rafat Alam
- Cristina Anton
- Mark Arnison
- Leslie Blyth
- Sharon Bookhalter
- Barry Boroditsky
- Elsie Elford
- Lucio Gelmini
- Allan Gilliland
- Chris Hancock
- John-Paul Hermano
- David Higgins
- Chery Ann Hoffmeyer
- Kevin Hood
- Shahidul Islam
- Genevieve Johnson
- Brendon Legault
- Lucille Mazo
- Debbie McGugan
- David McLaughlin
- Susan Mehsuria
- Joanne Minaker
- Agnes Mitchell
- Judy Moore
- Matthew Mowbrey
- Alice Nycholet
- Janet Paterson-Weir
- Dennis Pfeffer
- Brent Quinton
- Denise Roy
- Ruth Stewart
- Michael Stock
- Pamela Taylor

### Regrets:
- Paul Byrne
- Craig Gnauck
- Caitlin Goyeau
- Cathryn Heslep
- Travis Huckell
- Alan Knowles
- Holly Symonds-Brown
- Wayne Williams

### Presenters:
- Davar Rezania, Chair, MacEwan Curriculum Committee
- Stefanie Ivan, Chair, Admissions and Selections Committee and Chair, Student Services Policies Committee
- Stuart MacLean, Director, Facilities
- Leo LaJeune, Architect, Stantec, Post-Secondary Learning
- Susan May, Chair, Academic Policies Committee

### Secretariat:
- Peter Geller
- Kim Warkentine (Recorder)

### 1.0 Call to Order
The meeting was called to order at 5:50 p.m.
The AGC welcomed new student representatives Brendon Legault, Faculty of Arts and Science, and Matthew Mowbrey, School of Business.

### 2.0 Adoption of Agenda
The agenda was adopted as presented.

**AGC-01-10-13-2009**
Moved by John-Paul Hermano, seconded by Chery-Ann Hoffmeyer THAT the agenda for October 13, 2009 be adopted as presented.
Carried

### 3.0 Approval of June 16, 2009 Minutes
The minutes for June 16, 2009 were approved with the amendment under item 8.3, “that staff members should be specified”. 
Moved by Brendon Legault, seconded by Kevin Hood THAT the minutes of June 16, 2009 be approved as amended.

Carried

4.0 Report of the President
No report from the president was presented at the October 13, 2009 AGC meeting.

5.0 Board of Governor's Report
The Board report for September 2009 was included in the October 13, 2009 AGC meeting package.

6.0 Report of the Provost/Executive Vice-President Academic
Janet Paterson-Weir extended thanks to all those who were part of the institution name change from Grant MacEwan College to Grant MacEwan University as officially announced on September 24, 2009.

The AGC was updated on the funding of new degree programs, in light of the announcement by the provincial government that there would be no funding from the province for new programs. Janet said that MacEwan would be going forward with the new Bachelor of Commerce in Accounting and Bachelor of Communication Studies on a self-funding basis. It was clarified that this means that MacEwan will use resources from its own budget to fund the start of the new programs.

A brief overview was given regarding preparation for self-studies for reaccreditation for the Bachelor of Arts and the Bachelor of Child and Youth Care degree programs. The question was posed whether there would be self-evaluation at the department level during this process. The Provost/Executive VP Academic confirmed that there are many levels of benchmarking and self-evaluation during reaccreditation.

7.0 Other Business
7.1 Presentation on Single Sustainable Campus Plan
Stuart MacLean, Director of Facilities, and Leo LaJeune, architect at Stantec, presented on the single sustainable campus plan for MacEwan. As approved recently by the Board, a single consolidated campus will provide one location for degree, diploma, and certificate programs and include expanded library facilities, additional classrooms and the creation of “academic neighbourhoods.” The construction would also address future LRT alignment along 104 Avenue. This is an incremental plan that look towards ten and then twenty years of full-time load equivalencies (FLEs).

After the presentation a number of questions and areas of discussion were raised:

- Had environmental impact or the “greening” of development been considered? It was noted that recent construction activity (e.g. Robbins Health Learning Centre sought LEED certification and that this continues to be a consideration for all new projects.
- After consolidation, what will happen to the empty buildings at the other campuses? Following provincial guidelines this is an issue for the province to resolve.
- Discussion of how planning is considering increasing facilities proportionally; in the case of parking there is the potential of less vehicle use with improved public transit.
- Now that this is given Board approval there will be various consultation processes as the planning moves to its next phases.
- Suggestion of planning for the inclusion of public art in public spaces.
- Development of new green spaces as part of the planning.

8.0 AGC Governance
8.1 AGC Vice-Chair (Notice of Election)
The notice of election for Vice-Chair was announced with David McLaughlin stepping down from the position as of January 2010. Council members were informed of the nominations process and time frame. The resulting election will take place at the November 17 AGC meeting.

8.2 Dean, AGC Executive Committee (Notice of Election)
The Executive Committee presented a notice of election for the Dean position with David Higgins on educational leave in 2010. Council members were informed of the nominations process and time frame. The resulting election will take place at the November 17, 2009 AGC meeting.

8.3 AGC Executive Committee Revisions to Terms of Reference
The AGC Executive Committee recommended revisions to section 3.2 d: Composition of the Committee’s terms of reference, adding reference to associate deans.

AGC-03-10-13-2009
Moved by Ruth Stewart, seconded by Shahidul Islam THAT Academic Governance Council approve the revised Terms of Reference for the Executive Committee of Academic Governance Council as recommended by the Executive Committee of Academic Governance Council.

Carried

9.0 Business Arising

9.1 Strategic and Resource Planning Advisory Committee Terms of Reference
The terms of reference for the Strategic and Resource Planning Advisory Committee (SRPAC) were originally presented at the June 16, 2009 AGC meeting. Based on this discussion these revised Terms of Reference were presented to AGC.

Further revisions were agreed upon as follows: section 4.1 c) remove “chosen” and section 6.1 reworded to “The Strategic and Budget Planning Advisory Committee will be co-chaired by the Executive Director of Strategic Planning and a Committee member who will be elected by the Committee for a one-year renewable term to be ratified by the Academic Governance Council.” It was noted that under 4.1 c) there is no guarantee that support staff will be represented although support staff would seem to be an important part of the process.

AGC-04-10-13-2009
Moved by Denise Roy, seconded by Brendon Legault THAT Academic Governance Council approve the Strategic and Resource Planning Advisory Committee Terms of Reference as amended.

Carried, 1 opposed

10.0 Committee Reports

10.1 Executive Committee Minutes: May 27, 2009
The minutes for the May 27, 2009 Executive Committee meeting were presented for information.

10.2 Nominations Committee Report
Chris Hancock, the chair of the Nominations Committee, presented the Nominations Committee Procedures for information. The report included the Committee's procedures, yearly cycle of procedures, and guidelines. It was noted that in number 6 of the Procedures, the inclusion of confirming that a nominee having to “consult” with their supervisor might be interpreted as prospective nominees having to seek permission. Chris explained that this was included to reflect the process of creating sustainable workloads. It was also noted that “consult” can mean to discuss with. It was requested that
the Nominations Committee revisit this section of the Procedures.

10.3 Academic Policies Committee
10.3.1 Annual Report and Work Plan
Susan May, the Chair of the Academic Policies Committee, presented the Committee’s annual report for 2008-2009 and the work plan for the 2009-2010 academic year for approval. Chery-Ann Hoffmeyer inquired about Recommendation 2 (feasibility of incorporating a keyword search function into online listing of academic policies) in the annual report. Susan replied that there had been consultation with Margo Baptista resulting in the understanding that this is not something that could be accomplished in the short term. Peter Geller added that due to the new ERP the decision was made to put this recommendation on hold until the ERP system is in place.

AGC-05-10-13-2009
Moved by Chris Hancock, seconded by Lucille Mazo THAT Academic Governance Council approve the 2008-09 Annual Report and 2009-10 Work Plan of the Academic Policies Committee as submitted.

Carried

10.4 Admissions and Selections Committee
10.4.1 Annual Report and Work Plan
Stefanie Ivan, the Chair of the Admissions and Selections Committee, presented the Committee’s annual report for 2008-2009 and the work plan for the 2009-2010 academic year for approval.

AGC-06-10-13-2009
Moved by David Higgins, seconded by Lucio Gelmini THAT Academic Governance Council approve the Admissions and Selections Committee Annual Report for 2008-09 and Work Plan for 2009-10 as submitted.

Carried

10.5 MacEwan Curriculum Committee
10.5.1 Annual Report and Work Plan
Davar Reznia, the Chair of the MacEwan Curriculum Committee, presented the Committee’s annual report for 2008-2009 and the work plan for the 2009-2010 academic year for approval.

AGC-07-10-13-2009
Moved by Brendon Legault, seconded by Denise Roy THAT Academic Governance Council approve the MacEwan Curriculum Committee Annual Report for 2008-09 and Work Plan for 2009-10 as submitted.

Carried

10.6 Student Services Policies Committee
10.6.1 E Policies Approval Bodies
Stefanie Ivan, the Chair of the Student Services Policies Committee, presented the list of E Policies and approval bodies for decision. In MacEwan’s bicameral system, both AGC and the Board of Governors are required to approve such documents, as the Board did at the October 8, 2009 Board of Governors meeting. Brendon Legault asked if anything prevents the AGC from giving feedback on policy that is under the purview of the Board. Stefanie replied that there has been an effort to have a broad range of representation on SSPC and in policy consultation and as such, feedback will be accepted.
AGC-08-10-13-2009
Moved by Ruth Stewart, seconded by CheryAnn Hoffmeyer to approve the assignment of approval authority for E Policies as presented.

Carried

10.6.2 Student Services Policy Committee Annual Report and Work Plan
Stefanie Ivan presented the Committee’s annual report for 2008-2009 and the work plan for the 2009-2010 academic year for approval. At the end of this year all of MacEwan’s E-policies will have been reviewed. This will allow for SSPC to look at possible gaps in student policy, with some initial suggestions coming forward for areas such as military leave and clarifying the process for student administrative appeals.

Lucille Mazo asked about the five-year time frame of policy review, whether this means that all policies will have to wait five years to be reviewed or revised. Stefanie replied that as needs arise policies are reviewed, but five year is the mandatory timeframe for policies that have not needed review. Chris Hancock asked which policies were marked as a priority for review? Stefanie noted Marketing, Visual Identity, News Media Inquiries, and News Releases, Public Statements and News Conferences were being considered, including potentially moving to D policies. Lucio Gelmini asked about existing policies with the change to Grant MacEwan University. Stefanie replied that a motion recently went forward to the Board of Governors in this regard.

AGC-09-10-13-2009
Moved by Dennis Pfeffer, seconded by Denise Roy THAT Academic Governance Council approve the 2008-09 Annual Report and the 2009-10 Work Plan of the Student Services Policy Committee as submitted.

Carried

11.0 Other Business
11.1 2010/11 and 2011/12 Approved Academic Schedules
The approved academic schedules for the 2010-2011 and 2011-2012 academic years were presented to the AGC by Stefanie Ivan for information.

12.0 Question Period
Rafat Alam asked whether there would be any AGC meetings held at the Centre for the Arts and Communications campus. In response, it was explained that appropriate space at the campus was not available.

13.0 Future Agenda Items
It was confirmed that the Bylaws Review Committee Report would be on the agenda for the November Meeting.

14.0 Next Meeting - Tuesday, November 17, 2009, 5:45 p.m. – 8:45 p.m., 6-106 (MPR) City Centre Campus.

15.0 The meeting was adjourned at 8:08 p.m.