1.0 Call to Order
The meeting was called to order at 1:00 p.m. The Chair, on behalf of Academic Governance Council (AGC), acknowledged outgoing AGC members and thanked them for their contributions to academic governance at MacEwan University.

2.0 Approval of Agenda/Consent Agenda
The following items were approved on the consent agenda:
- 2.1 AGC Meeting Minutes: May 21, 2013
- 2.2 Executive Committee Minutes: April 30, 2013
- 2.3 Executive Committee Minutes: May 24, 2013

The Provost and Vice President Academic requested that the Bachelor of Social Work proposal be added to the agenda. The supporting materials for the proposal had been sent out to AGC members on June 7, 2013.

AGC-01-06-11-2013
Moved by D. Couves, seconded by J. Nethercote THAT Academic Governance Council amend the agenda for June 11, 2013, to include item 6.1.2 Bachelor of Social Work Proposal.
Carried

Moved by M. Spears, seconded by J. Duffy THAT Academic Governance Council approve the agenda for June 11, 2013 and the items on the consent agenda, as amended.
Carried

3.0 Report of the President
David Atkinson, President of MacEwan University, reported on the following items:
- The new MacEwan University Invocation was projected, to be implemented for Spring 2013 Convocation.
- Spring 2013 Convocation is June 19 – 21, 2013 at the Winspear Centre. It was noted that Spring 2013 Convocation was the largest in MacEwan University's history.
• Alan Vladicka, Executive Director, Institutional Analysis and Planning, announced his retirement from the University. The Chair, on behalf of AGC, thanked A. Vladicka for his contributions to Grant MacEwan University, especially in the areas of institutional research and planning.

The President presented a 2013-2014 budget update. The following questions arose during discussion:
• Why was there a reduction of 10 encumbered staff and administrative positions?
  o The original plan was, to the extent possible, to not lose encumbered staff as part of the budget reductions. The University offered support and appropriate exit packages to those staff. No encumbered faculty positions were lost.
• Will there be a decrease in internal student scholarship amounts in the coming years?
  o Scholarships will not be impacted for the current year. The University will search for alternate sources of revenue for scholarships, since financial aid is a critical part of enrollment planning.
• Some universities no longer accept credit cards for payment of tuition. Is the University looking into this as a cost-saving measure?
  o MacEwan University is investigating reducing the fees for the 2014-2015 budget.
• Is the five percent budget reduction expected in each of the next three years?
  o No, the five per cent reduction is for 2013-2014 only; however, reductions will be ongoing.
• At the AGC Special Session on May 9, 2013, it was requested that the deans present their five percent budget reductions breakdown. Will this information be provided?
  o The Provost indicated that the budget reductions were not yet finalized, and it would be appropriate to review Faculty/School budget reductions as part of a mid-year review.
• Is there a breakdown on how the consolidation of recruitment, marketing, and online education and those associated savings connect to the projected increase of 200 FLE’s?
  o The budget reduction was taken from discretionary spending rather than salaries. Marketing and communications budgets will be reduced due to consolidation and centralization of Marketing staff. When the Marketing review was conducted, it was recommended to have dedicated services for the Faculties/Schools.
• The President thanked everyone for their input into the budget process.

4.0 Report of the Provost and Vice President Academic
John Corlett, Provost and Vice President Academic, reported on his attendance at a meeting with senior academic officers from MacEwan University’s college partners from around the province and deputy ministers from Alberta Enterprise and Advanced Education.

5.0 Committee Reports
5.1 Academic Policies Committee
5.1.1 Policy C5010: Admissions
Mark Arnison, Acting Chair of Academic Policies Committee, presented Policy C5010: Admissions, for approval. The following points arose during discussion:
• Section 6.1 implies the University is moving admissions approval from one area to another. Is there an impetus for that?
  o The intent was not to change admission standards of the University or the programs; those will remain academic decisions that will be made at the program level.
  o Section 6.1 ensures that the University equitably shares academic and budgetary responsibilities for overall enrollment targets. The University must ensure, as part of its strategic enrollment strategy, some programs do not grow disproportionately to others.
  o The revised wording ensures that there will be an annual process of consultation and negotiation between the Provost and the Deans.
• Section 6.1 was expanded to include departments. Does that mean departments would strategically manage or control enrollment in majors or disciplines of studies?
  o “Department” was used as a generic term. It is not intended to take away from program and Faculty/School processes.
AGC-02-06-11-2013
Moved by M Sekulic, seconded by T. Costouros THAT Academic Governance Council approve revisions to section 4.19 of Policy C5010: Admissions, effective June 12, 2013, as recommended by Academic Policies Committee (December 6, 2012), as presented in Agenda Item 5.1.1.
Carried

AGC-03-06-11-2013
Moved by M Sekulic, seconded by D. Couves THAT Academic Governance Council approve revisions to section 6.1 of Policy C5010: Admissions, effective June 12, 2013, as recommended by Academic Policies Committee (May 14, 2013), as presented in Agenda Item 5.1.1.
Carried

5.1.2 Policy C2030: Inter-Institutional Transferability
Mark Arnison, Acting Chair of Academic Policies Committee, presented Policy C2030: Inter-Institutional Transferability, for approval. The following items arose during discussion:
• In section 4.2.1.3, what does a grade of ‘5’ refer to?
  o That refers to a passing grade in International Baccalaureate courses that is accepted in admission criteria. This is in line with other Canadian universities’ admission criteria.

AGC-04-06-11-2013
Moved by M. Sekulic, seconded by D. McFadyen THAT Academic Governance Council approve revised Policy C2030: Inter-Institutional Transferability, effective June 12, 2013, as recommended by the Academic Policies Committee (December 6, 2012), as presented in Agenda Item 5.1.2.
Carried

5.2 Strategic and Resource Planning Advisory Committee
5.2.1 Comprehensive Institutional Plan (2013/14–2015/16)
Craig Gnauck, Member of Strategic and Resource Planning Advisory Committee (SRPAC), presented SRPAC’s observations and recommendations regarding the final draft of the Comprehensive Institutional Plan (CIP) for 2013/2014 – 2015/2016, based on SRPAC’s May 28, 2013 meeting. SRPAC submitted recommendations and issues to be addressed on each of the nine goals outlined in the CIP, for endorsement. The following points arose during discussion:
• The Chair noted that three incidental errors were corrected in the document since it was distributed to AGC:
  o Page 10, Response to access demands: the start date of the Bachelor of Science in Psychiatric Nursing was revised to 2014/15.
  o Page 12: The mention of Bachelor of Music was removed, upon request of the Chair of SRPAC prior to the meeting.
  o Page 31, Core Performance Measures, Program & Service Quality, 2013/14 Target: the target did not include the additional 200 FLE, so the total was increased to 12,008 FLE.
• Why is it a problem that the University is 12 per cent above the enrolment target set by the Ministry?
  o The 12 percent equals 800 unfunded students.
• What is the benefit of developing and implementing a comprehensive plan for international recruitment?
  o There is a vast literature about internationalization of universities (e.g, curriculum; giving our students opportunities to learn at international universities). Since this is a priority for all Canadian universities, MacEwan University must also place emphasis there to remain competitive.
• Does the 8% target for international student enrolment over the next three years factor in all the resources necessary?
  o MacEwan University currently has about 5.2% international student enrolment, and 8% is a reasonable target. It is common practice to factor in all costs associated with international student recruitment in a business plan.
AGC-05-06-11-2013
Moved by C. Gnauck, seconded by C. Maykut THAT Academic Governance Council refer the observations and recommendations of the Strategic and Resource Planning Advisory Committee to the President for consideration in the preparation of the final draft of the Comprehensive Institutional Plan, as presented in Agenda Item 5.2.1.

Carried

5.3 Nominations Committee
5.3.1 Nominations Committee Report
Chris Hancock, Chair of Nominations Committee, presented the Nominations Committee Report for the following AGC Committees:
- Academic Policies Committee
- Faculty Evaluation Committee
- Rank and Title Appeals Committee
- Student Services Policy Committee

AGC-06-06-11-2013
Moved by C. Hancock, seconded by R. Meleshko THAT Academic Governance Council elect the slate of faculty nominees for Faculty Evaluation Committee, Rank and Title Appeals Committee, and Student Services Policy Committee, as presented in Recommendation 1 of Agenda Item 5.3.1.

Carried

AGC-07-06-11-2013
Moved by C. Hancock, seconded by T. Costouros THAT Academic Governance Council elect Daniel Braun, Academic Quality Assurance Manager, for Academic Policies Committee, as presented in Recommendation 2 of Agenda Item 5.3.1.

Carried

6.0 Faculty/School Councils
6.1 Faculty of Health and Community Studies Council
6.1.1 Bylaws Amendments
Sharon Bookhalter, Dean of the Faculty of Health and Community Studies (FHCS), presented the following FHCS Bylaw amendments, for approval:

Recommended textual changes included:
- 5.1.8: Students’ Association of MacEwan University
- 5.2.3: University Librarian Dean of Libraries or designate
- 5.2.4: University Registrar or designate
- 14.2.2: Sub-committees Advisory committees

Recommended substantive changes included:
- 5.1.3: Nursing, Complementary/Allied Health, Human Services, and Public Safety and Physical Education
- 7.1: Meeting protocols will be governed guided by current Robert’s Rules of Order.
- 8.1.4: Standards Approval Committee Rank and Title Committee
- 8.1.5 Academic Title Committee Research Committee

AGC-08-06-11-2013
Moved by S. Bookhalter, seconded by C. Maykut THAT Academic Governance Council approve the textual changes to the Faculty of Health and Community Studies Council Bylaws, effective June 12, 2013, as approved by Faculty of Health and Community Studies Council (April 21, 2013), as presented in Agenda Item 6.1.1.

Carried
AGC-09-06-11-2013
Moved by S. Bookhalter, seconded by B. Parker THAT Academic Governance Council approve the amendment to section 5.1.3 of the Faculty of Health and Community Studies Council Bylaws regarding Physical Education, effective June 12, 2013, as approved by Faculty of Health and Community Studies Council (April 21, 2013), as presented in Agenda Item 6.1.1.  
Carried

AGC-10-06-11-2013
Moved by S. Bookhalter, seconded by M. Milner THAT Academic Governance Council approve the amendment to section 8.1.4 of the Faculty of Health and Community Studies Council Bylaws regarding the Rank and Title Committee, effective June 12, 2013, as approved by Faculty of Health and Community Studies Council (April 21, 2013), as presented in Agenda Item 6.1.1.  
Carried

AGC-11-06-11-2013
Moved by S. Bookhalter, seconded by M. Milner THAT Academic Governance Council approve the amendment to section 8.1.5 of the Faculty of Health and Community Studies Council Bylaws regarding the Research Committee, effective June 12, 2013, as approved by Faculty of Health and Community Studies Council (April 21, 2013), as presented in Agenda Item 6.1.1.  
Carried

It was noted that because AGC approved the combination of two previously-mandated Council committees (Academic Titling Committee and Standards Approval Committee) into one committee (FHCS Rank and Title Committee), there is an opportunity for other Faculty/School Councils to pursue this amendment, if so desired, following the usual Bylaw amendment timelines and procedures (three weeks prior notification to Faculty/School Council members, two-thirds majority approval at the next scheduled Council meeting, and then AGC approval).

6.1.2 Bachelor of Social Work Proposal
Sharon Bookhalter, Dean of the Faculty of Health and Community Studies, presented the Bachelor of Social Work degree proposal and the proposed Admission Criteria, for approval. The following points arose during discussion:

- AGC members did not feel they had sufficient time to review the proposal as thoroughly as they would have liked.
  - The Provost responded that the compressed timelines were in response to external requirements.
- Concern was expressed regarding whether or not there would be funding available for the new degree.
  - The Chair noted that the Board approved the letter of intent, which included budget matters.
- It was recommended that the preamble be strengthened to make it clear that MacEwan University’s Bachelor of Social Work is distinct from other programs in Alberta.
- Concern was raised regarding whether or not there would be enough practicum placements for 60 students.
  - The Social Work practicum has connections with every social work agency within Edmonton and surrounding areas. We have an advisory council that is made up of representatives from those agencies. Our linkages are strong and stakeholders have indicated their support.
- It was noted that AGC members appreciated the amount of work and thought that went into the proposal.

AGC-12-06-11-2013
Moved by S. Bookhalter, seconded by M. Spears THAT Academic Governance Council approve the creation of the Bachelor of Social Work degree, effective for September 1, 2015, as presented by the Faculty of Health and Community Studies.  
Carried
AGC-13-06-11-2013
Moved by S. Bookhalter, seconded by T. Costouros That Academic Governance Council approve the Bachelor of Social Work Admission Criteria, effective for Fall 2015 intake, as presented by the Faculty of Health and Community Studies. 
Carried

7.0 University Registrar
7.1 Approval of Graduands
Mike Sekulic, University Registrar, presented the Spring 2013 Graduand List and Exceptions List, for approval. The following points arose during discussion:

- What if a student met the requirements between this meeting and the Spring Convocation date?
  - AGC Executive Committee would be convened to review and approve any revisions to the graduands lists on behalf of AGC and then report the amendments to AGC at the next meeting.
- The Chair noted that this is the first time at MacEwan University that the Governor General’s Silver Medal will be awarded at Convocation to the student with the highest graduating mark in a degree program.

Moved by S. Manouchehri, seconded by D. Couves THAT Academic Governance Council recommend the graduands on the attached list be admitted to the degrees, diplomas, and certificates to which they are entitled.

AGC-14-06-11-2013
Moved by B. Parker, seconded by K. Hood THAT Academic Governance Council approve the addition of the seven students named on the AGC Exception List Spring 2013 Convocation to the List of Spring 2013 MacEwan University Graduands. 
Carried

Moved by S. Manouchehri, seconded by D. Couves THAT Academic Governance Council recommend the graduands on the attached list, as amended, be admitted to the degrees, diplomas, and certificates to which they are entitled, as presented in Agenda Item 7.1.1. 
Carried

8.0 Question Period
A brief update was given in response to the question regarding the status of South Campus.

AGC members were asked to provide feedback on the AGC Review Report by external reviewer, Dr. Ronald Bond, distributed for information with the June 11, 2013 AGC meeting package, by August 30, 2013 to the AGC Secretariat. The feedback will be compiled and incorporated into the AGC Review Task Team’s final report.

9.0 Future Agenda Items/Next Meetings – September 24, 2013
The next meeting of AGC is September 24, 2013 at 5:45 p.m. to 8:45 p.m. in Room 9-201 City Centre Campus.

10.0 The meeting adjourned at 2:40 p.m.

Approved by Academic Governance Council
September 24, 2013 (Motion AGC-02-09-24-2013)