1.0 CALL TO ORDER
The meeting of Academic Governance Council (AGC) was called to order at 5:02 p.m. The Chair welcomed new School of Business student member, Ben Ripley.

2.0 APPROVAL OF AGENDA/ CONSENT AGENDA
The Chair presented the agenda for November 22, 2016 for approval. The following items were approved/reviewed on the consent agenda:

- 2.1 AGC Open Meeting Minutes: October 25, 2016
- 2.2 Executive Committee Minutes: November 8, 2016
- 2.3 Nominations Committee Final Report
- 2.4 Faculty of Arts and Science Curriculum Changes
- 2.5 Faculty of Health and Community Studies Curriculum Changes
- 2.6 Faculty of Nursing Curriculum Changes
- 2.7 Bachelor of Psychiatric Nursing Program Load and Degree Regulation Changes
- 2.8 School of Business Curriculum Changes

The Chair requested that agenda item 6.4.1 Awarding Posthumous Credentials policy and procedure be removed from the November 22, 2016 agenda.

Moved by A. Parrish-Craig, seconded by R. Jenne to amend the November 22, 2016 agenda by removing agenda item 6.4.1 Awarding Posthumous Credentials policy and procedure. Carried
Moved by B. Parker, seconded by T. Lade to approve the agenda for November 22, 2016 and the items on the consent agenda, as amended.  

Carried

3.0 BOARD OF GOVERNORS’ REPORTS
David Atkinson, President, MacEwan University, reported that the Board of Governors’ Reports for September 29 and October 27, 2016 were included in the meeting package.

4.0 REPORT OF THE PRESIDENT
David Atkinson, President, MacEwan University, reported on the following items:
  • The President thanked those who participated in MacEwan University Open House on November 5, 2016.
  • A decanal search is underway for the Faculty of Fine Arts and Communications.
  • The Staff and Faculty Holidayfest is on December 16, 2016 at 3:00 p.m. in the Heart of the Robbins.

4.1 MacEwan University Annual Report 2015-2016
David McLaughlin, Executive Director, Institutional Analysis and Planning, presented the MacEwan University Annual Report 2015-2016 for decision. It was clarified that the increase in career diplomas was due to changes to subcategorization within the data.

Moved by P. Prince, seconded by A. Howell to recommend the MacEwan University Annual Report 2015-2016 to the Board of Governors for approval, as presented in agenda item 4.1.  

Carried

5.0 REPORT OF THE PROVOST AND VICE PRESIDENT ACADEMIC
John Corlett, Provost and Vice President Academic (Provost), reminded AGC members of the importance of faculty members taking on local-level leadership roles within Departments and Faculties/ Schools in order to ensure collegial governance.

6.0 COMMITTEE REPORTS

6.1 Academic Planning and Priorities Committee
6.1.1 Bachelor of Psychiatric Nursing Program Changes: Exception to Program Time Limits policy
Bob Graves, Chair, Academic Planning and Priorities Committee, presented the Bachelor of Psychiatric Nursing Program Changes: Exception to Program Time Limits policy, effective Fall 2018, for approval. The following points arose during discussion:
  • Are there any other programs that will require exception to the Program Time Limits policy?
    o It is anticipated that the new Bachelor of Design will require the same type of exemption.

Moved by V. Salyers, seconded by B. Parker to approve the exception to MacEwan University’s Program Time Limits policy for the proposed changes to the Bachelor of Psychiatric Nursing, effective Fall 2018, as recommended by Academic Planning and Priorities Committee (October 19, 2016), as presented in agenda item 6.1.1.  

Carried

6.1.2 Bachelor of Psychiatric Nursing Program Changes: Academic Residency Requirements Exception
Bob Graves, Chair, Academic Planning and Priorities Committee, presented the Bachelor of Psychiatric Nursing Program Changes: Academic Residency Requirements Exception, effective Fall 2018, for approval.
AGC-04-11-22-2016
Moved by B. Richards, seconded by R. Ginther to approve the proposed Bachelor of Psychiatric Nursing program changes, effective Fall 2018, as recommended by Academic Planning and Priorities Committee (October 19, 2016), as presented in agenda item 6.1.2.  
Carried

6.2 Committee on Admissions and Transfer
6.2.1 Annual Report 2015-2016
Bob Irwin, Chair, Committee on Admissions and Transfer, presented the Bachelor of Psychiatric Nursing Revised Admission Criteria, effective Fall 2018, for approval.

AGC-05-11-22-2016
Moved by F. McGinn, seconded by D. Kato to approve the Bachelor of Psychiatric Nursing revised Admission Criteria, effective Fall 2018, as recommended by Committee on Admissions and Transfer (October 21, 2016), as presented in agenda item 6.2.1.  
Carried

6.3 Research Ethics Board
6.3.1 Annual Report 2015-2016
Cheryl Pollard, Chair, Research Ethics Board (REB), presented the REB Annual Report 2015-2016 for information.

6.3.2 Work Plan 2016-2017
Cheryl Pollard, Chair, Research Ethics Board (REB), presented the proposed REB Work Plan 2016-2017 for approval.

AGC-06-11-22-2016
Moved by D. Kato, seconded by A. Parrish-Craig to approve the proposed Research Ethics Board Work Plan 2016-2017, as presented in agenda item 6.3.2.  
Carried

6.4 Executive Committee
6.4.1 Awarding Posthumous Credentials policy and procedure
[Scribe’s Note: This item was removed from the agenda during approval of the agenda.]

6.4.2 Committee Nominations Slate
Lynne Honey, Vice-Chair, Executive Committee, presented the AGC Committee Nominations Slate for approval. The following two vacancies arose during Spring and Summer 2016 and were not filled during the original round of open call nominations in Fall 2016:
- Academic Planning and Priorities Committee (APPC): one faculty member from Faculty of Health and Community Studies
- Research Council (RC): one faculty member from any Faculty or School, including Professional Resource Faculty (PRF); Faculty of Nursing preferred.

After the October 6, 2016 Executive Committee meeting, the AGC Secretariat, on behalf of Executive Committee, contacted the Dean, Faculty of Health and Community Studies, and the Vice-Provost to identify eligible faculty members for APPC and RC, respectively, with a deadline of November 1, 2016.

It was clarified that the Vice-Provost was contacted instead of the Faculty of Nursing Dean to fill the Research Council vacancy, because the vacancy could be filled by a faculty member from any Faculty/School or PRF. Since no name was put forth for Research Council, the vacancy will stand until an eligible faculty member is identified by Executive Committee with the assistance of the Vice-Provost.
Faculty nomination
On October 27, 2016, the Associate Dean, Faculty of Health and Community Studies, submitted a faculty member’s name for the APPC vacancy. As per the Committee’s Terms of Reference, the following faculty nominee is presented to AGC for election:

Academic Planning and Priorities Committee
(one-year replacement term: November 23, 2016 to June 30, 2017)

Required Category
Tim Williams, Public Safety and Justice Studies, Faculty of Health and Community Studies

AGC-07-11-22-2016
Moved by L. Honey, seconded by H. McRae to elect the faculty nominee for Academic Planning and Priorities Committee, as presented in agenda item 6.4.2.  

Carried

6.4.3 AGC Committees Nomination Process 2016-2017
Lynne Honey, Executive Committee Vice-Chair, presented that AGC Committees Nomination Process 2016-2017 for information. The following points arose during discussion:

- It was clarified that the nomination form will list required categories for AGC standing committees that require faculty members from all Faculties/ Schools and open categories for faculty members required from any Faculty/ School.
- Concern was expressed that biographies would not be requested from nominees for AGC standing committees.
  - It was noted that nominee biographies are required for the AGC nomination process.
- It was reminded that Nominations Committee’s process of reviewing nomination forms, which included biographical information, assisted them in ensuring balanced membership.
  - L. Honey reminded that faculty biographies are available on the MacEwan University website. She noted that some faculty members viewed the previous nomination process as a barrier to being nominated.
- Executive Committee will discuss whether or not a different nomination form should be utilized for Research Ethics Board, to ensure they meet Tri-Council obligations.
- A housekeeping revision was noted on the Cycle for Faculty Nominations chart.

7.0 FACULTY/ SCHOOL COUNCILS
7.1 Faculty of Arts and Science Council
7.1.1 Applied Statistics Major Proposal
Craig Monk, Chair, Faculty of Arts and Science Council, presented the Applied Statistics Major proposal, for approval. The following points arose during discussion:

- It was clarified that while current students will be moved around in order to better utilize resources, the Major is a way to grow the Mathematics and Statistics program.
  - Karen Buro, Chair, Mathematics and Statistics, explained that the major is being offered to allow students to continue their studies at MacEwan University rather than having to attend a different university to complete an Applied Statistics Major.
- Can current students in a Mathematics program transfer to this Major?
  - The plan is for students to be able to transfer to this Major seamlessly; however, timing will depend on when the proposal receives approval from the Ministry.
- Elsie Elford, Dean, School of Business, complimented the Faculty of Arts and Science on a strong proposal.

AGC-08-11-22-2016
Moved by C. Monk, seconded by M. Buhr to approve the Applied Statistics Major proposal, as recommended by the Faculty of Arts and Science Council, as presented in agenda item 7.1.1.

Carried
8.0 Question Period

The following questions arose at the meeting:

- Has the Ministry of Advanced Education indicated a timeline for approval of moving MacEwan University to Part 1 of the Post-secondary Learning Act (PSLA)?
  - The President noted that alternatives have been presented to the Ministry for ease of moving MacEwan University under Part 1 of the PSLA, while ensuring the mandate of the University will not change. However, no timeline for approval has been indicated.

- How will the move to Part 1 of the PSLA affect MacEwan University’s mandate?
  - The President stated that the intent has always been to retain the existing mandate of the University. He noted that the move to Part 1 is a governance issue, and as such, it will enshrine Academic Governance Council’s (AGC) authority within the PSLA as a General Faculties Council. Currently, AGC exists at the will of the Ministry and the MacEwan University Board of Governors.

- Is there any information to share from the Canadian Bureau for International Education conference attended by a contingent from MacEwan University?
  - The Provost noted that MacEwan University is well-positioned to attain internationalization goals, given the MacEwan University Strategic Internationalization Plan and the work being done by the MacEwan Committee on Internationalization.
  - The President updated AGC on the proposal to the Board of Governors regarding allocation of funds due to increased international student tuition.

- Is there an update on the review of crisis communications?
  - The President noted that a thorough review of MacEwan University’s communications during crises is underway.

- Regarding the upcoming Robert’s Rules of Order sessions, it was suggested that events that AGC members are invited to should be scheduled at similar timeframes as AGC meetings.

- Mike V. Sekulic, University Registrar, invited members to attend the Office of the University Registrar What’s Up Fair on December 1, 2016.

9.0 Future Agenda Items/Next Meeting – January 24, 2017

The next meeting is Tuesday, January 24, 2017 at 5:00–8:00 p.m. in Room 9-201 City Centre Campus.

11.0 The meeting adjourned at 6:13 p.m.

Approved by Academic Governance Council

January 24, 2017 (motion AGC-01-01-24-2017)