1.0 CALL TO ORDER
The meeting was called to order at 5:00 p.m. by acting Academic Governance Council (AGC) Chair, Chris Hancock. The Chair welcomed Eric Doucet, a new AGC student member from the Faculty of Fine Arts and Communications.

2.0 APPROVAL OF AGENDA/CONSENT AGENDA
The Chair presented the agenda for May 19, 2015 for approval. The following items were approved on the consent agenda:

- 2.1 AGC Open Meeting Minutes: April 28, 2015
- 2.2 Executive Committee Minutes: April 30, 2015
- 2.3 Student Services Policy Committee Final Report
- 2.4 Student Success Committee Final Report
- 2.5 University Rank and Title Committee Final Report

The Chair requested that the following items be withdrawn from the agenda, to which AGC consented:

- 5.1 Sexual Violence Program Presentation (postponed to the June 5, 2015 AGC meeting)
- 6.2.1 Faculty of Nursing and Department Structure
- 6.2.2 Faculty of Health and Community Studies Department Structure
- 6.2.9 Music Diploma Program

AGC-01-05-19-2015
Moved by B. Richards, seconded by P. Roccia to approve the agenda for May 19, 2015 and the items on the consent agenda, as amended.

Carried

3.0 BOARD OF GOVERNORS’ REPORT
Brent Quinton, Vice President Finance and Administration, noted the Board of Governors’ Report was distributed with the AGC meeting package.
4.0 REPORT OF THE PROVOST AND VICE PRESIDENT ACADEMIC
John Corlett, Provost and Vice President Academic (the Provost), reported on the following:

- Letters of Intent (LOI) for new programs in Bachelor of Design, Bachelor of Fine Arts, and a Bachelor of Commerce stream in Legal Studies are being presented to the Board of Governors for approval, after which each Faculty/ School will be requested to create a full proposal. A Bachelor of Health Promotion degree LOI is in progress.

- The University Rank and Title Committee (URTC) completed its final year as an AGC standing committee. The new University Promotion Committee is governed by the Collective Agreement between the Board of Governors and the Grant MacEwan University Faculty Association and will replace URTC, effective July 1, 2015.

- Agenda item 6.2.1 Faculty of Nursing and Department Structure and Item 6.2.2 Faculty of Health and Community Studies (FHCS) Department Structure were removed from the agenda, because more consultation is required on the proposed departmental structures. FHCS will continue as it is currently constituted for 2015-2016, with the Provost continuing as Acting Dean. The goal is to complete the consultation process over the summer and to present finalized department structures at the first Academic Planning and Priorities Committee (APPC) meeting of 2015-2016, so that a decanal search can take place in order for departmental structures to be implemented in 2016-2017.

- Agenda item 6.2.9 Music Diploma Program Change to restrict student entry into the diploma program was removed from the agenda, because APPC decided that further discussion on this type of process is merited.

5.0 PRESENTATION

5.1.1 Sexual Violence Program
[Scribe's Note: As discussed during approval of the agenda, this item was postponed until the June 5, 2015 AGC meeting.]

6.0 COMMITTEE REPORTS

6.1 MACEWAN INTERNATIONAL COUNCIL

6.1.1 Proposed Terms of Reference
John Corlett, Provost and Vice President Academic, presented the proposed Terms of Reference, effective July 1, 2015, for the MacEwan Committee on Internationalization, for approval. It was noted that the mandate and focus of MacEwan International Council changed from administrative to strategic, based on the Integrated Strategic Plan, with the MacEwan International office taking over the review and management of the administration of proposed international agreements. The following point arose during discussion:

- Section 3.1 (h) should read: “Centre for the Advancement of Faculty Excellence” not “Education”.

AGC-02-05-19-2015
Moved by J. Corlett, seconded by A. Parrish-Craig to approve the MacEwan Committee on Internationalization Terms of Reference (effective July 1, 2015), as recommended by MacEwan International Council (April 22, 2015), as presented in Agenda Item 6.1.1.

Carried

6.2 ACADEMIC PLANNING AND PRIORITIES COMMITTEE

6.2.1 Faculty of Nursing and Department Structure
[Scribe's Note: As discussed during approval of the agenda, this item was removed from the agenda.]

6.2.2 Faculty of Health and Community Studies Department Structure
[Scribe's Note: As discussed during approval of the agenda, this item was removed from the agenda.]

6.2.3 Bachelor of Commerce Honours Designation
John Corlett, Chair, Academic Planning and Priorities Committee, presented the School of Business Bachelor of Commerce Honours designation proposal for the Marketing, International Business, and Management majors, effective Fall 2016, for approval.
AGC-03-05-19-2015
Moved by P. Roccia, seconded by L. Honey to approve the proposed School of Business Bachelor of Commerce Honours Designation in Marketing, International Business, and Management majors, effective Fall 2016, as recommended by Academic Planning and Priorities Committee (April 21, 2015), as presented in Agenda Item 6.2.3.
Carried

6.2.4 Bachelor of Commerce (Core) Program Change
John Corlett, Chair, Academic Planning and Priorities Committee, presented the School of Business Bachelor of Commerce Core program change, effective Fall 2016, for approval.
AGC-04-05-19-2015
Moved by K. Heslop, seconded by R. Powell to approve the proposed Bachelor of Commerce (Core) Program Change, effective Fall 2016, as recommended by the Academic Planning and Priorities Committee (April 21, 2015), as presented in Agenda Item 6.2.4.
Carried

6.2.5 Bachelor of Commerce: Accounting Major Program Change
John Corlett, Chair, Academic Planning and Priorities Committee, presented the School of Business request for the Bachelor of Commerce: Accounting Major program change, effective Fall 2016, for approval. The following points arose during discussion:
- Removing INTB 300 (Introduction to International Business) from the Accounting Major electives seems like removing something that would be included at a theory-based liberal arts university.
  - INTB 300 is not directly related to accounting issues and is still available to School of Business students as an optional business elective.
Moved by B. Parker, seconded by R. Powell to approve the Bachelor of Commerce – Accounting Major Program Change, effective Fall 2016, as recommended by the Academic Planning and Priorities Committee (April 21, 2015), as presented in Agenda Item 6.2.5.
Carried

6.2.6 Accounting and Strategic Measurement Diploma Program Change
John Corlett, Chair, Academic Planning and Priorities Committee, presented the School of Business request for the Bachelor of Commerce: Accounting Major program change, effective Fall 2016, for approval.
AGC-06-05-19-2015
Moved by L. Honey, seconded by D. McGugan to approve the Accounting and Strategic Measurement Diploma Program Change, effective Fall 2016, as recommended by Academic Planning and Priorities Committee (April 21, 2015), as presented in Agenda Item 6.2.6.
Carried

6.2.7 Bachelor of Applied Business Administration: Accounting Degree Program Change
John Corlett, Chair, Academic Planning and Priorities Committee, presented the School of Business request for the Bachelor of Applied Business Administration: Accounting Degree program change, effective Fall 2016, for approval.
AGC-07-05-19-2015
Moved by L. Honey, seconded by V. McLean to approve the Bachelor of Applied Business Administration – Accounting Degree Program Change, effective Fall 2016, as recommended by the Academic Planning and Priorities Committee (April 21, 2015), as presented in Agenda Item 6.2.7.
Carried
6.2.8 Travel Diploma Program Change
John Corlett, Chair, Academic Planning and Priorities Committee, presented the School of Business request for the Travel Diploma program change, effective Fall 2016, for approval.

AGC-08-05-19-2015
Moved by D. McGugan, seconded by R. Powell to approve the Travel Diploma Program Change, effective Fall 2016, as recommended by the Academic Planning and Priorities Committee (April 21, 2015), as presented in Agenda Item 6.2.8. Carried

6.2.9 Music Diploma Program Change
[Scripte's Note: As discussed during approval of the agenda, this item was removed from the agenda.]
John Corlett, Chair, Academic Planning and Priorities Committee (APPC), thanked APPC members for their hard work in 2014-2015.

6.3 ADMISSIONS AND SELECTIONS COMMITTEE
Mike Sekulic, Chair, Admissions and Selections Committee (ASC), thanked ASC members for their hard work in 2014-2015 and noted that ASC had its last meeting in May. The Committee for Admissions and Transfer (CAT) will be taking ASC’s place beginning July 1, 2015.

6.3.1 Global Change: Wording in Admission Criteria re: Police Information Check
Mike Sekulic, Chair, Admissions and Selections Committee (ASC), presented a global change to wording in all Admission Criteria regarding the Police Information Check, effective for Fall 2016 intake, for approval, as follows: “Applicants offered admission must present a clear Police Information Check (or equivalent from another policing agency) that includes a Vulnerable Sector Search and contains no open youth record. The Police Information Check must be submitted by the published document deadline and have been issued within three months of the start of the program intake term.” The following points arose during discussion:

- Was consultation on this proposal broad enough across the institution, as several members of affected departments and programs had no prior knowledge of this wording change, particularly the fact that students with a pardon in process will be excluded from applying to programs?
  - The proposal was not brought to Faculty/ School Councils for consultation, but was prepared by a subcommittee of ASC. An AGC member familiar with the process noted that the Chair of the subcommittee was not in attendance, so details of the consultations cannot be provided.

Moved by M. Sekulic, seconded by T. Lade to approve the standard statement for all programs that require a Police Information Check, effective for Fall 2016 intake, as recommended by the Admissions and Selections Committee (April 13, 2015), as presented in Agenda Item 6.3.1. Defeated

John Corlett, Provost and Vice President Academic, noted that having defeated the motion, AGC has not provided ASC with any advice or direction on what is wrong with the proposal and how it could be corrected so that it would be acceptable for approval. The following points arose during discussion:

- AGC members suggested consultation should be broader and to communicate more clearly with Departments.
- ASC has completed its work and is being reconstituted as the Committee on Admissions and Transfers, so any recommendations from AGC would have to go to the new Committee on Admissions and Transfers, as of July 1, 2015.
- The proposal also affects diversity; the University should be challenging structures that act as barriers to access to education.
- The new wording applies to 14 programs, 13 of which are in the Faculty of Health and Community Studies (FHCS). The other program is in the School of Business. Only two programs in FHCS have the “pardon in process” restriction, Correctional Services and Child and Youth Care. It was reported that Correctional Services has indicated its support of the proposal.
Moved by P. Moore-Juzwishin, seconded by R. Powell to reconsider the original motion. Carried

The following points arose during discussion of the original motion:

- How many students has this affected?
  - Representatives from the Office of the University Registrar can only recall one or two students being affected, but they noted that procedures have changed in recent years.
  - Potential students who know about the regulations often do not apply, so that could contribute to the low numbers.
- The proposal seems to be a trade-off between diversity and transparency.
- The language change is not substantial except for the pardon process. The language change is to ensure consistency and clarity of nomenclature.
- No legal opinion was sought over any possible or perceived human rights legislation infractions.
- AGC has the responsibility to set admissions requirements, not Faculty/ School Councils.

AGC-09-05-19-2015
Moved by M. Milner, seconded by P. Roccia to refer the proposal of the standard statement for all programs that require a Police Information Check to the Committee on Admissions and Transfer to ensure that appropriate consultation has occurred with all programs that are affected by the change in wording, especially concerning the pardon process, and to obtain legal consultation regarding human rights and to report back to Academic Governance Council. Carried

6.3.2 Bachelor of Science in Engineering Transfer Admission Criteria
Mike Sekulic, Chair, Admissions and Selections Committee, presented revised Admission Criteria for the Bachelor of Science in Engineering Transfer program, effective for Fall 2016 intake, for approval. The following point arose during discussion:

- A copy error was found in the second paragraph of the Submission of Motion: With a minimum Grade Point Average of 2.5, students are guaranteed transfer to the University of Alberta (U of A) to complete their degree. This should be deleted.

AGC-10-05-19-2015
Moved by M. Sekulic, seconded by C. Monk to approve the changes to the Bachelor of Science in Engineering Transfer program Admission Criteria, effective for Fall 2016 intake, as recommended by the Admissions and Selections Committee (May 4, 2015), as presented in Agenda Item 6.3.2. Carried

6.3.3 Acupuncture Diploma Admission Criteria
Mike Sekulic, Chair, Admissions and Selections Committee, presented revised Admission Criteria for the Acupuncture Diploma program, effective for Fall 2016 intake, for approval.

AGC-11-05-19-2015
Moved by M. Sekulic, seconded by D. McGugan to approve the changes to the Acupuncture Diploma program Admission Criteria, effective for Fall 2016 intake, as recommended by the Admissions and Selections Committee (May 4, 2015), as presented in Agenda Item 6.3.3. Carried

6.3.4 Therapist Assistant Diploma: Physical Therapist Assistant/ Occupational Therapist Assistant Major and Speech Language Pathologist Assistant Major Admission Criteria
Mike Sekulic, Chair, Admissions and Selections Committee, presented revised Admission Criteria for the Therapist Assistant Diploma: Physical Therapist Assistant/ Occupational Therapist Assistant major and the Speech Language Pathologist Assistant major, effective for Fall 2016 intake, for approval. The following points arose during discussion:
Are there implications regarding the police information check?
  - No, this was not one of the programs that had the pardon process.

AGC-12-05-19-2015
Moved by M. Sekulic, seconded by D. Roy to approve the changes to the Therapist Assistant Diploma Program Admission Criteria, effective for Fall 2016 intake, as recommended by the Admissions and Selections Committee (April 13, 2015), as presented in Agenda Item 6.3.4.

Moved by M. Sekulic, seconded by P. Moore-Juzwishin to approve the changes to the Police and Investigations Diploma program Admission Criteria for both the Investigative Studies Major and the Police Studies Major, effective for Fall 2016 intake, as recommended by the Admissions and Selections Committee (April 13, 2015), as presented in Agenda Item 6.3.5.

AGC-14-05-19-2015
Moved by M. Sekulic, seconded by R. Ginther to approve the changes to the Bachelor of Music in Jazz and Contemporary Popular Music degree Admission Criteria, effective for Fall 2016 intake, as recommended by the Admissions and Selections Committee (May 4, 2015), as presented in Agenda Item 6.3.6.

6.3.5 Police and Investigations Diploma: Police Studies Major and Investigative Studies Major Admission Criteria
Mike Sekulic, Chair, Admissions and Selections Committee, presented revised Admission Criteria for the Police and Investigations Diploma: Police Studies major and Investigative Studies major, effective for Fall 2016 intake, for approval.

6.3.6 Bachelor of Music in Jazz and Contemporary Popular Music Admission Criteria
Mike Sekulic, Chair, Admissions and Selections Committee (ASC), presented revised Admission Criteria for the Bachelor of Music in Jazz and Contemporary Popular Music degree, effective for Fall 2016 intake, for approval. A copy error was found with this item: Three paragraphs that explained the governance and rationale behind these changes had been erroneously deleted. M. Sekulic provided paper copies of the corrected cover page:

The Bachelor of Music in Jazz and Contemporary Popular Music program, Faculty of Fine Arts and Communication, initiated a request for admission criteria changes. At the April 13, 2015 ASC meeting criteria changes were approved for recommendation to AGC. Shortly thereafter, the anticipated changes to ENGL 102 prerequisites changed, prompting the Faculty of Fine Arts and Communications to ask for a reconsideration of the April 13, 2015 approval. The Faculty of Fine Arts and Communications proposed readjusting the criteria to align with the changed anticipated changes to ENGL 102 prerequisites.

At its May 4, 2015 meeting, ASC voted to reconsider the criteria. ASC then reviewed and recommended the admission criteria, with the newly requested changes (ASC-M-20150504-04), subject to Faculty of Fine Arts & Communications Council approving the changes that came forward to the May 4, 2015 ASC meeting (their meeting was scheduled after the last Admissions and Selections meeting).

In the event the Faculty of Fine Arts and Communications Council does not approve the attached, proposed, criteria, ASC-M-20150209-04 motion will be void, this proposed motion to AGC will be withdrawn, and the current and approved admission criteria will remain in effect.

It was noted that the Faculty of Fine Arts and Communications Faculty Council subsequently recommended these criteria for approval at its May 13, 2015 meeting.
6.4 NOMINATIONS COMMITTEE

6.4.1 Nominations Committee Report
Margaret Milner, Chair, Nominations Committee, presented the Nominations Committee Report for approval. Nominations Committee was asked to fill upcoming faculty and staff vacancies for MacEwan International Council during the Spring 2015 Nominations Call for all AGC committees. [Scribe’s Note: As of July 1, 2015, MacEwan International Council will be known as MacEwan Committee on Internationalization]. The following points arose during discussion:

- Is there a mechanism for nominations from the floor at AGC for non-AGC-members?
  - Yes, there is a process document on the AGC website.
- A member commented that the committee nomination form looks more like an application form.
- How does the Nominations Committee select a member when there are multiple nominees from a Faculty/School?
  - Nominations Committee consults the committee’s Terms of Reference and current composition and fills in a rubric to select candidates for the slate. A final slate is recommended to AGC for approval. The Nominations Processes and Principles document on the AGC website explains this in depth.

Moved by M. Milner, seconded by D. McFadyen to elect the slate of faculty nominees for the MacEwan Committee on Internationalization, as presented in Agenda Item 6.4.1.
Carried

AGC-16-05-19-2015
Moved by M. Milner, seconded by K. Heslop to elect the Support/Supervisory Staff nominee for the MacEwan Committee on Internationalization, as presented in Agenda Item 6.4.1.
Carried

AGC-17-05-19-2015
Moved by M. Milner, seconded by R. Ginther to elect the student nominee for the Academic Planning and Priorities Committee, as presented in Agenda Item 6.4.1.
Carried

Moved by M. Milner, seconded by K. Heslop to approve the Dean nominee for the MacEwan Committee on Internationalization, as presented in Agenda Item 6.4.1.
Carried

C. Hancock vacated the Chair, and M. Milner presided.

6.4.2 AGC Vice-Chair Election
Margaret Milner, Chair, Nominations Committee, explained that a call for nominations for the AGC Vice-Chair, with a list of eligible current and incoming Academic Governance Council (AGC) members, was sent to all AGC members via email on May 10, with a closing deadline of the May 19, 2015 AGC meeting. It was reported that Chris Hancock, School of Business, submitted a nomination form during the regular nominations period.

Moved by T. Lade, seconded by P. Roccia that Chris Hancock be appointed as Vice-Chair of the Academic Governance Council for a one-year term beginning September 1, 2015 and ending August 31, 2016, or until a successor is elected.
Carried

M. Milner vacated the Chair, and C. Hancock presided.
6.4.3 Executive Committee Election
Margaret Milner, Chair, Nominations Committee, explained that a call for nominations for the faculty and decanal membership on AGC Executive Committee, with a list of eligible current and incoming Academic Governance Council (AGC) members, was sent to all AGC members via email with a closing deadline of the May 19, 2015 AGC meeting. Two nominations were received during the regular nominations period, and further nominations were received from the floor.

AGC-20-05-19-2015
Moved by R. Powell, seconded by M. Milner that Lynne Honey, Abigail Parrish-Craig, and Richard Pereschitz be appointed to the Executive Committee of the Academic Governance Council for a term beginning July 1, 2015 and ending August 31, 2016, or until a successor is elected. Carried

AGC-21-05-19-2015
Moved by M. Milner, seconded by A. Parrish-Craig that Karen Heslop be appointed to the Executive Committee of the Academic Governance Council for a term beginning September 1, 2015 and ending August 31, 2016, or until a successor is elected. Carried

The following AGC Executive Committee decanal member was nominated from the floor for a term beginning September 1, 2015 and ending August 31, 2016: Craig Monk, Dean, Faculty of Arts and Science.

AGC-22-05-19-2015
Moved by D. Roy, seconded by M. Milner that Craig Monk, Dean, Faculty of Arts and Science, be appointed to the Executive Committee of the Academic Governance Council for a one-year term beginning September 1, 2015 and ending August 31, 2016, or until a successor is elected. Carried

Due to there being more faculty nominations for Faculty of Fine Arts and Communications member (2) than vacancies (1) for Executive Committee, an election by secret ballot was held at the meeting. The votes were then tabulated at the recess. AGC faculty member, Bill Richards, Music, Faculty of Fine Arts and Communications, was elected to AGC Executive Committee for a term beginning July 1, 2015 and ending August 31, 2016. As no nominations were brought forward for the School of Business faculty vacancy, it will be addressed at the June 5, 2015 AGC meeting.

6.5 EXECUTIVE COMMITTEE
6.5.1 Nominations Committee Election
Margaret Milner, Executive Committee member, explained that a call for nominations for six faculty members, with a list of eligible current and incoming Academic Governance Council (AGC) members, to serve on the AGC Nominations Committee, for terms beginning July 1 or September 1, 2015 and ending with the end of their current term on AGC, had been sent out to all AGC members, with a deadline of the May 19, 2015 AGC meeting.

AGC-23-05-19-2015
Moved by V. McLean, seconded by M. Milner that Richard Pereschitz be appointed to the Nominations Committee of the Academic Governance Council for a term beginning July 1, 2015 and ending with the end of his current term on AGC, or until a successor is elected. Carried
AGC-24-05-19-2015
Moved by K. Heslop, seconded by M. Milner that Raymond Baril, Pat Moore-Juzwishin, and Adi Tcaciuc be appointed to the Nominations Committee of the Academic Governance Council for a term beginning September 1, 2015 and ending with the end of their current term on AGC, or until a successor is elected.

Carried

As no nominations were brought forward for the Professional Resource Faculty and School of Business faculty vacancies, these will be addressed as standing vacancies at the June 5, 2015 AGC meeting.

AGC-25-05-19-2015
Moved by M. Milner, seconded by P. Moore-Juzwishin that all ballots used in committee elections at the May 19, 2015 Academic Governance Council meeting be destroyed by the AGC Secretariat after the next scheduled meeting of AGC.

Carried

6.5.2 Budget and Comprehensive Institutional Plan 2015/2016 to 2017/2018
Margaret Milner, Executive Committee member, reported that AGC Executive Committee received notice at its April 30 meeting from the Office of the President that the University budget and Comprehensive Institutional Plan (CIP) 2015/2016 to 2017/2018 would be submitted much later than usual due to the current budget exercise. Executive Committee proposed that the budget and CIP review and recommendation responsibilities be delegated from AGC to Executive Committee for an extraordinary review meeting on June 26, 2015 to ensure that the documents align with the academic mandate and priorities of MacEwan University. AGC and Academic Planning and Priorities Committee members will be invited as non-voting guests. The following points arose during discussion:

- John Corlett, Provost and Vice President Academic, explained why this motion is on the agenda, noting that although AGC Executive Committee has the authority to act if AGC cannot meet (i.e. during the summer break), it is important to have a record of AGC delegating this particular task to Executive Committee this time. This process combines the roles of the APPC and the AGC in the budget review process. He also noted that the provincial government has not approved a budget due to the election of a new government.

- He asked that the minutes show that the submission of motion could have explained the reason for this motion with more clarity.

AGC-26-05-19-2015
Moved by M. Milner, seconded by K. Heslop to delegate the Spring/ Summer 2015 academic governance review and recommendation of the University budget and Comprehensive Institutional Plan 2015/2016 to 2017/2018 to Academic Governance Council Executive Committee.

Carried

6.5.3 AGC Academic Schedule Task Force Update
Margaret Milner, Executive Committee member, noted that a memo from AGC Executive Committee to Academic Governance Council was included in the AGC meeting package, outlining the membership of the AGC Academic Schedule Task Force and a tentative timeline. The Executive Committee recently elected student member is Andrew Mason, Bachelor of Commerce, School of Business to the Task Force to complete the membership. It was reported that the Task Force already met on May 7 and its sub-group met on May 14. The next meeting of the Academic Schedule Task Force is June 1, 2015.

6.5.4 Faculty/ School Council Responses to Student Participation Working Group Report
Margaret Milner, Executive Committee member, presented Faculty/ School Council responses to the recommendations in the Student Participation Working Group for information. The Faculty of Fine Arts and Communications has an update coming forward from their May 13, 2015 Faculty Council meeting.

7.0 QUESTION PERIOD
No questions were raised during question period.
8.0 FUTURE AGENDA ITEMS/NEXT MEETING
The next meeting is Friday, June 5, 2015 at 11:00 a.m. - 2:00 p.m. in Room 9-202 City Centre Campus. A closed session will also be held.

9.0 The meeting adjourned at 7:30 p.m.

Approved by Academic Governance Council
June 5, 2015 (motion AGC-02-06-05-2015)