MINUTES
October 3, 2017
8:30 A.M. to 10:30 A.M.
Robbins Health Learning Centre Room 9-201

Attendees:
Berga, K           Little, A           Ozum, K
Caceres-Yanez, C   Maykut, C          Pick, H
Couch, G           McGugan, D         Pollard, C
Gakhal, R          Mcetcalfe, A       Rice, J
Galenza, S         Miller, K          Sekulic, M
Gillespie, S       Milner, M          Shelast, Y
Heuver, T          Narnaware, R       Simpson, N
Juzwishin, P       Nelson, J          Vick, A
Karras, S          Nelson, T          Wakaluk, M
Kerr, P

Regrets:
Cavanaugh, L       McKendrick-Calder, L  Topola, L
Eklund, T          Mitchell, A         Zemrau, M
Foisy-Doll, C      Salyers, V

1.0 Discussion began at 8:38 a.m.

2.0 Agenda/Consent Agenda/Matters of Record

2.1. Quorum was not achieved in order to present the agenda/consent agenda for approval, therefore, an electronic vote will be conducted on the following items:

2.1.1. Department of Psychiatric Nursing Program Changes Submissions
2.1.2. Department of Nursing Science: BScN Program of Study 2018-19 Course Substitutions Submission

2.2. Matters of Record:

2.2.1. Performance Evaluation Criteria (Continuing & PR Faculty)
The proposed Performance Evaluation Criteria & Guidelines were approved though an electronic vote effective Friday, September 15, 2017 with 97% of voters in favor of the motions.

FN-01-09-15-2017: To approve the proposed Performance Evaluation Criteria & Guidelines for Tenure-Track, Tenured, and Full-Time Limited Term Appointed Faculty as presented.

- Moved by: Cheryl Pollard
- Seconded by: Kathy Miller

Carried

FN-02-09-15-2017: To approve the Performance Evaluation Criteria & Guidelines for Professional Resource Faculty as presented.

- Moved by: Cheryl Pollard
- Seconded by: Kathy Miller
3.0 Tenure & Promotion Committee Membership – Ratification Vote (DNS and DPN)
Two applications for promotion and one application for tenure were received by the Deans’ Office. An electronic vote will be conducted to appointment members to the Tenure & Promotion committee.

4.0 Collective Agreement Committees
4.1 Workload Review Panel: The panel requires seven people identified in each faculty workload category. An electronic vote will be conducted to appointment members to the panel.
4.2 Sabbatical Leave Recommendation Committee: The committee requires three tenured faculty. An electronic vote will be conducted to appointment members to the panel.
4.3 University Promotion Committee: Collen Maykut put her name forward to join the University Promotion committee which will meet in March 2018. Election of the University Promotion Committee Representative will be brought forward to the next Faculty Council.

5.0 Faculty of Nursing Communication Processes
A discussion took place on communications within Faculty Council and what the best approach to sharing information from AGC committee representatives might be. It was decided that written committee representative reports will be added to upcoming Faculty Council meeting agenda packages as information items. Also discussed, were the various document management applications/repositories in use at the university (e.g. Blackboard, GoogleDrive, MyShare, common drives, etc.). It was recommended that the Faculty assess its needs and choose one repository.

Discussion ended at 9:15 a.m.