MINUTES

Friday, June 5, 2015
11:00 a.m. – 2:00 p.m.
Room 9-202 City Centre Campus

Chair: David Atkinson
Vice-Chair: Kevin Hood

Members
John Corlett
Nina Christine Delling
Eric Doucet
Elsie Elford
Kevin Friesen
Rose Ginther
Chris Hancock
Jim Head
Karen Heslop
Sharon Hobden

Present:
Norene James
Sam Karras
Cory McAuley
Valla McLean
Heather McRae
Susan Mills
Margaret Milner
Craig Monk
Pat Moore-Juzwishin

Russ Powell
Brent Quinton
Peter Roccia
Denise Roy
Mike Sekulic
Ali Taleb
Adi Tcaciuc
Jonathan Withey
Liz White-MacDonald

Regrets:
Tom Carter
Lynne Honey
Alan Knowles
Tim Lade
David McFadyen

Debbie McGugan
Abigail Parrish-Craig
Richard Pereschitz
Taylor Peters
Kathaleen Quinn

Bill Richards
Ryan Roth
Aimee Skye
Kristen Stoik

Guests and Speakers:
Frances Billingsley, Associate Registrar, Records and Registration
Cathy Davis-Herbert, Executive Director, Student Affairs
David McLaughlin, Chair, Ad Hoc Group on Academic Decision Making
Tony Norrad, Associate Registrar, Admissions and Transfer
Michelle Plouffe, Vice President, General Counsel and Compliance Officer
Christy Raymond-Seniuk, Associate Dean, Faculty of Health and Community Studies

AGC Secretariat:
Kim Warkentine
Donna Harbeck (Scribe)
David Epp

1.0 CALL TO ORDER
The meeting was called to order at 11:00 a.m. The Chair, on behalf of the Academic Governance Council (AGC), thanked all of the AGC committee chairs and the AGC Secretariat for their work over the past year. The Chair also thanked the following outgoing AGC members, on behalf of AGC, for their contributions:

- James Head, Faculty of Fine Arts and Communications faculty member (2011-2015)
- Norene James, School of Business faculty member (2013-2015)
- Alan Knowles, Faculty of Health and Community Studies faculty member (2013-2015, and before that, an original AGC member)
- David McFadyen, Faculty of Arts and Science faculty member (2011-2015)
- Valla McLean, professional resource faculty member, University Library (2013-2015)
- Taylor Peters, Faculty of Health and Community Studies student member (2014-2015)
- Brittany Pitruniak, Faculty of Fine Arts and Communications student member (2014-2015)
- Russ Powell, Faculty of Arts and Science faculty member, (2013-2015) and Nominations Committee member
- Christy Raymond-Seniuk, Faculty of Health and Community Studies faculty member (2014-2015), now Associate Dean
- Ryan Roth, Faculty of Arts and Science student member and former Students’ Association of MacEwan University Vice President Academic member (2012-2015)
- Kristen Stoik, School of Business student member (2013-2015)
- Liz White MacDonald, Faculty of Health and Community Studies faculty member (2013-2015)
2.0 APPROVAL OF AGENDA/ CONSENT AGENDA

The Chair presented the agenda for June 5, 2015 for approval. The following items were approved on the consent agenda:

- 2.2 Executive Committee Minutes: May 22, 2015
- 2.3 Academic Policies Committee Final Report

The Chair requested that the following item be removed from the Consent Agenda, to which AGC agreed.

- 2.1 AGC Open Meeting Minutes: May 19, 2015

AGC-01-06-05-2015

Moved by M. Milner, seconded by R. Powell to approve the agenda for June 5, 2015 and the items on the consent agenda, as amended.

Carried

2.1 AGC Open Meeting Minutes: May 19, 2015

The following corrections were identified in the draft minutes of the May 19 AGC meeting circulated with the meeting package:

- **Item 6.3.1 Global Change: Wording in Admission Criteria re: Police Information Check**: the last bullet at the bottom of page 4 was corrected: “… Only two programs in FHCS have the “pardon in process” restriction, Correctional Services and Child and Youth Care. It was reported that Correctional Services has indicated its support of the proposal. Social Work was not consulted.”

- **Item 6.5.1: Nominations Committee Election**: Motion AGC-23-05-19-2015 was corrected: “Moved by V. McLean, seconded by M. Milner that Richard Pereschitz be appointed to the Nominations Committee of the Academic Governance Council for a term beginning July 1, 2015 and ending with the end of his current term on AGC, or until a successor is elected.”

- **Item 6.5.1: Nominations Committee Election**: Motion AGC-24-05-19-2015 was corrected: “Moved by K. Heslop, seconded by M. Milner that Raymond Baril, Pat Moore-Juzwishin, and Adi Teaciu be appointed to the Nominations Committee of the Academic Governance Council for a term beginning September 1, 2015 and ending with the end of their current term on AGC, or until a successor is elected.”

AGC-02-06-05-2015

Moved by D. Roy, seconded by P. Moore-Juzwishin to approve the Academic Governance Council Open Meeting Minutes: May 19, 2015, as amended.

Carried

D. Atkinson vacated the Chair, and K. Hood presided.

3.0 REPORT OF THE PRESIDENT

David Atkinson, President of MacEwan University, reported on the following items:

- The President will be meeting with the Deputy Minister of Innovation and Advanced Education next week.
- Construction of the new Centre for the Arts and Culture is on schedule.
- Information regarding the University and provincial budget is provided in the May 14, 2015 Special Budget Edition of the President’s Newsletter.

K. Hood vacated the Chair, and D. Atkinson presided.

4.0 REPORT OF THE PROVOST AND VICE PRESIDENT ACADEMIC

John Corlett, Provost and Vice President Academic (the Provost), thanked everyone for their work over the past year. He noted that at Spring 2015 Convocation, the following medals would be presented to faculty members:

- Distinguished Teaching Awards: Margaret Milner, Bachelor of Science in Nursing, Faculty of Health and Community Studies; Rose Ginther, Arts and Cultural Management, Faculty of Fine Arts and...
Communications; Fernando Angulo-Ruiz, International Marketing and Strategy, School of Business; and, Mike Perschon, English, Faculty of Arts and Science

- Dr. Sherrill Brown Distinguished Research Award: Allan Gilliland, Music, Faculty of Fine Arts and Communications

5.0 PRESENTATION
5.1.1 Sexual Violence Program
Michelle Plouffe, Vice President, General Counsel and Compliance Officer, presented the new Sexual Violence Program for information. The following points arose during discussion:

- What is the composition of the Sexual Violence Response Team?
  - Members include: Ray Boudreau, Director, Security Services; Marcie Chisholm, Associate Vice President, Human Resources; one member to be determined from Student Affairs; and, M. Plouffe. The Committee would engage appropriate representatives, as required. The policy and procedure make clear that faculty, staff, and students have every right to bring in their association as they feel necessary throughout the process.

- Has the issue been addressed in the policy and procedure regarding how to handle the tension between the presumption of innocence for someone being accused versus the presumption that the person making the complaint is telling the truth? For example, would the University maybe assume something happened in order to quickly deal with it in an attempt to reassure the rest of the University community that they are safe?
  - There was much discussion on this issue, since it overlaps both the University and the criminal justice system. For example, one issue is how to decide if an accused student should be allowed to remain on campus working or studying while a criminal investigation is underway.
  - At the beginning of an investigation, the University would treat the person who brings forward a report of sexual violence as a survivor and give them support as necessary. However, once the process moved into an adjudication setting, the person will be considered a complainant to ensure fairness for that person and the respondent.

- Who is covered under the policy?
  - Any person can file a complaint under the policy. Members of the University community or those renting space on campus can be included in the scope of the policy. It all depends on the people involved and the circumstances. As a general rule, if a respondent is a member of the MacEwan University community, the policy would apply. If there is a risk to the MacEwan University community, the University would most likely get involved. In the event that a member of the MacEwan University community was assaulted at home, the policy would not apply, since the University does not have authority over that type of situation, other than to provide support, such as counselling.

  - The Provost reiterated that it is important how MacEwan University manages this process; to have an understanding of how Student Affairs, General Counsel, and Academic Affairs will work together to ensure the University is responding appropriately.

6.0 COMMITTEE REPORTS
6.1 ACADEMIC PLANNING AND PRIORITIES COMMITTEE
6.1.1 Bachelor of Physical Education Transfer Program Change
John Corlett, Chair, Academic Planning and Priorities Committee, presented the Bachelor of Physical Education Transfer Program Changes, effective Fall 2016, for approval.

AGC-03-06-05-2015
Moved by K. Heslop, seconded by M. Milner to approve the proposed changes to the Bachelor of Physical Education Transfer program, effective Fall 2016, as recommended by the Academic Planning and Priorities Committee (May 12, 2015), as presented in Agenda Item 6.1.1. Carried

6.1.2 Bachelor of Arts Program Changes
John Corlett, Chair, Academic Planning and Priorities Committee, presented the Bachelor of Arts Program Changes, effective Fall 2016, for approval.
AGC-04-06-05-2015
Moved by C. Monk, seconded by K. Friesen to approve the proposed changes to the Bachelor of Arts program, effective Fall 2016, as recommended by the Academic Planning and Priorities Committee (May 12, 2015), as presented in Agenda Item 6.1.2.

Carried

6.1.3 Changes to Bachelor of Arts Majors
John Corlett, Chair, Academic Planning and Priorities Committee, presented changes to the following Bachelor of Arts majors, effective Fall 2016, for approval: Anthropology, Economics, History, Philosophy, Political Science, Sociology, English, and Psychology (Arts).

AGC-05-06-05-2015
Moved by C. Monk, seconded by K. Heslop to approve the proposed changes to the following Bachelor of Arts majors: Anthropology, Economics, History, Philosophy, Political Science, Sociology, English, and Psychology (Arts), effective Fall 2016, as recommended by the Academic Planning and Priorities Committee (May 12, 2015), as presented in Agenda Item 6.1.3.

Carried

6.1.4 Changes to Bachelor of Science Majors
John Corlett, Chair, Academic Planning and Priorities Committee, presented changes to the following Bachelor of Arts majors, effective Fall 2016, for approval: Mathematics, and Mathematical Sciences.

AGC-06-06-05-2015
Moved by C. Monk, seconded by N. James to approve the proposed changes to the following Bachelor of Science majors: Mathematics, and Mathematical Sciences, effective Fall 2016, as recommended by the Academic Planning and Priorities Committee (May 12, 2015), as presented in Agenda Item 6.1.4.

Carried

6.1.5 Bachelor of Science: Psychology (Science) Minor
John Corlett, Chair, Academic Planning and Priorities Committee, presented the proposed changes to the Bachelor of Science: Psychology (Science) Minor program, including terminating the Psychology (Science) Minor, effective Fall 2016, for approval.

AGC-07-06-05-2015
Moved by C. Monk, seconded by R. Powell to approve the proposed changes to the Bachelor of Science in Psychology program, including terminating the Psychology (Science) Minor, effective Fall 2016, as recommended by the Academic Planning and Priorities Committee (May 12, 2015), as presented in Agenda Item 6.1.5.

Carried

6.1.6 Bachelor of Arts: Creative Writing Minor Proposal
John Corlett, Chair, Academic Planning and Priorities Committee, presented the Bachelor of Arts: Creative Writing Minor Proposal, effective Fall 2016, for approval.

AGC-08-06-05-2015
Moved by C. Monk, seconded by P. Roccia to approve the proposed Bachelor of Arts: Creative Writing Minor program, effective Fall 2016, as recommended by the Academic Planning and Priorities Committee (May 12, 2015), as presented in Agenda Item 6.1.6.

Carried

6.1.7 Bachelor of Arts: Business Law Minor Proposal
John Corlett, Chair, Academic Planning and Priorities Committee, presented the Bachelor of Arts: Law Minor Proposal, effective Fall 2016, for approval.
6.1.8 Library and Technology Diploma Program Change
John Corlett, Chair, Academic Planning and Priorities Committee, presented the Library and Technology Diploma program change, effective Fall 2016, for approval.

6.2 NOMINATIONS COMMITTEE
Margaret Milner, Chair, Nominations Committee, thanked the committee members and the AGC Secretariat for their hard work over the past year.

6.2.1 Nominations Committee Report
Margaret Milner, Chair, Nominations Committee, presented the Nominations Committee Report for approval. The following points arose during discussion:

- Concern was expressed that only one out of four student vacancies was being filled at this time on the Faculty of Health and Community Studies (FHCS) Council.
  - Sam Karras, Students’ Association of MacEwan University (SAMU) Vice President Academic reported that SAMU was in the process of appointing three more students to the FHCS Council.

6.2.2 Executive Committee Vacancy 2015-2016
Margaret Milner, Chair, Nominations Committee, reminded that at the May 19, 2015 AGC meeting, all Executive Committee members were elected for the 2015-2016 academic year, except for the School of Business faculty member. It was agreed that this vacancy would be brought forward at the June AGC meeting. It was reported that incoming AGC member, Sherif Elbarrad, School of Business, submitted a nomination form during the extended nominations period.

6.3 EXECUTIVE COMMITTEE
6.3.1 Policy C1020: Course Approvals and Changes
Kevin Hood, Vice-Chair, Executive Committee, presented proposed changes to academic policy C1020: Course Approvals and Changes, effective July 1, 2015, for approval.

6.3.2 Policy C1020: Course Approvals and Changes
Moved by S. Karras, seconded by D. Roy to approve the proposed changes to policy C1020: Course Approvals and Changes, effective July 1, 2015, as recommended by the Academic Governance Council Executive Committee (May 22, 2015), as presented in Agenda Item 6.3.1.

Carried
6.3.2 Procedures for Policy C1020: Course Approvals and Changes
Kevin Hood, Vice-Chair, Executive Committee, presented procedures for academic policy C1020: Course Approvals and Changes for information.

6.3.3 Procedures for Policy C1010: Program Approvals and Changes
Kevin Hood, Vice-Chair, Executive Committee, presented procedures for academic policy C1010: Program Approvals and Changes for information. The question was raised regarding the approval of procedures contingent on the University’s business case. David McLaughlin, Chair of the Ad Hoc Group on Academic Decision Making, which originally investigated the procedures for academic decision making for course/program approval, noted that until the Ministry reaches its decision, AGC will continue to ratify decisions as the final step, rather than delegating its final decisions, where applicable.

6.3.4 Policy C3030: Student Program Advisory Committees
Kevin Hood, Vice-Chair, Executive Committee, presented proposed changes to academic policy C3030: Student Program Advisory Committees for approval.

AGC-14-06-05-2015
Moved by C. Hancock, seconded by R. Ginther to approve the proposed changes to policy C3030: Student Program Advisory Committees, effective September 1, 2015, as presented in Agenda Item 6.3.4.

Carried

6.3.5 Request for Faculty/School Council Annual Reports
Kevin Hood, Vice-Chair, Executive Committee, requested approval that Faculty/School Councils begin to submit annual reports to AGC each September of the previous academic year’s activities, in order to provide transparency and clarity regarding the work of Faculty/School Councils, as well as to align their reporting practices with the other academic governance bodies of the University.

Moved by D. Roy, seconded by M. Milner that all MacEwan University Faculty/School Councils submit annual reports to Academic Governance Council each September for information, effective September 2015, as recommended by Executive Committee (May 22, 2015), as presented in Agenda Item 6.3.5.

Carried

6.3.6 Nominations Committee Election
Kevin Hood, Vice-Chair, Executive Committee, reminded that two vacancies remained on Nominations Committee for 2015-2016. As no nominations were brought forward at the meeting for the Professional Resource Faculty and School of Business faculty vacancies, they will be considered standing vacancies. The following points arose during discussion:

- It was suggested that since the incoming AGC Vice-Chair, an ex-officio member of Nominations Committee, was from the School of Business, perhaps he could also fill the role of School of Business faculty member, too.
- It was reported that once a new Professional Resource Faculty member for AGC is elected in Fall 2015, that person may be interested in serving on Nominations Committee.

AGC requested that Executive Committee determine how to proceed when a member from each Faculty/School is not possible to achieve for Nominations Committee and Executive Committee and to request the Terms of Reference be considered accordingly.

6.4 ADMISSIONS AND SELECTIONS COMMITTEE
6.4.1 Revised Terms of Reference
Mike Sekulic, Chair, Admissions and Selections Committee, presented revised Terms of Reference for the new Committee on Admissions and Transfer, effective July 1, 2015, for approval. He noted the only change was clarification of the number of non-voting resource staff members.
Moved by P. Roccia, seconded by K. Hood to approve the revised Committee on Admissions and Transfer Terms of Reference, effective July 1, 2015, as recommended by the Admissions and Selections Committee (May 4, 2015), as presented in Agenda Item 6.4.1.

Carried

7.0 QUESTION PERIOD
The following questions arose during discussion:

- A member requested better access to Faculty/ School Council membership lists.
  - The AGC Chair noted that since this was an administrative issue, the AGC Secretariat would request membership lists from all Faculty/ School Councils to post on the AGC website.
- Confirmation was requested that the topic of equity admission would be discussed by the new Committee on Admissions and Transfer, and would that discussion come forward to the Academic Governance Council?
  - Tony Norrad, Associate Registrar, Admissions and Transfer, noted that since the Social Work program had identified equity admission as part of its proposal, the Committee on Admissions and Transfer would, therefore, need to address how to handle equity admission.

8.0 FUTURE AGENDA ITEMS/NEXT MEETING
The next meeting is Tuesday, September 22, 2015 at 5:00 -8:00 p.m. in Room 9-201 City Centre Campus.

It had been indicated by the agenda and agreed earlier in the meeting that an item to come before AGC would be considered in a closed session. The Chair excused visitors from the meeting room.

10.0 Academic Medals
10.1 President’s Medals
John Corlett, Provost and Vice President Academic, presented the President’s Medal recipients for Spring 2015 for information:

- Brittany-Ann Pitruniak, Journalism
- Casey Pollon, Design and Illustration

10.2 Deans’ Medals
John Corlett, Provost and Vice President Academic, presented the Deans’ Medal recipients for Spring 2015 for information:

- Faculty of Arts and Science:
  - Adam Randy Woods, Bachelor of Science
- Faculty of Fine Arts and Communications:
  - Mallory Jane Chipman, Bachelor of Music
  - Brandon Voon Liew, Music Diploma
- Faculty of Health and Community Studies
  - Rebecca Taylor Stiller, Bachelor of Child and Youth Care
  - Devon Joy White, Therapist Assistant - Speech Language Pathologist Assistant Diploma
- School of Business
  - Ashley Rae Davis, Bachelor of Commerce
  - Cassandra Janet Daniels, Accounting Technology Certificate

11.0 The meeting adjourned at 12:15 p.m.

Approved by Academic Governance Council
September 22, 2015 (motion AGC-01-09-22-2015)