1.0 Call to Order
The meeting was called to order at 5:50 pm.

2.0 Adoption of Agenda
The agenda for the April 20, 2010 Academic Governance Council (AGC) meeting was adopted with the following amendments:

Add:
- 7.1 A Report from Ad Hoc Committee on Faculty Standards (verbal report)
- 7.2.2 Presidential Search Committee

Remove:
- 7.4.6 Bachelor of Applied Communications in Professional Writing, Journalism Diploma, and Bachelor of Communication Studies (proposed) Admission Criteria.
AGC-01-04-20-2010  
Moved by J.P. Hermano, seconded by M. Mowbrey THAT the agenda for April 20, 2010 be adopted as amended.  
Carried

3.0 Approval of March 9, 2010 Minutes  
The minutes of the March 9, 2010 AGC meeting were adopted as presented in the April 20, 2010 AGC meeting package.

AGC-02-04-20-2010  
Moved by C. Gnauck, seconded by B. Boroditsky THAT the minutes of March 9, 2010 be approved as set forth in Agenda Item 3.0.  
Carried

4.0 Report of the President  
Paul Byrne, President and CEO of Grant MacEwan University, presented the Report of the President. Three items were presented to AGC for information:

- The Minister of Advanced Education and Technology brought together the Presidents and Board Chairs of post-secondary institutions from across Alberta to promote the partnership of Campus Alberta. This included both a branding aspect in terms of the use of “Campus Alberta” as well as an attempt to foster further collaboration between post-secondary institutions in Alberta.
- The Alberta provincial government is optimistic that the provincial budget will be balanced by 2012/13. In order to facilitate a balanced budget, the Province has indicated that there will be no increase in the Grant MacEwan University budget for the next two years. In response to this, MacEwan will be investigating a number of cost-saving initiatives.
- P. Byrne confirmed that he will be retiring from the position of President and CEO of Grant MacEwan University as of early 2011, although an exact date had not yet been set. The Board of Governors will be launching a national search for MacEwan’s next president and CEO through Summer and Fall 2010, including establishing a Presidential Search Committee.

The President noted that Eric Young’s term as Chair of the Board of Governors Chair will end on June 20, 2010, and that there is a process underway to find a new Board Chair for MacEwan. President Byrne thanked Eric Young for his work as Board Chair.

5.0 Board of Governors Report  
The Board of Governors Report for April 8, 2010 was sent via e-mail to AGC members (see Appendix A).

6.0 Report of the Provost and Executive Vice-President Academic  
Janet Paterson-Weir, Provost and Executive Vice-President Academic, reported on the following items:

- The 7th annual Spring Seminar Series will include the Academic Affairs Update on May 11, 2010 and the Academic Policies Forum on May 12, 2010.
- On April 26 and 27, 2010 a site review for the Bachelor of Communications Studies will be conducted at the Centre for the Arts and Communications.
- It has been confirmed that a site review for the University’s application to the Association of Universities and Colleges of Canada (AUCC) will be conducted in the fall of 2010. The reviewers will meet with members of AGC, faculty, students, administration and members of the MacEwan Board of Governors.
- J. Paterson-Weir extended congratulations to students, faculty and staff for the following:
  - Participants in national case competitions, including three where first place finishes were achieved.
3. The student and faculty participants in the 2010 research showcase series were acknowledged for their research efforts.

o The Fine Art Grad Show will be held April 17 to April 22, 2010 at the Centre for the Arts and Communications.

o The 2010 MacEwan School of Communications Design Studies Grad Show will be held April 29 to May 1, 2010 in the Birks Building on 104 Street and Jasper Avenue.

AGC members were reminded that they are invited to attend the June 2010 Grant MacEwan University convocation ceremonies.

7.0 Committee Reports

7.1 A Ad Hoc Committee on Faculty Standards
Sharon Hobden and Cyrus Panjvani, the co-chairs of the Ad Hoc Committee on Faculty Standards (AHCFS), provided an update on work of the Committee. The summary of the work conducted by AHCFS during the first six meetings included:

- Navigating the challenge of working on the interim titling of Assistant Professor in isolation of a university-wide model;
- Focusing only on interim titling for continuing and probationary academic staff;
- Focusing on university wide standards;
- Developing guidelines for department/area standards;
- Developing process for granting interim title of Assistant Professor.

The Committee is aiming to present its recommendations for University-Wide Standards of Assistant Professor for the interim titling process at the May 2010 AGC meeting. For the June AGC meeting, the Committee intends to provide a final report which will cover:
- Guidelines for the development of department/area standards for Assistant Professor
- Process for applying for and granting interim title of Assistant Professor;
- Issues identified that the Committee recommends be addressed as the University moves forward with academic titling.

S. Hobden and C. Panjvani suggested, on behalf of AHCFS, that AGC move forward with the next committee to address the institutional model for titling.

The following matters were raised by AGC members:

- In regards to a question regarding comparative research it was noted that the Committee’s research of titling systems had included Canadian and international post-secondary institutions;
- Time lines: it was anticipated that in Fall 2010 the departments/areas will start to use the standards as recommended by the Committee and once approved by AGC.

7.1 Executive Committee Minutes
The Chair presented the AGC Executive Committee meeting minutes for February 24, 2010 and March 3, 2010 meetings for information of AGC.

7.2 Nominations Committee

7.2.1 Nominations Committee Report
Nominations Committee member Lucio Gelmini, on behalf of Chris Hancock, Chair of the AGC Nominations Committee, presented the results of the AGC nomination process for the following AGC committees:

Academic Policies Committee, Admissions and Selections Committee, Distance and Distributed Education Committee, MacEwan Curriculum Committee, Research Council, Research Ethics Board, Technology
The slate of nominees recommended by Nominations Committee was presented in the April 20 AGC agenda package. It was confirmed that all vacancies that were identified were successfully filled by the nominations process.

AGC-03-04-20-2010
Moved by D. McLaughlin, seconded by R. Stewart THAT Academic Governance Council elect the slate of nominees as presented in Agenda Item 7.2.1.

Carried

7.2.2 Presidential Search Committee
Lucio Gelmini announced that the Board of Governors invited AGC to select a representative for the Presidential Search Committee (PSC). The Nominations Committee would be accepting nominations electronically following the meeting, with an electronic vote if required. It was suggested that increasing the representation of faculty members on the PSC could be beneficial in regards to the PSC’s composition. A specific proposal to recommend to the Board of Governors an additional Faculty Association (FA) member to the PSC came forward. Other members countered that statistically speaking the AGC representative would most likely be a faculty member, so this would address the concern regarding faculty representation on the PSC. It was suggested that a request to add an additional FA member to the PSC composition may be more appropriate from the FA itself rather than AGC.

AGC-04-04-20-2010
Moved by D. McLaughlin, seconded by M. Arnison THAT Academic Governance Council recommends to the Board of Governors that an additional Faculty Association member be added to the Presidential Search Committee.

Carried
(P. Byrne abstained)

7.3 Academic Policies Committee
7.3.1 Policy C3030: Student Program Advisory Committees
Susan May, Chair of the Academic Policies Committee, introduced John-Paul Hermano, Students’ Association Vice-President Academic and Matthew Mowbrey, AGC student member, who led the sub-committee on this policy revision. J.P. Hermano and M. Mowbrey explained the key revisions to Policy C3030, in particular how to encourage further student participation on Student Program Advisory Committees.

AGC-05-04-20-2010
Moved by B. Legault, seconded by D. McLaughlin THAT Academic Governance Council approve the revised Policy C3030: Student Program Advisory Committees effective July 1, 2010, as recommended by the Academic Policies Committee (March 2, 2010) as set forth in Agenda Item 7.3.1.

Carried

7.3.2 Academic Policies Committee Terms of Reference
Susan May presented the Academic Policies Committee’s Terms of Reference for approval.

AGC-06-04-20-2010
Moved by M. Mowbrey, seconded by R. Stewart THAT Academic Governance Council approve the Terms of Reference for the Academic Policies Committee, as recommended by Academic Policies Committee, as set forth in Agenda Item 7.3.2.

Carried
7.4 Admissions and Selections Committee
Stefanie Ivan, Chair of the Admissions and Selections Committee, presented for information the 2011 Admission Criteria for the following 5 programs.

7.4.1 Perioperative Nursing for Registered Nurses Post-Diploma Certificate Program Admission Criteria
The Perioperative Nursing for Registered Nurses Post-Diploma Certificate Program admission criteria were presented for information with no changes recommended.

7.4.2 Police and Investigations Diploma Program Admission Criteria
The Police and Investigations Diploma Program admission criteria were presented for information with no changes recommended.

7.4.3 Post-Basic Nursing Practice: Hospice Palliative Care/Gerontology Post-Diploma Certificate Program Admission Criteria
The Post-Basic Nursing Practice: Hospice Palliative Care/Gerontology Post-Diploma Certificate Program admission criteria were presented for information with no changes recommended.

7.4.4 Theatre Arts Diploma Program Admission Criteria
The Theatre Arts Diploma Program admission criteria were presented for information with no changes recommended.

7.4.5 Theatre Production Diploma Program Admission Criteria
The Theatre Production Diploma Program admission criteria were presented for information with no changes recommended.

7.4.7 Bachelor of Child and Youth Care Admission Criteria
Stefanie Ivan presented the revisions to admission criteria for Bachelor of Child and Youth Care as recommended by Admissions and Selections Committee for decision. S. Ivan explained that the change was necessary because when the program first started it was a two year diploma program and a minimum age was necessary. Now that it is a four year baccalaureate, the minimum age requirement is not required as an admission criterion.

AGC-07-04-20-2010
Moved by C. Heslep, seconded by J. Minaker THAT Academic Governance Council approve the changes to the admission criteria for the Bachelor of Child and Youth Care Program, effective for the Fall 2011 intake of the program, as recommended by the Admissions and Selections Committee (March 24, 2010) as set forth in Agenda Item 7.4.7.

Carried

7.4.8 Holistic Health Practitioner Diploma Program Admission Criteria
Stefanie Ivan presented the revisions to admission criteria for Holistic Health Practitioner Diploma Program as recommended by Admissions and Selections Committee for decision. S. Ivan explained that the proposed changes would help improve the success of the program.
AGC-08-04-20-2010
Moved by R. Alam, seconded by D. Symbaluk THAT Academic Governance Council approve the changes to the admission criteria for the Holistic Health Practitioner Program, effective for the Fall 2011 intake of the program, as recommended by the Admissions and Selections Committee (March 24, 2010) as set forth in Agenda Item 7.4.8.
Carried

7.5 MacEwan Curriculum Committee
7.5.1 Information Management and Library Technology Diploma Program – Change of Name and Program Change
Davar Rezania, Chair of MacEwan Curriculum Committee, presented for decision two changes to the Information Management and Library Technology Diploma Program: change of name (to Library and Information Technology) and curriculum changes to the program.

AGC-09-04-20-2010
Moved by M. Stock, seconded by P. Byrne THAT Academic Governance Council approve:
1. the name change from Information Management and Library Technology to Library and Information Technology effective July 1, 2011, as recommended by the MacEwan Curriculum Committee (22 March 2010) as set forth in Agenda Item 7.5.1; and
2. curriculum changes to the Information Management and Library Technology diploma program effective July 1, 2011, as recommended by the MacEwan Curriculum Committee (22 March 2010) as set forth in Agenda Item 7.5.1.
Carried

7.6 Student Success Committee
7.6.1 Annual Report and Work Plan
Karen Heslop and Alan Vladicka, Co-chairs, Student Success Committee, presented the annual report and work plan to AGC for information.

AGC-10-04-20-2010
Moved by S. Islam, seconded by C. Anton THAT Academic Governance Council accept for information the 2009-10 Annual Report and the 2010-11 Work Plan of the Student Success Committee as set forth in Agenda Item 7.6.1.
Carried

7.6.2 Student Success Committee Terms of Reference
Karen Heslop and Alan Vladicka presented the Student Success Committee’s Terms of Reference for approval. The Committee co-chairs explained that the main changes to the Terms of Reference were the additions of a working group tentatively called Student and Faculty Initiatives and section 2.4: Initiatives and Actions.

AGC members suggested the following changes to section 4: Composition:
- Clarifying the membership from the faculties and schools;
- Including a member from the Library;
- Clarifying that chairs of the Committee and working groups will be additional members if not already on the Committee.
The Composition section was amended as follows:

4. Composition
4.1. The Student Success Committee shall consist of the following:
   • Director, Student Resource Centre
   • Executive Director, Strategic Planning
   • Academic Coordinator, AQuAA (Resource)
   • Student Resource Centre (2)
   • Registrar’s Office/Student Services (2)
   • MacEwan International (1)
   • Arts & Science (2 university employees, including 1 from English)
   • School of Business (2 university employees)
   • Health & Community Studies (2 university employees)
   • Centre for the Arts & Communications (2 university employees)
   • Library (1)
   • Students’ Association (2)
   • Working group chairs (as additional members if not one of above)

AGC-11-04-20-2010
Moved by M. Arnison, seconded by R. Stewart THAT Academic Governance Council approve the Student Success Committee revised Terms of Reference as set forth in Agenda Item 7.6.2 as amended.
Carried

7.7 Strategic and Resource Planning Advisory Committee
7.7.1 University Strategic Directions and Objectives, 2010/11 – 2014/15
David Patterson and Alan Vladicka, Co-chairs of the Strategic and Resource Planning Advisory Committee (SRPAC), presented the Committee’s submission of motion and draft Strategic Plan and Directions sent via e-mail (see Appendix B). As stated in AGC Bylaws (4.12), AGC “provides advice to the President and Board respecting, but not limited to, the following: a) financial priorities and plans, b) technological priorities and plans, and c) strategic planning initiatives.” The Committee’s observations and recommendations were presented to AGC, to focus AGC’s advice to the President and Board. D. Patterson briefly went through the document, highlighting significant points such as faculty and staff development, teaching excellence for student success, and guidelines for performance measures.

AGC members noted several points for further consideration:
   • Building capacity for more student workplace learning opportunities.
   • Creating a stronger link between increasing the number of available scholarships and the University’s strategic direction.

AGC-12-04-20-2010
Moved by C. Anton, seconded by D. Roy THAT Academic Governance Council refer the observations and recommendations of the Strategic and Resource Planning Advisory Committee as set forth in Agenda Item 7.7.1 to the President and Board of Governors as advice for their consideration.
Carried

7.8 Technology Council
7.8.1 Annual Report and Work Plan
John McGrath, Chair, Technology Council, presented the Council’s Annual Report and Work Plan for information to AGC. J. McGrath gave a brief overview of the Technology Council’s ongoing projects at the University:
• Integrated Learning Systems (e.g. Blackboard);
• ERP Renewal and Project Phoenix;
• Faculty web pages;
• ITM Control Framework project;
• IT audits;
• Various technology projects as outlined in the annual report.

In response to a question regarding the possibility of further changes to the learning management systems (LMS), J. McGrath replied that the University is at a crossroads in terms of making LMS more consistent because of various considerations such as vendor mandated upgrades to systems and linking MacEwan’s approach to what is happening provincially.

Regarding technology standards approval, J. McGrath outlined the process by which faculties and schools could provide recommendations and feedback for these standards. A draft document of standards is presented to the Technology Council and it is revised based on feedback from the faculty members on Technology Council. It was noted that Council membership represents a diverse group of faculties and schools.

AGC-13-04-20-2010
Moved by J. Minaker, seconded by K. Hood THAT Academic Governance Council accept for information the 2009-10 Annual Report and the 2010-2011 Work Plan of the Technology Council as set forth in Agenda Item 7.8.1.

Carried

8.0 Other Business

8.1 A New Vision for a New University
Peter Vogels, Chair of the Academic Vision Steering Committee, and Alan Vladicka, Executive Director of Strategic Planning, presented the Committee’s document A New Vision for a New University. AGC was requested to provide guidance and direction to the Committee for the preparation of the draft University Vision. It was explained to AGC that the input process was quite broad and sought involvement from across the University. P. Vogels and A. Vladicka asked AGC to use the three questions provided to focus their input to the Committee.

AGC members offered the following points and concepts for the consideration of the Committee:
• Avoiding the use of terms (such as “boutiquing” and “community”) which may seem to revert back to MacEwan as a community college;
• Highlighting “diverse” as an aspect of MacEwan’s vision
• Incorporating the legacy of Dr. MacEwan;
• Including student workplace learning, student research strategy, emphasizing student centeredness;
• Highlighting faculty leadership, risk-taking and innovation in teaching and other scholarly pursuits;
• Including the “human touch” commitment to students, faculty and staff that is seen as part of MacEwan’s uniqueness;
• Mentioning the mentorship program, and the support system for faculty and staff.

8.2 University Mandate Statement
Lucio Gelmini assumed the role of Chair while Janet Paterson-Weir, Provost and Executive Vice-President Academic, presented the University Mandate Statement. It was noted that the current mandate requires revision with the name change to Grant MacEwan University. AGC was requested to endorse the draft
Mandate Statement, after which it will go to the Board of Governors for approval and then to the Ministry of Advanced Education and Technology for approval.

AGC members made the following suggestions for the revision of the University Mandate Statement:

- Within the second paragraph, including a point that mentions further education (e.g. program bridging and laddering);
- Removing the wording of “athletic fields” due to confusion of terms;
- Revising the wording of the last two paragraphs regarding a global focus but serving the Edmonton area as these seemed contradictory.

AGC-14-04-20-2010
Moved by D. McLaughlin, seconded by A. Gilliland THAT Academic Governance Council endorse the draft mandate statement for Grant MacEwan University as set forth in Agenda Item 8.2. 

Carried

Janet Paterson-Weir resumed the role of Chair.

9.0 Question Period
The question was posed regarding how AGC members could create an inclusive system for keeping faculty members informed of the work and decisions of AGC. The following points were suggested:
- Members sending out e-mail posts after meetings to their respective areas highlighting the most salient points;
- Division Leadership Teams (DLTs) which give the program Chairs a chance to discuss AGC decisions and creates dialogue within program areas;
- The creation of faculty/school councils;
- Engaging faculty members in discussion prior to AGC meetings;
- A global email from the AGC Secretariat so that the electronic meeting package is more widely distributed and thus more faculty members can stay informed.

10.0 Future Agenda Items/Next Meetings – May 18, 2010 and June 15, 2010
Future meeting topics to include:
- Ad Hoc Committee on Faculty and School Councils
- Bachelor of Applied Communications in Professional Writing, Journalism Diploma, and Bachelor of Communication Studies (proposed) Admission Criteria

Confirmation was given that the June 15 meeting will take place from 2:00 to 4:00 p.m. in room 9-103 at City Centre Campus.

11.0 The meeting was adjourned at 8:30 P.M.