OPEN SESSION

Tuesday, March 20, 2018
5:00 – 8:00 p.m.

Draft Minutes

Room 9-201, City Centre Campus

Chair: Deborah Saucier
Vice-Chair: Lynne Honey

Present: Raymond Baril
        Michael Buhr
        Karen Buro
        Colin Campbell
        Sarah Copland
        Wanda Costen
        Debbie Coupes
        Nancy Digdon
        Pam Farvolden
        Allan Gilliland
        Makarand Gulawani
        Krista Hanscomb
        Catherine Hedlin
        Andrew Howell

Regrets: Nina Bernstein
         Heather McRae

Guests/Speakers: Roxanne Tootoosis, Indigenous Knowledge Keeper and Facilitator, kihêw waciston
Launa Linaker, Experiential Learning Educator, School of Business
Kathleen Miller, Chair, Committee on Admissions and Transfers
Emma Patterson, Students’ Association of MacEwan University (SAMU)

AGC Secretariat: Irene Hacke, Scribe

1.0 Call to Order

The meeting was called to order at 5:00 p.m.

Deborah Saucier, President, MacEwan University, presented ceremony protocol to Roxanne Tootoosis, Indigenous Knowledge Keeper and Facilitator, kihêw waciston, and requested a blessing for the meeting. R. Tootoosis led a ceremony and prayer in Plains Cree and in English.

D. Saucier welcomed Colin Campbell, student of Fine Arts and Communications Faculty, to the Academic Governance Council (AGC).

2.0 Approval of Agenda

D. Saucier introduced an amendment to the agenda to add item, Election of AGC members to the Medal of Excellence Selection Committee. The agenda for March 20, 2018 was presented for approval as amended.
The following items on the consent agenda were approved:

- 2.1 AGC Open Meeting Minutes: January 23, 2018
- 2.2 Executive Committee Minutes: January 24, 2018
- 2.3 Executive Committee Minutes: February 27, 2018
- 2.4 School of Business Curriculum Changes

**AGC-01-03-20-2018**

Mover/Seconder: K. Buro, W. Richards

To approve the agenda for March 20, 2018, as amended, and the items on the consent agenda, as presented.

— Carried

### 3.0 Board of Governors' Report

Deborah Saucier, President of MacEwan University, stated, as can be seen in the Board of Governors’ report, a number of AGC activities were presented to Board, and added that Board members were well satisfied with AGC’s diligence.

### 4.0 President’s Report

Deborah Saucier, President of MacEwan University, reported on the following activities:

- January retreats with Board of Governors and Deans Council, and discussions with the senior leadership team, to start a process for development of a Strategic Plan framework. This will likely include values, vision and mission statements, and high-level strategic directions.
- Introduced ideas and concepts of some of the above in her recent town hall and her blogs.
- Started developing an engagement plan with online and face-to-face feedback opportunities.
- Plan updates will be provided regularly by the President, the senior leadership team, and through a website.
- At centre of the Strategic Plan will be an academic plan supported by ancillary plans. Plans will have university-wide consultation.
- Of the high-level concepts of the framework, five strategic directions were shared:
  - Recognition as national leader in actualizing Truth and Reconciliation Calls to Action.
  - Strengthening undergraduate and student experience, strengthening student success.
  - Develop capacity and reputation as an inclusive university.
  - Promote MacEwan University curriculum; certificates, diplomas, degrees and other.
  - Distinctively noted for being downtown, play a role as community builders.

### 5.0 Report of the Provost and Vice-President Academic

John Corlett, Provost and Vice-President Academic, reported on the following:

- The Associate Vice-President Students search is progressing, the selection panel interviewed candidates, awaits feedback from student affairs and associate deans, and will soon recommend.
- An ad hoc group is reviewing the Open Studies program. Proposals for discussion about changes and allowance are projected to come to AGC in future.
- The Cannabis Act group is preparing a draft questionnaire for the University community.
- Proposed Admissions policy changes should come to AGC in the next few months.
- The Tenure and Promotion Committee’s review of applications is in progress.
• The Ukrainian Resource and Development Centre, headed by Yuri Konkin, has work in progress, including a community partnership with the Ukrainian Education Foundation, a recent visit to Kiev by students, and faculty research projects. Additionally, the Centre supports the Centre for Advancement of Faculty Excellence (CAFÉ) The Year of Ukraine, which has a large contingent of faculty who will travel to the Ukraine and attend a joint version of the Great Teacher Seminar in November.

**Medal of Excellence Selection Committee**

D. Saucier explained the Medal of Excellence Selection Committee needs two AGC faculty members and asked for volunteers. Tara Winsor and Catherine Hedlin volunteered.

**AGC-02-03-20-2018**

Mover/Seconder: R. Lepp, M. Sekulic

To appoint Tara Winsor and Catherine Hedlin to fill the AGC faculty member seats of the Medal of Excellence Selection Committee.

— Carried

**6.0 AGC Bylaws and Bylaws Review Working Group (BRWG) draft final report**

Lynne Honey, Chair, AGC Bylaws Review Working Group, presented the Draft Academic Governance Council Bylaws, Version 7.2.1 and BRWG draft final report for final approval.

L. Honey reported inconsistencies in the Bylaws that resulted from the one change the AGC Executive Committee recommended. The change impacted definitions, which were corrected between the time of the meeting package distribution and the meeting. The corrections ensure consistent nomenclature throughout and are reflected in the Bylaws, Version 7.2.2.

D. Saucier thanked the Bylaws Review Working Group for its work.

**AGC-03-03-20-2018**

Mover/Seconder: M. Buhr, R. Baril

To approve the AGC Bylaws and the BRWG draft final report, effective immediately, as presented in agenda item 6.0.

— Carried

**7.0 Committee Reports**

**7.1 Committee on Admissions and Transfer**

Kathleen Miller, Chair of the Committee on Admissions and Transfer (CAT) presented the following proposals for approval:

**7.1.1 Bachelor of Music Admission Criteria Review**

**AGC-04-03-20-2018**

Mover/Seconder: R. Baril, W. Richards

To approve no changes to the Bachelor of Music in Jazz and Contemporary Popular Music admission criteria, effective Fall 2019, as presented in agenda item 7.1.1.

— Carried
7.1.2 Cardiac Nursing Program Admission Criteria
AGC-05-03-20-2018
Mover/Seconder: F. McGinn, V. Salyers
To approve the admission criteria for the Cardiac Nursing program, effective Fall 2019, as presented in agenda item 7.1.2.
— Carried

7.1.3 Wound Management Program Admission Criteria
AGC-06-03-20-2018
Mover/Seconder: V. Salyers, D. Kato
To approve the admission criteria for the Wound Management program, effective Fall 2019, as presented in agenda item 7.1.3.
— Carried

7.2 Executive Committee
7.2.1 Encouragement of Inclusive Language in AGC Documents
Lynne Honey reported, in follow-up to a question raised at the AGC January 2018 meeting, that the Executive Committee discussed the use of gender-neutral pronouns or work-arounds that remove pronouns in AGC documents, and presented points from the Executive Committee’s discussion for the AGC’s discussion:

- The Executive Committee agreed there should be encouragement and support for the use of gender-neutral pronouns with the condition of understanding that, AGC does not have final say, and there are risks to consider in defining how it could be done.
- While it is not desired there be a policy that rules there can be no use of gender pronouns, it is also not desired that there be a policy that rules required use of gender pronouns. Instead, Executive Committee encourages the use of what are the best practices at the time.
- The Executive Committee expressed concern that AGC not make a statement for the entire University, it cannot do so without treading into Human Resources and operational areas. It recommended that AGC make statements only with regards to AGC.
- The suggestion was to look at this matter with an eye that language be inclusive as possible with regards to gender.

There was an expression of appreciation that the Executive Committee took up this matter.

8.0 AshokaU Accreditation
John Corlett, Provost and Vice President Academic, presented on the AshokaU Accreditation for information. Explaining that, since MacEwan University’s vision, mission, and pillars fit with the AshokaU criteria, and students want their educational experiences to create opportunities for them to be forces for good, the University’s move toward becoming ‘accredited’ in this initiative will likely be included in the new academic plan (and so, part of the University’s Strategic Plan). More information will be gathered at an upcoming AshokaU conference.

J. Corlett introduced Launa Linaker, Experiential Learning Educator, School of Business, who has been seconded half-time to assist in this initiative. He thanked Wanda Costen, Dean, School of Business for the secondment and Launa for undertaking this work.
The following points arose in discussion:

- How does one get involved? The working group will begin to engage people over the next six months. By Fall 2018, there should be a structure within which people can find a role.
- This is a very natural fit for the University since it already provides innovation leadership.

9.0 Question Period
Chair Deborah Saucier opened the question period and the following question arose:
- If not done incrementally, will budgeting be zero-based; in which case, how to move forward?
  - The point is to make sure budgets are aligned and right-sized with the goals of units. A cost display can provide the true costs of an enterprise, to see if adequate resources exist.

At this point, it was moved AGC go into closed session.

AGC-07-03-20-2018
Mover/Seconder: M. Buhr, R. Lepp
That AGC move to a closed session.
— Carried

AGC-08-03-20-2018
Mover/Seconder: M. Buhr, R. Lepp
That AGC move to an open session.
— Carried

10.0 Future Agenda Items/Next Meeting April 17, 2018
The next meeting is Tuesday, April 17, 2018, from 5:00 to 8:00 p.m. in Room 9-201 CCC.

11.0 The meeting adjourned at 7:20 p.m.