School of Business Council Meeting
Thursday, October 1, 2015
4:00 – 6:00 p.m.
Room 9-201
MINUTES
(Approved by School of Business Council, January 5, 2016)

1.0 Call to Order
The meeting was called to order at 4:15 pm., after quorum was met.

The meeting was preceded by a presentation by Catherine Davis-Herbert, Director of Student Life, and Dorothy Ritz, Graduate School Liaison, on behalf of the Academic Planning and Priorities Committee’s Working Group on Learning Outcomes. The working group offered recommendations on how best to define a MacEwan University Co-curricular Record (see the PowerPoint that was in the package.) Feedback may be sent to davisherbertc@macewan.ca.

2.0 Approval of Agenda/Consent Agenda
MOTION: SOBC-01-10-01-2015
Moved by Noufou Ouedraogo and seconded by Lorrie Adams that School of Business Council approve the Agenda/Consent Agenda that was presented. The motion was carried.

(Items contained on the Consent Agenda):
2.1 Minutes of School of Business Council meeting of August 27
2.2 Minutes of Executive Committee meetings, August 11 & August 27
2.3 Academic Governance Council Update (Synopsis of September 22 meeting)

3.0 Announcements
Noufou Ouedraogo gave an update on the ASAC Conference that we are hosting from June 4-6, 2016. New committee members are Makarand Gulawani, Rhonda Reich, and William Wei. Faculty are invited to contact Noufou to participate in the Conference.

Fernando Angulo Ruiz announced the School of Business is hosting with the Canadian Council on Aboriginal Business a panel event on October 23, 2015 at Alberta College Campus. Ten Aboriginal business leaders will participate in panel discussions about opportunities, challenges and aspirations for Aboriginal businesses. Over 100 Aboriginal business people, professionals and students indicated they would attend.

Sherif Elbarrad noted that a number of MacEwan accounting students achieved 90% on the Uniform Final Exam (UFE) (the average is 42%). These alumni students have been asked to participate on an Accounting Advisory Committee.

Michael Roberts reminded faculty members of the Case Writing Workshop he is leading on October 30-31.
Gordon Lucyk advised that he had been working on entrepreneurship with clubs like the Enactus and Entrepreneurship Clubs. Gordon and Rob Dean have talked to faculty advisors and there will be further discussions with faculty about the Action Lab for innovation and entrepreneurship that is being developed.

4.0 Dean’s Report

4.1 Academic Priorities Summit & Financial Priorities

The Dean asked School Council for their recommendation and endorsement of the following list of academic priorities developed following the Sept 2 Summit on Academic Priorities, to be brought forward to the University Budget Advisory Committee in November:

**Academic priorities that require resources:**
1. B.Com Legal Major/Paralegal Diploma Exit
2. B.Com Cooperative Education Expansion
3. Graduate Certificate Development

**Academic priorities that do not require additional budget resources:**
4. Degree Diploma Integration
5. Strategic Research Plan
6. Alumni Advisory Committee
7. B.Com Minors
8. B.Com Honours Implementation

- The Dean will be asking the University Budget Advisory Committee for additional full-time faculty for research, curriculum development, new initiatives and restructuring.
- Faculty members indicated their support for the academic priorities that were presented.

4.2 Bachelor of Commerce Competitive Admission Pilot Project

Gordon Lucyk had sent Council members a background document that contained the University Policy on Admissions as well as background on B.Com enrollment.

Gordon provided the following information:
- There will be minimal impact on the types of students who are admitted into the B.Com. The current GPA for early conditional entry is already effectively 70%. According to data analysis most of the current students enter with averages in the mid 70’s.
- The Office of the Registrar will be asked to implement the pilot in the October 2015 application cycle for incoming students for fall 2016.
- Acceptance into the program will be set at 75% for high school students, and at a 2.5 average for Previous Post-Secondary students. The program will continue to admit internal block transfer students with a 3.0 GPA in the same numbers (about 100 per year.) Internal block transfers will have priority over Previous Post-Secondary admissions.
- If under-enrolled, the percentage would be lowered until the program is full.
- There will be a note on the website to encourage students to apply even though they don’t meet the 75% requirement.
• Students will be notified by March 31 if they are accepted, but admission would be based on their school work until the end of June.
• Ongoing data analysis will compare applications with previous years, to see how the pilot is functioning.
• Enrollment for 2015 is at 1,994 FLEs (2,300 students) with a target of 1,700 FLEs for the 2016-17 academic year.

5.0 Motion to ratify the Dean’s selection of members for Appointment Review and Promotion Committees

MOTION: SOBC-02-10-01-2015
Moved by Tom Carter and seconded by Sherif Elbarrad that the Probationary and Continuing Members of School of Business Council ratify the Dean’s choices of three continuing members and three alternates for the four department Appointment Review and Promotion Committees, as listed below:

Members:
1. Victor Bilodeau
2. Albena Pergelova
3. Joong Son

Alternates:
1. Mark Arnison
2. Makarand Gulawani
3. Stephanie Ibach

This motion was carried.

The following are the members already ratified by the Departments:
**Department of OB, HRM & MGMT**, Chair: Noufou Ouedraogo
Members:
1. Lyle Benson
2. Chris Hancock

Alternates:
1. Norene James
2. Belinda Panganiban

**Department of Accounting and Finance**, Chair: Sherif Elbarrad
Members:
1. Raina Rudko
2. Frank Saccuccui

Alternates:
1. Michelle Malin
2. Stephanie Ibach

**Department of Decision Sciences**, Chair: Rickard Enstroem
Members:
1. Teresa Costouros
2. Ryan Orchard

Alternates:
1. Sylvia Leskiw
2. Joong Son

**Department of International Business, Marketing, Strategy and Law,**

Chair: Michael Roberts

Members:
1. Makarand Gulawani
2. Travis Huckell

Alternates:
1. Brian Keller
2. Leo Wong

**6.0 Motion to Recommend Procedures for Student Advisory Committees**

*(as per Policy C3030, Student Advisory Committees)*

The proposed Procedures were in the package, and Gordon Lucyk provided background.

**MOTION: SOBC-03-10-01-2015**

Moved by Teresa Costouros and seconded by Khalaf Al-Jarrah that School of Business Council recommend for approval by Academic Governance Council Executive Committee the Procedures for School of Business Student Advisory Committees, pursuant to Policy C3030.

This motion was carried.

**7.0 Motion to Approve the Establishment of an Ad Hoc Bylaw Review Committee**

The Chair of Executive Committee provided background information and read the motion:

**MOTION: SOBC-04-10-01-2015**

Moved by Chris Hancock and seconded by Khalaf Al-Jarrah that School of Business Council strike an Ad Hoc Committee of Council with the mandate of reviewing the Council Bylaws, with the following key terms as per Articles 8.2 – 8.5 of the Bylaws:

1.0 The Committee shall consist of the following six members:

(a) One (1) faculty member from each Department, to be selected by the Department Chair in consultation with the Department Council; and

(b) Two (2) faculty members from Executive Committee, one of whom shall be a Department Chair, to be selected by the Chair of Executive Committee in consultation with Executive Committee.

2.0 The Committee will develop Terms of Reference, to be approved by Council at its next meeting.

3.0 The Committee is accountable to Council, and shall report to each meeting of Council, with a final report by February 2016.

4.0 The Committee shall follow the same meeting procedures as Council.

The motion was carried.
8.0  Committee Items

8.1  Executive Committee (Information was provided in the package)

8.1.1 Motion – Council/ Committee Elections

MOTION: SOBC-05-10-01-2015
Moved by Raina Rudko and seconded by Belinda Panganiban that School of Business Council elect Faculty Members to the Business Programs and Curriculum Committee as presented below:
   1. Makarand Gulawani
   2. Mico Kurilic
   3. Frank Saccucci
   4. Shankar Subramani
   5. Noufou Ouedraogo

The motion was carried.

MOTION: SOBC-06-10-01-2015
Moved by Tom Carter and seconded by Sherif Elbarrad that School of Business Council elect Continuing Faculty Members to the Faculty Development/Sabbatical Leave Committee, as presented below:
   1. Khalaf Al-Jarrah
   2. Lyle Benson
   3. Sylvia Leskiw
   4. Raina Rudko
   5. Teresa Costouros

The motion was carried.

MOTION: SOBC-07-10-01-2015
Moved by Noufou Ouedraogo and seconded by Tom Carter that School of Business Council elect a Sessional Faculty Member to the Faculty Development/Sabbatical Leave Committee, as presented below:
   1. Vicky Nie

The motion was carried.

MOTION: SOBC-08-10-01-2015
Moved by Michael Roberts and seconded by Teresa Costouros that School of Business Council elect a Sessional Faculty (Diploma Certificate) member of School of Business Council, as presented below:
   1. Jacqueline Devlin

The motion was carried.
MOTION: SOBC-09-10-01-2015
Moved by Gordon Lucyk and seconded by Khalaf Al-Jarrah that School of Business Council elect an Advisor (Degree) member of School of Business Council, as presented below:

1. Erin Rennick (Degree)

The motion was carried.

MOTION: SOBC-10-10-01-2015
Moved by Lorrie Adams and seconded by Tom Carter that School of Business Council elect an Advisor (Diploma/Certificate) member of School of Business Council, as presented below:

1. Kim Tavares (Diploma/Certificate)

The motion was carried.

MOTION: SOBC-11-10-01-2015
Moved by Raina Rudko and seconded by Belinda Panganiban that School of Business Council elect Faculty Members to the Workload Review Committee, pursuant to the Collective Agreement, as presented below.

1. Khalaf Al-Jarrah
2. Victor Bilodeau
3. Randy Jenne
4. Eayankara (Murli) Muralidharan
5. Rhonda Reich
6. Shankar Subramani
7. Lorrie Adams

The motion was carried.

8.2 Business Programs & Curriculum Committee

8.2.1 Motion to approve BPCC Work Plan for 2015-2016
MOTION: SOBC-12-10-01-2015
Moved by Gordon Lucyk and seconded by Jon Capus that School of Business Council approve the 2015-16 Work Plan of the Business Programs and Curriculum Committee.

The motion was carried.
8.2.2 Motion to approve Major Course Changes

8.2.2.1 INTB 250 Doing Business Internationally – Study Tour to Asia-Pacific

MOTION: SOBC-13-10-01-2015

Moved by Michael Roberts and seconded by Mark Arnison that School of Business Council approve and recommend to the Dean the major course change for INTB 250 Doing Business Internationally – Study Tour to Asia-Pacific. Following a discussion about grammatical usage, Asia Pacific was hyphenated and the Motion was carried.

8.2.3 Motion to approve the revised Terms of Reference

MOTION: SOBC-14-10-01-2015

Moved by Albena Pergelova and seconded by Fernando Angulo Ruiz that School of Business Council rescind the Terms of Reference of the Business Programs and Curriculum Committee (BPCC) that were approved by School Council on November 27, 2013 and replace them with the Terms of Reference that were approved by BPCC at its September 25, 2015 meeting, as presented.

The motion was carried.

9.0 New Business – n/a

10.0 Question Period/ Open Discussion – n/a

11.0 Future Agenda Items/Next Meeting – n/a

12.0 Adjournment

Minutes taken by Darlene Tymchuk