School of Business Council Meeting

DRAFT MINUTES

Wednesday, October 17, 2012
5.45 – 7.15 p.m.
Room 6-212 CCC

1.0 Call to Order / Quorum

The meeting was called to order at 5.55 pm. Quorum was met pursuant to the rules for quorum passed by
the School of Business Council at its meeting on April 30, 2012 (Quorum for the School Council shall be 40
of the members entitled to vote, 35 of whom must be continuing faculty members). Total voting
members: 66; Total attendance: 55; Quorum: Continuing faculty 35, Total voting members: 51.

2.0 Approval of Agenda/ Consent Agenda

Moved by C. Hancock, seconded by N. Ouedraogo that School of Business Council approve the agenda for
October 17, 2012. There were no additions or deletions to the agenda.

Carried

3.0 Approval of Minutes

Moved by T. Carter, seconded by B. Graves that School of Business Council approve the minutes and
attachments of the April 30, 2012 meeting.

Carried.

4.0 Motion by Ad Hoc Bylaw Review Committee

This item is a motion by the Ad Hoc Bylaws Review Committee to revise the Bylaws in relation to Quorum,
as well as a minor housekeeping item.

1. Motion

Moved by E. Bocatto, seconded by V. Bilodeau, THAT School of Business Council amend section 7.5 of the
Bylaws approved April 30, 2012 by
striking Section 7.5, which currently reads:
7.5 Quorum for the School Council shall be 40 of the members entitled to vote, 35 of whom must be
continuing faculty members.
and replacing it with:
7.5 Quorum for School Council shall be 50% of the members entitled to vote as of September 1st of each
year.
Please note that section 7.6 below would apply to quorum:
7.6 A voting member may participate in a meeting of the Council by means of telephone, video
conference, or other means of communication that permits all persons participating in the meeting to
hear each other. A member so participating is considered to be present at the meeting.
E. Bocatto, Chair of the Committee and Vice-Chair of Executive Committee, spoke to the motion:
The Ad-Hoc Bylaws Review Committee has found that if the current rules for quorum are applied as if they were in place for the first two meetings of School Council, the following would be the outcome:
At the February 3 meeting, if 35 continuing faculty members were needed for quorum, the total that actually attended was 32. At the April 30 meeting, a total of 31 continuing faculty attended.
Because it appears that this quorum will be a challenge to achieve, the Bylaws Review Committee has proposed that quorum be set at 50% of the voting members as of September 1st of each year.
If a percentage is used, School Council would not have to revisit the Bylaws to amend the quorum as the number of faculty changes.
The date of September 1st was chosen as it is at the start of the school year, and the quorum would only have to be set once a year.
At September 1st, 2012, there were 60 continuing and probationary full-time faculty members.
With other voting members added in, the total voting members would be 63 at September 1, so quorum of 50% of 63 would be 32 voting members.

Carried

2. Motion
Moved by E. Bocatto, seconded by M. Arnison THAT School of Business Council amend section 5.2.3 of its Bylaws, replacing Chief Librarian with Dean of Libraries, so that section 5.2.3 would read as follows:
5.2 Non-voting Ex-officio Members
  5.2.1 President
  5.2.2 Provost and Executive Vice President Academic
  5.2.3 **Dean of Libraries**, or designate
  5.2.4 Registrar, or designate

The Committee had taken note that Jane Duffy started on October 1, 2012 as the Dean of Libraries, which requires a change in the title in section 5.0 of the Bylaws from the current “University Librarian.”

Carried

5.0 Academic Planning and Priorities Committee

Janet Paterson-Weir, the Provost and Executive Vice President Academic, made a presentation on the Academic Planning and Priorities Committee.
The AGC Review Task Team on Faculty/School Councils presented a proposal for a new standing committee, Academic Planning and Priorities Committee (APP). Such a committee is more reflective with similar mandates at other universities and reflects the more integrated nature of academic programs, planning, and resourcing.
The APP takes the place of the following current AGC Committees in July 2013:
• MacEwan Curriculum Committee;
• Strategic Planning and Resources Advisory Committee; and
• Distance and Distributed Education Committee.
The suggested work plan would see the Nominations Committee call for membership in February 2013. To ensure some continuity, members of the three existing committees might wish to consider membership in the APP Committee. The Provost asked the members of the Council to consider standing for election to
the Committee. Dean E. Elford also said that it is very important for our faculty to stand for election for this APP Committee to represent the School of Business. T. Costouros asked if the members who were appointed for two years in those three committees will move forward automatically to APP. The Provost said that this would have to go through the Nominations Committee. Existing members should not assume that they will move forward.

6.0 Report of the Dean

The Dean reported on the following items:

- The re-organization decision: after several meetings and discussions with the ad hoc advisory committee, chairs and faculty it became clearer that there is significant support for the department model in the BCom and less support for the department model in the certificate, diploma and applied degree programs. The decision is that the BCom Program will move ahead with the department model and the rest of the programs would not be substantially re-organized at this time. The decision whether to integrate the rest of the school into the departments would be re-visited after more discussion over the next year. Mike Henry will lead the re-organization of BCom. J. Patrick asked what would happen to the other programs in term of re-organization. The Dean said this is still under discussion and she encouraged faculty to consult with each other not only within their own programs but with other programs too. It will be up to faculty to discuss how the departments could look. One factor is that each department have an equitable number of faculty. B. Graves asked what will happen to faculty who are teaching in both BCom and career programs. Dean E. Elford said that this is still under discussion. More clarification to come in the next two-three weeks.

- Dean E. Elford also made a brief update on budgeting. She informed the members that because of the changes and realignments across the institution, there is a reduction in funding to the School. We are in a challenging period in terms of resources and prioritizing is very important to continue the work that we do with less resources. F. Angulo and E. Bocatto asked for more details and the Dean suggested that this matter should be a task of the Executive Committee. Finance could do a presentation on budget planning and allocation at one of the upcoming council meetings.

7.0 Announcements

Members of the Executive Committee have suggested that Announcements become a regular item on the Agenda. This would give every member of School Council an opportunity to share information about upcoming events or initiatives.

B. Graves announced that the Amazing Case Competition will happen at the end of this year at South Campus and students are encouraged to participate.

E. Bocatto said that study tours will be announced next week (Oct. 21-27).

8.0 Committee Reports

8.1 Executive Committee
Dean E. Elford informed the Council that since the last School Council meeting on April 30, Executive Committee met three times, on August 28, September 10 and October 3.
The primary purpose of these meetings was to set the agenda for this School Council meeting.
The Committee’s work is reflected in the Agenda for today’s meeting, and the Motions that have been brought forward today.

It was suggested that we should include on the Agenda for upcoming meetings a speaker with a topic of interest for council members. One of the topics suggested was online curriculum development.
The Chair suggested that members make suggestions on other topics of interest and send them to the Executive Committee and copy Bob Butler.

8.2 Executive Committee Motion to Make Housekeeping Amendments to Terms of Reference of Standing Committees of School Council

Since April 30, Executive Committee has had the opportunity to undertake, with representatives of the Standing Committees, a more thorough review of the various Terms of Reference. A number of minor housekeeping amendments were needed following the amendments on April 30 to the Faculty Development/ Sabbatical Leave Committee’s Terms of Reference. Another change will bring the Business Program and Curriculum Committee in line with the other committees in relation to term limits. The new processes for Academic Titling resulted in a change in reporting. Finally, other minor changes were necessary to bring Standards Approval Committee in line with AGC recommendations.
The Chair proposed that the meeting dispense with the reading of the motions and proceed to adopt. Since there was no objection, the Council proceeded with the adoption of the motions.

Motion: Moved by T. Carter, seconded by M. Gulawani that the School of Business Council adopt the Motions to amend the Terms of Reference of Standing Committees of the School Council. Carried

The Motions are the following:

1. Motion:

THAT School of Business Council amend the clause entitled ‘Membership” in the Terms of Reference of the Business Program and Curriculum Committee by adding the phrase: “Members may be elected for one additional term,” following the sentence, “Membership of BPCC will be determined by the School of Business Council.”

The clause would then read:

The membership of BPCC is structured to ensure a comprehensive representation from the School of Business. Members are appointed for two-year or three-year staggered terms that may be renewed. Renewals may also include one-year terms to ensure that no more than 1/3 of members are renewed in any given year. Membership of BPCC will be determined by the School of Business Council.

Members may be elected for one additional term.

RATIONALE: This brings BPCC in line with the other committees.
2. Motion:
THAT School of Business Council amend the Terms of Reference of the Faculty Development/
Sabbatical Leave Committee by adding the following sentence to clause 5.1:
The School of Business representative to the University Faculty Development Committee shall be an ex
officio member of the Committee.

RATIONALE: This requirement was in the relevant Policy and had been observed in the past, but it was
viewed as important to place in the Terms of Reference.

3. Motion:
THAT School of Business Council amend the Terms of Reference of the Faculty Development/
Sabbatical Leave Committee by adding the following clause after clause 5.1:
5.1.1 The sessional faculty member will be elected by sessional faculty members in the same manner
as is determined by School Council for the election of sessional faculty members to the School Council.

RATIONALE: This “consequential” amendment flowed from the housekeeping amendment at the April
30 meeting, which added a sessional faculty member to the Committee.

4. Motion:
THAT School of Business Council amend the Terms of Reference of the Faculty Development/
Sabbatical Leave Committee by adding the following clause after clause 7.6:
7.7 The Sessional Faculty Member of the committee will not participate or vote in relation to all
Sabbatical Leave deliberations and recommendations of the Committee.

RATIONALE: This “consequential” amendment flows from the addition of the sessional member to the
Committee. The University Policy for Sabbatical Leave mandates that only continuing faculty should
be members of a sabbatical leave committee.

5. Motion:
THAT School of Business Council amend clause 4.2.1 of the Terms of Reference of Standards Approval
Committee by striking the word and number Four (4) and replacing them with Three (3); and by
adding after “Three (3) Academic Staff members” the following: “, at least one of whom is a
department or program chair.”

As a result, the clause would state:

4.2 The Committee shall consist of the following members, to be elected by School Council:
4.2.1 Three (3) Academic Staff members, at least one of whom is a department or program chair.

RATIONALE: This would bring the Terms of Reference in line with AGC recommendations.
6. **Motion:**

THAT School of Business Council amend clause 2.2 of the Terms of Reference of Academic Title Committee, striking the word, “Provost” and replacing it with the phrase “the University Faculty Standards Committee (or its successor.)

As a result, the clause would read:

Recommend approval, denial or deferral to the University Faculty Standards Committee (or its successor.)

RATIONALE: This is a straightforward housekeeping amendment updating the Terms of Reference so they are in line with recent and upcoming changes to University policy.

8.3 **Executive Committee Motion to Approve School Council Policy for the Selection of Additional Members**

The Bylaws empowered School Council to “elect as determined” the following additional members:

i) two Sessional Instructors (Voting),

ii) one Librarian or other Professional Resource Faculty, and (Voting)

iii) two Advisors, one from a degree program and one from a diploma/ certificate program (Non-voting)

In its meeting on August 28, Executive Committee determined that it would recommend to School Council election processes for the different categories of additional members of School Council.

1. **Two Sessionals**

The Chair of Executive Committee will solicit nominations of Sessionals. If more than one is received, an election would occur, by Sessionals of two of their own. Sessionals would serve a two year term, and may be re-elected for one additional term.

2. **One Librarian or other Professional Resource Faculty**

After consultation with the Dean of Libraries, Executive Committee will identify a Professional Resource Faculty member whose name would be submitted to School Council for election. The Professional Resource Faculty member would serve a two year, renewable term.

3. **Two Advisors (One degree program/ one diploma/certificate program)**

The Chair of the Executive Committee will solicit nomination of Advisors. If more than one nomination is received for an Advisor in a degree program, and/or more than one nomination is received for an Advisor in a diploma/ certificate program, then an election would be conducted for that category.

The term of service for Advisors is set out in Section 5.1.6.1 of the Bylaws: to serve for the balance of the academic year for which each is elected. Advisors may serve two continuous terms.

**Motion:**

Moved by E. Bocatto, seconded by J. Son THAT School of Business Council approve the Policy regarding the process of selection of additional members to School Council.

Carried
8.4 Executive Committee Motion re: Graduand Lists

Dean E. Elford: Another issue that Executive Committee has considered is Graduand Lists. The motion in this regard is found on page 51 of the meeting materials.

For Spring 2012 Convocation, MacEwan University introduced a process where Academic Governance Council would recommend graduands for conferral of credentials.

Under the University section of the Post-Secondary Learning Act, General Faculties Council (GFC) has the authority under s. 26(1)(f) to “... provide for the granting and conferring of degrees other than honourary degrees;” and a Faculty Council may under s. 29 (1) authorize the granting of degrees.”

The Registrar is intending to have the Graduands List approved at the October 23, 2012 meeting of AGC. In the Spring, the School had a very tight time frame to review the list before it went to AGC. After final grades were due on April 27, Academic Advisors prepared reports which confirmed the graduand list that was provided to the Registrar by about May 15. Exceptions were also confirmed by May 15.

The Office of the University Registrar finalized the list of graduands which was circulated to AGC in advance of the May 22 meeting, which was the most reasonably proximate to convocation ceremonies. The graduands were approved at the May 22 meeting of AGC.

The last scheduled meeting of School Council in 2012-13 is April 2, 2013.

The AGC meeting most proximate to convocation is on May 21, 2013.

In order for School Council to recommend the Spring 2013 graduand list, a meeting would likely have to be scheduled for some time around May 15 to May 18, 2013.

For all of these reasons, further time is needed to study what the clause in the Bylaws means, and to develop a process that will work for the School of Business.

Mike Sekulic, University Registrar, added that the current recommendation process is evolutionary. The University is trying to emulate the University of Alberta process for approval of graduands, which is faculty based. This is an authority is delegated by the PSL Act to the GFC and then delegated to faculty. The University Registrar’s intention would be to empower faculties to make recommendations on their own and not involve the AGC. The University Registrar would like to see all the Faculties/Schools work together with his office to develop a process rather than have the School of Business move ahead on its own at this time.

Motion:

Moved by R. Jenne, seconded by M. Gulawani THAT School of Business Council delegate to Executive Committee and administration until the Fall of 2013 the confirmation and recommendation of graduands from the programs of the School of Business, by which time the Executive Committee and administration will recommend a process to the School of Business Council.

Carried
8.5 Faculty Development/ Sabbatical Leave Committee Report (Sheila Steinhauer-Mozejko, Chair)

S. Steinhauer-Mozejko reported that the Faculty Development/ Sabbatical Leave Committee met twice this fall to deliberate on the Sabbatical Leave application that was received. According to Sabbatical Leave Policy D2080, the mandate of the Committee is to review applications and make recommendations to grant, defer or deny based on:
- the merits of the proposed project in terms of benefits to the University and the member, and in conformity with eligibility criteria;
- the feasibility of the proposed project in light of the member’s performance in the two years preceding the request; and
- the impact on academic programs of the Department.
The Committee must produce a written summary of the committee’s appraisal and recommendation to grant, defer or deny the sabbatical applications received. The Dean will then submit recommended sabbatical applications and the summary report to the Chair of the University Sabbatical Leave Committee by November 1.

Faculty Commons has information on how to apply for sabbatical leave and what the requirements are.

8.6 Business Program and Curriculum Committee Annual Report for 2011-12 (Belinda Panganiban)

Committee member, B. Panganiban, on behalf of the Chair, D. Schepens, reported that the Committee met nine times in 2011 – 2012.
The following is a summary of work accomplished:
Curriculum proposals recommended by the Committee
  i) Program Suspensions
    - Golf Operations Management Diploma Program
    - Professional Golf Management Post Diploma Certificate
  ii) Program Closures
    - Insurance and Risk Management Certificate Program
    - Bachelor of Applied International Business and Supply Chain Management
    - Executive Leadership in the Non-profit Sector Post Diploma Certificate
  iii) Changes to Programs of Study
    - Management Studies (the name was also changed to Business Management)
    - Professional Golf Management Major
    - Asia Pacific Diploma
  iv) A number of new course proposals and major changes to course proposals
  v) Master Course Syllabus Changes and 32 Syllabus Updates
  vi) New BCom Block Transfer Model

The New Block Transfer Model for BCom will be effective September 1, 2013. The purpose of this new model is to better manage the increasing numbers of block transfers to the BCom.

9.0 AGC Nominations Committee Representative – Proposal re recruiting for AGC Committees

T. Costouros referred the Council to the document circulated by C. Hancock, the Chair of AGC Nominations Committee. Teresa said that the AGC Nominations Committee is often short on nominees and C. Hancock is encouraging faculty of the School of Business to step up. Another issue was related to the current process and
the opportunities to serve on a committee. T. Costouros asked the School Council members if the current process is efficient the way it is. She also said that the AGC Secretariat indicated that it would be ideal if one person was identified from each School for communicating the call and encouraging people to get involved. F. Angulo asked what are the criteria for newer faculty to apply for these committees and if this could be more open and transparent. New faculty have been turned down because they did not have enough experience at MacEwan. T. Costouros and E. Elford said that there are different criteria for each committee and they are encouraging new faculty to step up to the plate.

J. Patrick suggested that it would be very useful to have a document or a “map” that identifies all the AGC committees. T. Costouros said she will follow up with this and will send this document/link out. E. Elford added that AGC Committees are not the only service committees to be considered. There are many other non-AGC committees and projects of interest that offer opportunities to our faculty.

A member of the Council suggested that one of the upcoming presentations should be on the School of Business Council Committees. The Chair agreed and it was noted.

A. Pergelova asked if it is more appropriate that the Council appoints our representatives to the AGC committees when there is no representative from the School of Business. T. Costouros said that this is not how the AGC policy intended and the Chair added that this is a matter of timing as well. B. Panganiban also noted that if a faculty is willing to sit on a committee, scheduling is also an issue to get people together. She was concerned that faculty members may seem unreliable if they attend two meetings out of five, for instance.

The Chair decided that the process remains the same: the Dean’s Office will forward calls for nominations received from the AGC Secretariat to the faculty and the Program Chairs, who are responsible for discussing them with faculty. Also, AGC mapping of AGC Committees and any other related AGC documents should be sent out to faculty.

E. Bocatto also requested that the AGC Nominations Committee should define better what is experience and what kind of experience is the committee looking for.

T. Costouros will take all feedback to the Nominations Committee.

F. Gera mentioned that in terms of spreading the word on committees’ availability, there is a similar process in the Ambassador Program and Blackboard. She said that students who are interested can sign up online and find out more about the upcoming opportunities.

10.0 Question Period

11.0 Future Agenda Items, Next Meeting

Next meeting is on December 11, 2012 in room 6-212, from 5.45 PM.

12.0 Adjournment (7.10 PM)

Moved by J. Christie, seconded by B. Keller.

Minutes taken by Manuela Buretia.
<table>
<thead>
<tr>
<th>Membership</th>
<th>First Name</th>
<th>Last Name</th>
<th>Position</th>
<th>Oct. 17, 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. VOTING</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dean</td>
<td>Elsie</td>
<td>Elford</td>
<td>Dean</td>
<td>X</td>
</tr>
<tr>
<td>Associate Dean</td>
<td>Mike</td>
<td>Henry</td>
<td>Sr. Associate Dean</td>
<td>X</td>
</tr>
<tr>
<td></td>
<td>Sheila</td>
<td>Steinhauer-Mozejko</td>
<td>Associate Dean</td>
<td>X</td>
</tr>
<tr>
<td><strong>Accounting and Strategic Measurement</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Leslie</td>
<td>Blyth</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Stephanie</td>
<td>Ibach</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Darlene</td>
<td>Lowe</td>
<td>Chair</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Michelle</td>
<td>Malin</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Dal</td>
<td>Pirot</td>
<td></td>
<td></td>
<td>R</td>
</tr>
<tr>
<td>Odette</td>
<td>Pinto</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Humayun</td>
<td>Qadri</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Doug</td>
<td>Ringrose</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Bill</td>
<td>Venables</td>
<td></td>
<td></td>
<td>A</td>
</tr>
<tr>
<td><strong>Asia Pacific Management</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>William</td>
<td>Wei</td>
<td>Chair</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td><strong>Bachelor of Commerce</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Khalaf</td>
<td>Al-Jarrah</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Fernando</td>
<td>Angulo</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Lyle</td>
<td>Benson</td>
<td>Acting Co-Chair</td>
<td></td>
<td>R</td>
</tr>
<tr>
<td>Victor</td>
<td>Bilodeau</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Evandro</td>
<td>Bocatto</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Nadir</td>
<td>Budhwani</td>
<td></td>
<td></td>
<td>R</td>
</tr>
<tr>
<td>Patti</td>
<td>Callaghan</td>
<td></td>
<td></td>
<td>R</td>
</tr>
<tr>
<td>Sherif</td>
<td>Elbarrad</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Rickard</td>
<td>Enstrom</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Makarand</td>
<td>Gulawani</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Muhammad</td>
<td>Hossain</td>
<td>Acting Chair</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Cenap</td>
<td>Ilter</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Brad</td>
<td>King</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Mico</td>
<td>Kurilic</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Gordon</td>
<td>Lucyk</td>
<td>Co-Chair</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Ryan</td>
<td>Orchard</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Noufou</td>
<td>Ouedraogo</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Eloisa</td>
<td>Perez</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Name</td>
<td>Title</td>
<td>Department</td>
<td></td>
<td></td>
</tr>
<tr>
<td>------------------</td>
<td>----------------------</td>
<td>---------------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Albena Pergelova</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Michael Roberts</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Frank Saccucci</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Joong Son</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lynn Sugden</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kenneth Sutley</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ali Taleb</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sunantha Teyarachakul</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Leo Wong</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>David Parkes</td>
<td>Chair</td>
<td>Human Resource Management</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Donald Schepens</td>
<td></td>
<td>Insurance and Risk Management</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teresa Costouros</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lorrie Adams</td>
<td></td>
<td>Legal Assistant</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tom Carter</td>
<td>Chair</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Travis Huckell</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brian Keller</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Norene James</td>
<td></td>
<td>Library Information Technology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mark Arnison</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Joanne Christie</td>
<td></td>
<td>Management Studies</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bob Graves</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chris Hancock</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Randy Jenne</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sylvia Leskiw</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Joan Patrick</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alan Riley</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Raina Rudko</td>
<td>Chair</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>John Tanasichuk</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maureen Wagner</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Eileen Matthews</td>
<td>Chair</td>
<td>Office Assistant</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Belinda Panganiban</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Elaine Wowchuk</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Colin Babiuk</td>
<td>Chair</td>
<td>Public Relations</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carla Lemaire</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Travel</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

SoBC Meeting Minutes – Oct 17, 2012
### 2. VOTING ELECTED

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fabjola Gera</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Kaylan Pepin</td>
<td>R</td>
<td></td>
</tr>
<tr>
<td>Observer (non-voting) Cam McCoy</td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

### 3. NON-VOTING DETERMINED

### 4. NON-VOTING EX-OFFICIO

<table>
<thead>
<tr>
<th>Role</th>
<th>President</th>
<th>Provost and Executive Vice President Academic</th>
<th>Dean of Libraries</th>
<th>Registrar</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>David Atkinson</td>
<td>Provost and Executive Vice President Academic</td>
<td>Jane Duffy</td>
<td>Mike Sekulic</td>
</tr>
<tr>
<td>Provost and Executive Vice President Academic</td>
<td>Janet Paterson-Weir</td>
<td>Provost and Executive Vice President Academic</td>
<td>Jane Paterson-Weir</td>
<td>Jane Duffy</td>
</tr>
<tr>
<td>Dean of Libraries</td>
<td>Jane</td>
<td>Dean of Libraries</td>
<td>Mike Sekulic</td>
<td>X</td>
</tr>
<tr>
<td>Registrar</td>
<td>Mike</td>
<td>Registrar</td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

X = Present  
R = Regrets  
A = No notice provided