1.0 CALL TO ORDER
The meeting of Academic Governance Council (AGC) was called to order at 5:00 p.m. The Chair thanked Katelyn Garlough, outgoing Students’ Association of MacEwan University Vice President Academic, and Ben Ripley, School of Business student member, for their contributions on AGC.

2.0 APPROVAL OF AGENDA/ CONSENT AGENDA
The Chair presented the agenda for April 18, 2017 for approval. The following items were approved/reviewed on the consent agenda:

- 2.1 AGC Open Meeting Minutes: March 14, 2017
- 2.2 Executive Committee Minutes: March 30, 2017

AGC-01-04-18-2017
Moved by C. Hancock, seconded by B. Richards to approve the agenda for April 18, 2017 and the items on the consent agenda, as presented. Carried

D. Atkinson vacated the Chair, and L. Honey presided.

3.0 PRESIDENT’S REPORT
David Atkinson, President, MacEwan University, reported on the following items:

- The March 2017 President’s Newsletter was included in the meeting package.
- The Students’ Association of MacEwan University (SAMU) held a ground breaking ceremony on April 7, 2017 for the new SAMU building, scheduled to open September 1, 2019.
- Construction on the new Centre for the Arts and Culture building has been completed, and it will be fully operational by September 1, 2017 for incoming students.
- A Presidential Transition Team has been established to provide support for the new President.
• MacEwan University has partnered with Oliver Primary Care and the University of Alberta’s Department of Medicine to operate a comprehensive health care facility at 105 Avenue and 109 Street to serve the community as well as MacEwan University students, with emphasis on mental health services, including psychologist, psychiatrist, and social worker services. Alberta Health Care will be providing operating funds. Construction is set to begin September 2017.

• The Chair thanked Valerie Henitiuk for her work as Executive Director, Centre for the Advancement of Faculty Excellence (CAFÉ), and University Advisor, Indigenous Initiatives, as she begins her new role as Concordia University of Edmonton’s new Vice-President Academic and Provost on May 15, 2017.

• The latest Government of Alberta budget provided a two per cent increase in MacEwan University’s operating grant, which has positively impacted the 2017-2018 budget.

L. Honey vacated the Chair, and D. Atkinson presided.

4.0 REPORT OF THE PROVOST AND VICE PRESIDENT ACADEMIC
John Corlett, Provost and Vice President Academic (Provost), reported on the student partnerships between MacEwan University’s partner university in Guadalajara, Mexico regarding use of smartphones for social good.

Katelyn Garlough, outgoing SAMU Vice President Academic, provided an update on academic projects:
• with the Provost, further developed and completed the Student Charter.
• began training and communicating with students who serve on University committees, through committee check-ins.
• input into co-curricular record for students who serve on MacEwan University committees.
• reorganization of Student Advisory Committee structure.
• feedback on Student Ombudsperson role and potential collaboration with SAMU.
• input into co-curricular record for students who serve on MacEwan University committees.
• reorganization of Student Advisory Committee structure.
• feedback on Student Ombudsperson role and potential collaboration with SAMU.
• over 20 presentations to students in courses in all Faculties/ Schools regarding importance of course evaluations.
• presentations to most Faculty/ School Councils regarding open education resources project.
  o currently working with a small informal group from John L. Haar Library and CAFÉ regarding how to market open education resources on campus.

4.1 Electronic Curriculum Vitae (eCV) Project
Carrie Hunting, Director, Faculty Relations, presented an update on the Electronic Curriculum Vitae (eCV) project. Support and training for faculty on the new eCV system will be provided by Rita Ho and Karol Pape, eCV project team, and CAFÉ. The following points arose during discussion:
• The format of the eCV aligns with the Canadian CV (CCV) format.
  o Initial concern regarding whether or not the MacEwan University eCV system could be compromised by following the CCV format has been addressed. It was asked if MacEwan University would be required to modify its eCV system with every CCV program update.
  • C. Hunting reported that CCV anticipates that any modifications they make will be minor.
• It was confirmed that fields for professional practice are included in the eCV.
• The system cannot prepopulate the eCV with faculty course lists prior to 2011, because those lists are not available. That information would need to be input manually.
• Copying and pasting of data into the eCV system is possible; however, each field is separate. All formatting must be removed before pasting into an eCV, due to formatting limitations of the system.
• The pdf printouts are available in APA, MLA, or Chicago style formatting.
• The project team is working with specific faculty members to address their special requirements of the eCV system.
• C. Hunting confirmed that access to a faculty member’s eCV will be available to the faculty member, their Dean (CV content only, not the repository filled with information), eCV project staff to make modifications, and the faculty member can assign permission for others to access in order to assist with updating their eCV.
• Input will be solicited regarding the eCV system after the first round of eCVs and Annual Reports are prepared.

The Chair thanked C. Hunting for her presentation.

5.0 COMMITTEE REPORTS
5.1 Academic Planning and Priorities Committee
5.1.1 Termination of Professional Golf Management Post-Diploma Certificate
Bob Graves, Chair, Academic Planning and Priorities Committee, presented a recommendation for termination of the Professional Golf Management Post-Diploma Certificate program, effective June 1, 2017, for recommendation to the Board of Governors for approval.

AGC-02-04-18-2017
Moved by K. Hood, seconded by R. Baril to recommend to the Board of Governors to approve termination of the Professional Golf Management Post-Diploma Certificate, effective June 1, 2017, as presented in agenda item 5.1.1.  
Carried

5.2 Committee on Admissions and Transfer
5.2.1 Acupuncture Diploma proposed Admission Criteria
Bob Irwin, Chair, Committee on Admissions and Transfer, presented the proposed Acupuncture Diploma Admission Criteria, effective Fall 2018, for approval. He noted that upcoming Admission Criteria changes will also reflect the standardization of removing the Skills Appraisal test and High School diploma requirements.

AGC-03-04-18-2017
Moved by F. McGinn, seconded by D. Kato to approve the proposed changes to the Acupuncture Diploma Admission Criteria, effective Fall 2018, as presented in agenda item 5.2.1.  
Carried

5.2.2 Hearing Aid Practitioner Diploma proposed Admission Criteria
Bob Irwin, Chair, Committee on Admissions and Transfer, presented the proposed Hearing Aid Practitioner Diploma Admission Criteria, effective Fall 2018, for approval.

AGC-04-04-18-2017
Moved by C. Maykut, seconded by V. Salyers to approve the proposed changes to the Hearing Aid Practitioner Diploma Admission Criteria, effective Fall 2018, as presented in agenda item 5.2.2.  
Carried

5.2.3 Bachelor of Arts proposed Admission Criteria
Bob Irwin, Chair, Committee on Admissions and Transfer, presented the proposed Bachelor of Arts Admission Criteria, effective Fall 2018, for approval.

AGC-05-04-18-2017
Moved by C. Monk, seconded by C. Hedlin to approve the proposed changes to the Bachelor of Arts Admission Criteria, effective Fall 2018, as presented in agenda item 5.2.3.  
Carried

5.2.4 Design Studies Diploma proposed Admission Criteria
Bob Irwin, Chair, Committee on Admissions and Transfer, presented the proposed Design Studies Diploma Admission Criteria, effective Fall 2018, for approval.
Moved by K. Garlough, seconded by R. Jenne to approve the proposed changes to the Design Studies Diploma Admission Criteria, effective Fall 2018, as presented in agenda item 5.2.4. Carried

5.3 Executive Committee
5.3.1 Rescission of policies C5065 and C5066
Lynne Honey, Vice-Chair, Executive Committee, presented a recommendation to rescind policies C5065 and C5066, effective immediately, because faculty evaluation is now covered in the Grant MacEwan University Faculty Association Collective Agreement 2014-2017.

Moved by B. Parker, seconded by A. Parrish-Craig to approve the rescission of policies C5065: Faculty Evaluation for Instructional Faculty and C5066: Faculty Evaluation for Non-Instructional Faculty, effective April 19, 2017, as presented in agenda item 5.3.1. Carried

5.3.2 Classification of Registered Students policy
Lynne Honey, Vice-Chair, Executive Committee, presented the proposed Classification of Registered Students policy, effective April 19, 2017, for approval.

Moved by R. Lepp, seconded by L. Whitson to approve the Classification of Registered Students policy, effective April 19, 2017, as presented in agenda item 5.3.2. Carried

5.3.3 AGC Bylaws and Committee Terms of Reference – Work Plan amendments
Lynne Honey, Vice-Chair, Executive Committee, presented a recommendation to approve changes to the AGC Bylaws, effective September 1, 2017; and, to approve the proposed changes to AGC committees’ Terms of Reference regarding Work Plans, effective September 1, 2017.

Moved by R. Baril, seconded by B. Richards to recommend to the Board of Governors to approve the changes to the Academic Governance Council (AGC) Bylaws, effective September 1, 2017; and, to approve the proposed changes to AGC committees’ Terms of Reference regarding Work Plans, effective September 1, 2017, as presented in agenda item 5.3.3. Carried

D. Atkinson vacated the Chair, and L. Honey presided.

6.0 Question Period
The following questions arose:
- How do faculty that are not members of AGC have a voice regarding items such as ConfidenceLine?
  - The Chair noted that faculty should first discuss concerns with those directly responsible for a project; in this case, Michelle Plouffe, Vice President, General Counsel and Privacy Officer. If there is no resolution, then faculty should discuss with AGC Executive Committee. If still no resolution, then AGC would be the next step.
  - The Chair confirmed that any faculty member can bring any matter to AGC to voice their concerns and questions, if no resolution can be found with those directly responsible. It was noted that Faculty/ School Councils are also appropriate venues to raise faculty’s governance concerns.
- It was confirmed that the new medical building on 105 Avenue and 109 Street will include a clinic for transgender people.

L. Honey vacated the Chair, and D. Atkinson presided.
7.0 Future Agenda Items/Next Meeting – Thursday, May 11, 2017, 5:15 p.m. – 8:00 p.m.
The next meeting is Thursday, May 11, 2017 at 5:15–8:00 p.m. in Room 9-201 City Centre Campus.

9.0 The meeting adjourned at 6:10 p.m.

Approved by Academic Governance Council