1.0 Call to Order
The meeting was called to order at 2:00 p.m. The Chair of the Academic Governance Council (AGC) acknowledged outgoing AGC members and thanked them for their contributions to academic governance at MacEwan University.

2.0 Approval of Agenda/Consent Agenda
The following items were approved on the consent agenda:
- 2.1 AGC Meeting Minutes: May 22, 2012
- 2.2 Executive Committee Minutes: May 4, 2012

AGC- 01-06-12-2012
Moved by D. Higgins, seconded by L. Cook THAT Academic Governance Council approve the agenda for June 12, 2012 and the items on the consent agenda as presented. Carried

3.0 Report of the Provost and Executive Vice-President Academic
Janet Paterson-Weir, Provost and Executive Vice-President Academic, reported on the following items:
- The Ministries of Alberta Health and Alberta Enterprise and Advanced Education have completed the systems review of the Bachelor of Psychiatric Nursing degree proposal. The full proposal will now be submitted to Campus Alberta Quality Council, and a site review is anticipated before December 2012.
• 110 Grant MacEwan University graduands have been accepted into graduate schools from our Baccalaureate programs, including 32 to Canadian, 8 to United States, 3 to United Kingdom, and 1 to Australian universities.

• Certified Management Accountants™ (CMA) has accredited Grant MacEwan University's Bachelor of Commerce – Accounting major. This means that MacEwan Bachelor of Commerce – Accounting major graduates are fully exempt from writing the CMA entrance exam. Janet thanked School of Business Dean Elsie Elford and Lynn Sugden, Instructor, Bachelor of Commerce, for leading the accreditation process.

• The six faculty members awarded the interim title of Assistant Professor, as approved April 4, 2012, were acknowledged. The list of new Assistant Professors is provided in Appendix A.

4.0 Report of the President
David Atkinson, President of Grant MacEwan University, reported on the following items:

• David Atkinson, President of Grant MacEwan University, Janet Paterson-Weir, Provost and Executive Vice-President Academic, and Susan May, Associate Vice-President Academic and Research, made a presentation to the Campus Alberta Quality Council in advance of the upcoming comprehensive review. Grant MacEwan University will be the first public university in Alberta to undergo a comprehensive evaluation process. D. Atkinson thanked S. May for her extraordinary service in preparing the Institutional Self-Study.

• Planning for the downtown Fine and Performing Arts Facility is moving forward. A brief presentation to the Academic Governance Council is scheduled for Fall 2012.

• On October 1, 2012, Jane Duffy will join Grant MacEwan University as Dean of Libraries. D. Atkinson thanked Debbie McGugan, Chief Librarian, for her admirable service. D. McGugan will continue in the position of Chief Librarian until October 1. The title change from Chief Librarian to Dean of Libraries underscores the University's belief that MacEwan University's libraries are critical, central, and core to the delivery of educational programs.

• A search is underway for an Associate Vice-President, Enrollment Management and Planning. Three candidates have been shortlisted.

• Spring Convocation will be held June 13-15, 2012. Council members were encouraged to attend. It was noted that Spring 2012 Convocation will be the institution's largest ceremonies to date.

5.0 Board of Governors Report
The Board report for May 24, 2012 was included in the June 12, 2012 Academic Governance Council agenda package.

6.0 Committee Reports
6.1 Executive Committee

6.1.1 Bylaws Amendment: Leave
David Atkinson, Chair of the Executive Committee, presented the proposed Academic Governance Council (AGC) Bylaws Amendment: Leave for approval. The amendment is to address attendance requirements for AGC meetings when members take extended leave, as leave is granted for a specific purpose. In response to the question regarding whether or not the same attendance rules will be applied to all AGC committees, it was suggested that the Council first consider the AGC Bylaws amendment, and the decision will send a signal regarding the expectations for committees.

AGC-02-06-12-2012
Moved by D. McGugan, seconded by R. Irwin THAT Academic Governance Council approve the amendment to section 7.0 of the Academic Governance Council Bylaws (Policy B3000) regarding members on leave, effective September 1, 2012, as recommended by the Academic Governance Council Executive Committee (May 25, 2012), as presented in Agenda Item 6.1.1.

Carried

6.1.2 Revised Graduand Lists
David Atkinson, Chair of the Executive Committee, presented the Revised Spring 2012 Graduand Lists for information. It was noted that revisions had been made to the lists after Academic Governance
Council’s May 2012 approval (motion number AGC-15-05-22-2012), and Executive Committee had reviewed and approved the revisions on behalf of AGC. D. Atkinson, on behalf of AGC, thanked Mike Sekulic and his staff in the Registrar’s Office for their hard work in organizing convocation.

AGC-03-06-12-2012
Moved by M. Sekulic, seconded by D. Higgins THAT Academic Governance Council accept for information the twelve additions to and one deletion from the Spring 2012 Grant MacEwan University graduand lists as approved by Academic Governance Council Executive Committee (May 25, 2012 and June 1, 2012) as presented in Agenda Item 6.1.2. Carried

6.2 Nominations Committee
6.2.1 Nominations Report
Chris Hancock, Chair of the Nominations Committee, presented for decision slates of nominees for the following committees:

- Academic Policies Committee
- Admissions and Selections Committee
- Distance and Distributed Education Committee
- Faculty Evaluation Committee
- Information and Technology Management Committee
- MacEwan International Council
- Strategic and Resource Planning Advisory Committee
- Student Services Policy Committee
- Student Success Committee

An addendum to the slates presented in the June 2012 Academic Governance Council (AGC) meeting package was presented to add nominees approved by Nominations Committee after the AGC package deadline and to correct term dates in the first slate (see Appendix B). In response to the question of why only student terms align with the academic calendar (September to August), it was explained that the other members’ term dates are reflective of the old academic year (July to June), and that a request for a global change to align all terms with the current academic year should be part of a larger review process.

C. Hancock, on behalf of Academic Governance Council, commended the MacEwan Students’ Association for their hard work in producing the slate of student nominees.

AGC-04-06-12-2012
Moved by C. Hancock, seconded by L. Mazo
1. THAT Academic Governance Council elect the slate of nominees for Admissions and Selections Committee and MacEwan International Council as amended in Agenda Item 6.2.1. Carried

AGC-05-06-12-2012
Moved by C. Hancock, seconded by D. Higgins
2. THAT Academic Governance Council elect the student nominees for Academic Policies Committee, Admissions and Selections Committee, Distance and Distributed Education Committee, Faculty Evaluation Committee, Information and Technology Management Committee, MacEwan Curriculum Committee, MacEwan International Council, Review Task Team on Faculty/School Councils, Strategic and Resource Planning Advisory Committee, Student Services Policy Committee, and Student Success Committee as presented in Agenda Item 6.2.1. Carried

AGC-06-06-12-2012
Moved by C. Hancock, seconded by C. Gnauck
3. THAT Academic Governance Council elect the slate of nominees for Admissions and Selections Committee and MacEwan Curriculum Committee as presented. Carried
6.3 MacEwan Curriculum Committee

6.3.1 Executive Leadership in the Non-Profit Sector Post-Diploma Certificate – Closure
Bill Richards, Vice-Chair of the MacEwan Curriculum Committee, presented the Executive Leadership in the Non-Profit Sector post-diploma certificate program for closure, effective July 1, 2013. It was noted that AGC approved the suspension of the Executive Leadership in Non-Profit Sector post-diploma certificate program on October 24, 2011 (motion number AGC-04-10-24-2011).

AGC-07-06-12-2012
Moved by W. Belton, seconded by C. Wild THAT Academic Governance Council approve the closure of the Executive Leadership in the Non-Profit Sector post-diploma certificate program effective July 1, 2013, as recommended by the MacEwan Curriculum Committee (May 14, 2012), as presented in Agenda Item 6.3.1.

Carried

6.3.2 Bachelor of Applied International Business and Supply Chain Management – Closure
Bill Richards, Vice-Chair of the MacEwan Curriculum Committee, presented the Bachelor of Applied International Business and Supply Chain Management applied degree for closure, effective August 31, 2013.

AGC-08-06-12-2012
Moved by E. Elford, seconded by L. Mazo THAT Academic Governance Council approve the closure of the Bachelor of Applied International Business and Supply Chain Management effective August 31, 2013, as recommended by the MacEwan Curriculum Committee (May 14, 2012), as presented in Agenda Item 6.3.2.

Carried

6.3.3 Asia Pacific Management Diploma – Program of Study Change
Bill Richards, Vice-Chair of the MacEwan Curriculum Committee, presented proposed curriculum changes to the Asia Pacific Management diploma program, effective Fall 2013. In response to the question of why one-credit seminar course INTB 213 Orientation to Asia was kept as part of the program when the Faculty of Business is attempting to eliminate all one-credit courses, INTB 213 is taken as part of students’ practicum in Asia, specifically as a pre-departure orientation.

AGC-09-06-12-2012
Moved by D. McGugan, seconded by J. Paterson-Weir THAT Academic Governance Council approve curriculum changes to the Asia Pacific Management diploma program effective Fall 2013, as recommended by the MacEwan Curriculum Committee (May 14, 2012), as presented in Agenda Item 6.3.3.

Carried

6.3.4 Management Studies – Significant Change
Bill Richards, Vice-Chair of the MacEwan Curriculum Committee, presented the name change to Business Management for the current Management Studies diploma program, including all majors, effective September 2013. It was clarified that the name change is subject to Ministry approval.

Changes to the Management Studies diploma program, Management Studies diploma – Aviation major, and Management Studies certificate, effective September 2013, were presented for approval. The following points arose during discussion:

- In response to the question as to the purpose of the certificate option offering two courses in unrelated areas (LEGL 210 Business Law or ACCT 215 Quantitative Decision Support), it was decided that with the one-year exit option, students should be given the option to complete the course that supported their focus.
- In response to the question of why Management Studies has not raised its admission standards for mathematics, it was noted that the majority of students have completed Math 30, and it was considered an access issue. Students that have completed the skills appraisal and those laddering into the degree program are tracked and are expected to succeed in the program, based on past experience.
• In answer to the concern that students may enter the Management Studies program only to transfer into the Bachelor of Commerce program, it was noted that direct enrollment into the Bachelor of Commerce program has reached its enrollment capacity, and that graduates of the Management Studies program choose different paths (e.g. employment and further education).

AGC-10-06-12-2012
Moved by C. Hancock, seconded by W. Belton
1. THAT Academic Governance Council approve a program name change to Business Management for the current Management Studies programs, including all majors, effective September 2013, as recommended by the MacEwan Curriculum Committee (May 14, 2012), as presented in Agenda Item 6.3.4.

Carried

AGC-11-06-12-2012
Moved by C. Hancock, seconded by R. Roth
2. THAT Academic Governance Council approve curriculum changes to the Management Studies diploma program, Management Studies diploma – Aviation major, and Management Studies certificate, effective September 2013, as recommended by the MacEwan Curriculum Committee (May 14, 2012), as presented in Agenda Item 6.3.4.

Carried (1 opposed)

6.3.5 Professional Golf Management Diploma – Program of Study Change
Bill Richards, Vice-Chair of the MacEwan Curriculum Committee, presented curriculum changes to the Management Studies diploma – Professional Golf Management major, effective Fall 2013, for decision.

AGC-12-06-12-2012
Moved by C. Hancock, seconded by D. Roy THAT Academic Governance Council approve curriculum changes to the Professional Golf Management diploma effective Fall 2013, as recommended by the MacEwan Curriculum Committee (May 14, 2012), as presented in Agenda Item 6.3.5.

Carried

6.4 Admissions and Selections Committee
6.4.1 Social Work Program Admission Criteria Change
Mike Sekulic, Admissions and Selections Committee Chair, presented the criteria for admission to the Social Work program as of Fall 2013 intake for decision. The following points arose during discussion:
• Regarding the Categories of Admission: there is a discrepancy between the Regular Admission A and B criteria. An overall review of Regular Admission is needed.
• Difference between Regular Admission and Mature Admission seems unwarranted (only one year difference, but there is a significant variation between the two admission categories).
• Suggestion to simplify the wording of Regular Admission B, so it is less complicated thusly: "-ELA 30-1, -one Group A course, - one Group C course, -and any two of the A, B, or C courses."
• Previous post-secondary requirement: Admission criteria should reflect upon the maturity required; skills appraisal and maturity are two main components that should be reflected in the criteria.

It was requested that an overall review of admission criteria at the University be conducted, ensuring that wording is straightforward and clear. It was suggested this should be part of the Admissions and Selections Committee’s work plan for 2012/13.

AGC-13-06-12-2012
Moved by C. Maykut, seconded by J. Paterson-Weir THAT Academic Governance Council approve the changes to the admission criteria for the Social Work program, effective for the Fall 2013 intake of the program, as recommended by the Admissions and Selections Committee (May 23, 2012) as presented in Agenda Item 6.4.1.

Carried
6.4.2 Bachelor of Science in Engineering – University Transfer Criteria Change
Mike Sekulic, Admissions and Selections Committee Chair, presented the criteria for admission to the Bachelor of Science Engineering – University Transfer program as of Fall 2013 intake for decision. The following points arose during discussion:

- Correct Grade Point Average (GPA) for applicants who complete specific engineering technology diplomas to AGPA of 3.3.
- Placement of changes which appear in both Regular Admission and Mature Admission should be moved to “Other Admission Criteria”, as these are applicable to both Regular and Mature categories.
- Clarification was requested regarding why students would not be accepted with more than two core engineering courses from first year of studies. What is actually excluded?
- A significant jump in requirements was noted between Regular Admission and Mature Admission.

AGC-14-06-12-2012
Moved by D. McGugan, seconded R. Ginther THAT Academic Governance Council approve the changes to the admission criteria for the Bachelor of Science in Engineering Transfer Program, effective for the Fall 2013 intake of the program, as recommended by the Admissions and Selections Committee (May 23, 2012) as presented in Agenda Item 6.4.2.

6.5 Review Task Team
6.5.1 Academic Planning and Priorities Committee Revised Terms of Reference
Janet Paterson-Weir, Chair of the Review Task Team on Faculty/School Councils, presented the revised Terms of Reference for the new Academic Planning and Priorities (APP) Committee for decision. It was noted that upon the approval of the APP Committee’s Terms of Reference, the Review Task Team’s extended mandate would be complete. The following changes were requested for clarity:

- Under 4. Composition, 4.1 f change to Professional Resource Faculty member.
- Under 5. Terms of Office, change last sentence to read “Terms may be renewed once.”

AGC-15-06-12-2012
Moved by J. Paterson-Weir, seconded by D. Roy THAT Academic Governance Council approve the revised Academic Planning and Priorities Committee Terms of Reference as recommended by the Review Task Team on Faculty/School Councils (25 May 2012) as presented in Agenda Item 6.5.1.

Carried

AGC-16-06-12-2012
Moved by J. Paterson-Weir, seconded by D. Roy THAT Academic Governance Council dissolve the Review Task Team on Faculty/School Councils.

Carried

6.6 Faculty Standards Committee
Susan May, Chair of the Faculty Standards Committee, presented the Committee’s Annual Report 2011/2012 and Work Plan 2012/2013 to the Academic Governance Council for information.

6.7 Distance and Distributed Education Committee
6.7.1 Annual Report 2011/2012
John McGrath, Chair of the Distance and Distributed Education Committee, presented the Committee’s Annual Report 2011/2012 to the Academic Governance Council for information.
6.8 Information and Technology Management Committee

6.8.1 Annual Report 2011/2012

John McGrath, Chair of the Information and Technology Management Committee, presented the Committee’s Annual Report 2011/2012 to the Academic Governance Council for information. In response to the question of whether or not the funding model for developing new courses would be revised, it was noted that the model will be reviewed this upcoming year.

7.0 Presentations

7.1 University Library

7.1.1 MacEwan University Institutional Repository

Debbie McGugan, Chief Librarian, and Brian Jackson, Research Librarian, presented an update on the Institutional Repository Project to the Academic Governance Council for information. Background information was provided about the repositories at other Alberta and Canadian universities. The following questions and points arose during discussion:

- The Library will be requesting voluntary deposits, where faculty can either provide their information directly into the repository or send it to Library staff in digital format to analyze, apply keywords/metadata, and deposit on their behalf. Library resources will be committed to assist faculty.
- There is a dedicated server for the repository; therefore, it can store large files, such as audio, video, and images. The repository will be generally structured around faculty department and skills, with a distinct section for student work.
- Regarding how and by whom decisions will be made regarding what should be collected and how faculty can have input in that process, the Library has looked into best practices and procedures of other universities.
  - An overarching collections policy will be developed.
  - The Library will work with the Research Office to create a credible database of faculty and student work.
    - Items such as non-fiction magazine articles written by faculty, as part of their creative and scholarly activity, technical manuals, etc., would be appropriate for deposit.
  - The primary purpose is to preserve select faculty and student scholarly work.
- In response to the question of copyright, it was noted that the University’s FOIP/Records Management Coordinator has been consulted and will ensure the Library has permission to post all items in the repository. The copyright owner will have to sign a non-exclusive licensing agreement with the University.
- In response to the question regarding timelines, it was explained that the goal is to have the repository up and running by Winter 2013. Testing is being completed over the summer, and consultation with faculty will be conducted in Fall 2012.
- In response to the question of whether or not it will be accessible to people outside of the University, B. Jackson responded that the work will be made discoverable via citations in other works and through Google. Items in the repository will be made available wherever possible, and items can also be deleted from the repository, subject to particular protocols.
- An observation was made that the public expects anything used as an academic source to be authoritative. It is important that faculty understand what is being collected.
  - The Library is taking a broad view. They will begin collecting and posting authoritative, scholarly works and expand from there.
  - Works can be marked as “peer reviewed” in the repository, to further identify scholarly work.
- In response to the question of who has ultimate responsibility for the project, the Library or the University, B. Jackson responded that there will be a roadmap back to the Academic Governance Council (AGC).
  - Status updates will be brought back to the AGC for information.
  - The Chair of the Academic Governance Council will address the roadmap for the Institutional Repository with the Executive Committee.
- It was acknowledged that significant consultations needed to occur and protocols must be established to ensure institutional reputation.
• It was suggested that now was also an opportune time for Grant MacEwan University to set up an Institutional Archives.

8.0 Question Period
In response to the question regarding why the Grant MacEwan University rebranding initiative has been delayed, it was noted that the consultant from Watermark recommended further consultation with constituents prior to final approval of brand/logo and creation of the implementation strategy.

In response to a question regarding space utilization issues, it was noted that the report, “Space Standards for the Single Sustainable Campus” is available on the intranet.

9.0 Future Agenda Items/Next Meeting – September 18, 2012
The next meeting will be held September 18, 2012, at 5:45 p.m. – 8:45 p.m. in Room 9-202 City Centre Campus. The meeting materials submissions deadline is September 4, 2012.

10.0 The meeting adjourned at 3:45 p.m.