OPEN SESSION
Draft Minutes
Thursday, May 10, 2018
5:00 – 8:00 p.m.
Room 9-201, City Centre Campus

Chair: Deborah Saucier
Vice-Chair: Lynne Honey

Present: Raymond Baril
          Michael Buhr
          Colin Campbell
          Sarah Copland
          Wanda Costen
          Debbie Coupes
          Nancy Digdon
          Pam Farvolden
          Allan Gilliland
          Krista Hanscomb
          Andrew Howell
          Colleen Maykt
          Fred McGinn
          Debbie McGugan
          Heather McRae
          Susan Mills
          Craig Monk

Alternate Student Members: Robbie Lepp
                          Tansy Spyker

Regrets: Karen Buro
          Nina Bernstein
          Rickard Enstroem
          Makarand Gulawani
          Catherine Hedlin
          Randy Jenne
          David Johnson
          Shawna Large
          Taegan Lloyd
          Raina Rudko
          Mike Sekulic
          Masoud Shadnam
          Tara Winsor
          Nataliya Zadorozhna

Guests/Speakers: Elsie Paul, Métis /Cree Elder
                  Marg Leathem, Chief of Staff, Office of the President
                  David McLaughlin, Executive Director, Institutional Analysis and Planning
                  John McGrath, Vice-President Resources and People
                  Rick Ellis, Associate Vice-President Finance and Acting Chief Financial Officer
                  Michelle Plouffe, General Counsel and Vice-President, Governance, Diversity and Inclusion
                  Ian Hanson, Legal Counsel
                  Ion Bica, Chair, Academic Planning and Priorities Committee
                  Dawn Sadoway, Vice-Chair, Academic Planning and Priorities Committee
                  Kathleen Miller, Chair, Committee on Admissions and Transfer

AGC Secretariat: David Epp
                Irene Hacke, Scribe

1.0 Call to Order
The meeting was called to order at 5:05 p.m.

Deborah Saucier, President, MacEwan University, presented ceremony protocol to Elsie Paul, Métis /Cree Elder, and requested a blessing for the meeting. Elder Paul led a ceremony and prayer.
2.0 Approval of Agenda
The Academic Governance Council (AGC) agenda for May 10, 2018 was amended to show Item 6.1, Demonstrations on Campus, as presented ‘for discussion’ and not ‘for decision.’

The agenda, as amended, and following items on the consent agenda were approved:

- 2.1 AGC Open Meeting Minutes: April 17, 2018
- 2.2 Executive Committee Minutes: April 24, 2018
- 2.3 AGC Election Results Spring 2018

AGC-01-05-10-2018
Mover/Seconder: F. McGinn, V. Salyers
To approve the Academic Governance Council agenda for May 10, 2018, as amended, and the items on the consent agenda, as presented.
— Carried

3.0 Board of Governor's Report
Deborah Saucier, President of MacEwan University, presented the Board of Governor’s report.

4.0 President's Report
Deborah Saucier, President of MacEwan University, reported on the following activities:

- A meeting with Indigenous initiatives directors of University Blue Quills and Yellowhead Tribal College: President Saucier told of the Two Row Wampum, the first treaty between European and Indigenous peoples. In the treaty, the two peoples agreed to walk beside each other, not one superseding another. Responding to the Calls to Action, the University is looking at ways to walk beside these institutions, to work on shared interests.
- A Universities Canada discussion panel led by President Saucier, on academic freedom and free speech, and how institutions can protect scholars’ rights to preserve these on campus.
- The search for the Vice-President University Relations continues with the first round of interviews to begin shortly. Candidates are from across Canada and from around the world.
- Undergraduate Research Day: President Saucier said was a very fruitful and excellent enterprise, and offered congratulations to all who participated.
- President Saucier expressed her profound thanks to John Corlett for his leadership as Provost and Vice-President Academic. Working together on a number of projects that will mitigate significant risk to the University, the President and Provost concluded these projects needed his full devotion of effort. He agreed to take on the role of Special Advisor to the President to do so. President Saucier said she could think of no better person, with greater knowledge of post-secondary institutions, than John Corlett, and thanked him for accepting this role.
- On May 14, 2018, Craig Monk will take on the role of Provost pro tem and will have the full mandate of Provost during the time of the search for the new Provost.
- The Provost search will begin immediately. Consultation of the position profile may be extended or allow feedback from afar, for those on vacation to have an opportunity for input.
- President Saucier announced the following upcoming events:
  - May 17, 2018: Career Recognition event for long service awards
  - May 30, 2018: Campus Master Plan Open House
  - May 31, 2018: Official Opening of the Roundhouse
4.1 Draft Comprehensive Institutional Plan 2018/19 to 2020/21
Marg Leathem, Chief of Staff, Office of the President, and David McLaughlin, Executive Director, Institutional Analysis and Planning, presented the draft Comprehensive Institutional Plan (CIP). While financial components are fixed, feedback on other sections was requested. Rick Ellis, Associate Vice-President, Finance and Acting Chief Finance Officer, and John McGrath, Vice-President, Resources and People, were on hand to help answer questions.

The following points and questions arose in the discussion:

- Two changes made that were not in the version distributed in the meeting package were:
  - Under Strategic Goals, page 15 of the draft, in agreement with the Board of Governors’ request, the fifth measure, Goal E, was deleted.
  - Under Non-budgeted Capital Priorities, page 46, carbon emission projects, a new, potentially a $5 million project, which could get funding, was added.
- It was suggested, under Strategic Goals, page 14, to separate goals 3a and 3b, to provide more prominence to the goal of serving the educational needs of Indigenous people.
  - Goal numbering came from the Strategic Plan’s order. In the plan, there is one goal, which was split into 3a and 3b to better describe them. It was never the intention to minimize the goal pertaining to the needs of Indigenous people.
- On the sale of Alberta College, there is discussion of moving the School of Continuing Education (SCE) into Allard Hall. Is there space allotted for this, and will the School fit?
  - A test fit on area on the fifth floor shows this space can accommodate the SCE, including science labs. Other relocations must take place before that space can be occupied.

AGC-02-05-10-2018
Mover/Seconder: V. Salyers, K. Quinn
That the 2018/19 to 2020/21 Draft Comprehensive Institutional Plan be submitted to the Board of Governors for final approval, subject to interim edits.
— Carried

5.0 Report of the Provost and Vice-President Academic
John Corlett, Provost and Vice-President Academic, offered AGC encouragement to recognize the importance of its role and to do its best in carrying out its mandate. Points included:

- Provost Corlett made a plea to AGC to be kind to senior administration during this difficult time. He said ‘be kind’ meant to really work at the problems the University faces and ask the hard questions, as this is the best help to senior administration.
- Citing a famous song, he likened tough times to troubled water, and said collegial academic governance at the highest level is “the bridge over troubled water.” For coming challenges, the rock on which the University’s success will be built should be its academic governance.
- Acknowledging some matters discussed at AGC are of an operational nature, he asked that members not allow that to dominate the opportunity to have a conversation about what matters most; knowledge, the dissemination of knowledge, and the learning of the students.
- One role of AGC is to hold everyone to account by being disciplined in what AGC, itself, does. AGC must make sure it has a way for everything to happen in the real world. A lot of people count on AGC to do the work that an academic governance body alone can do.
- The Provost gave his new location, 425 C Allard Hall, should anyone wish to contact him.
6.0 Presentations

6.1 Demonstrations on Campus Policy
John Corlett, Provost and Vice-President Academic, presented for discussion and feedback, a draft Demonstrations on Campus Policy. Michelle Plouffe, General Counsel and Vice-President, Governance, Diversity and Inclusion, and Ian Hanson, Legal Counsel, were on hand for questions.

Points of the presentation were:

- This policy is an academic matter as it is essential to the way the University operates.
- The reason for the policy is to defend a commitment to free speech and academic freedom.
- The purpose of the policy is not to regulate speech, but to make sure the University’s public space is available for all views expressed and to ensure the capacity to work in a secure way with the respectful exchange of ideas.
- The policy affects all MacEwan University communities, as the University’s focus is to reach out to communities, have community partners on campus and be a good neighbour to all.
- The policy covers all University facilities but gives the institution the ability to designate where events occur. Designated space so far out of the way, does not allow free speech to exist. While having control, the University also must be fair to those who want to be visible.
- The policy creates a relationship between the demonstration organizer and University security services and facilities. It is not a mechanism to deny free speech, but to make sure full views are available and people and values are defended in the right way.
- Feedback was requested, especially for options in sections 5.1.2, 5.1.2.2, 5.1.3, and 5.3.2.

AGC offered the following feedback/suggestions:

Concerns were:

- The definition of demonstration requires more specification to clarify what is a demonstration that falls under the policy, and what is not.
- About how the policy applies to gatherings that are registered, which requires preparation and organization, and gatherings that are spontaneous. Would any spontaneous gathering be dispersed?
- More clarity is needed about who has liability for fees, in what circumstances, and the predictability of security fees.
- Should there be some specification on the demonstration message? For instance, hate speech transgresses Canada law. The University cannot permit criminal activity on its campus.

Points in answer to concerns were:

- It was suggested: Add ‘protest’ to the definition. Also describe specifics about a demonstration in response to existing events. Include a preamble to explain the focus of the policy is not to assess messages but to protect the community when there is need; to preserve a learning environment that is free of disruption. Specify a limited amount of demonstrations.
- If a group invited someone who might offend others, those offended can demonstrate with placards in a designated area. They cannot intimidate people who want to attend the event.
- The policy speaks to demonstration as a pre-organized event of some scale; it does not mean a reasonably spontaneous event of a small scale that is not disruptive will be dispersed.
- Support was expressed for 5.2.2 – Second option, that there be a warning, perhaps with a live map, to let people know where there might be a demonstration.
• 5.2.2 – Priority of students; Resulting from the designated areas for demonstration, other space will be free of disruption to allow for learning and traffic flow.
• Further feedback can be directed to Ian Hanson.

6.2 Academic Policy Process Review Report and Recommendation
David McLaughlin, member, Ad Hoc Committee on Academic Policy Process Review (APPR), presented APPR’s report for discussion and feedback. Michelle Plouffe, General Counsel and Vice-President, Governance, Diversity and Inclusion, was on hand to help with questions. The report includes a recommendation that an Academic Policy Committee (APC) be established as an AGC standing committee.

Points of the presentation included:
• APPR identified a significant gap in the policy decision-making process, which pointed to the need for an APC, but different in some ways from the old committee.
• A comment on the previous APC was, it did not have the authority to make things happen. With the Provost delegating his policy sponsor authority to the committee, this is rectified.
• It was requested to add one more student member. But with a 50% faculty-student ratio requirement, one more student also means one more faculty. A smaller committee is preferred, but APPR sees value in adding a non-voting student member as an alternate, voting when a voting student member is absent.

The following points arose in discussion:
• APC will be a standing committee of AGC, coordinating AGC efforts, but AGC is the policy approver. Questions still go through the Policy Advisory Group (PAG), and as is now, could come from Faculties/Schools. It does not take authority away from Faculties/Schools.
• Implementation plans are drafted by the responsible offices when the policies are ready for approval. PAG is not constrictive on plans because each depends on the type of policy.
• With the Provost’s delegation to APC as policy sponsor, APC is the body that recommends policy to AGC. If APC says a policy goes forward for approval, then it goes to PAG, to AGC Executive Committee, and then to AGC for approval. PAG does not approve policies or recommend them to AGC, but ensures process is adhered to.
• When does consultation happen? Once APC decides a policy is needed, the responsible office drafts a consultation plan. PAG may add to this, to ensure consultation is robust, and it goes to APC for development, then, back to PAG.
• Once consultation is done, the responsible office decides how to deal with feedback and approves content.

6.3 Academic Schedule Procedure
John Corlett, Provost and Vice-President Academic, presented the proposed Academic Schedule Procedure for AGC approval.

The following points arose in discussion:
• The new procedure is intended to ensure every student in every course has the same opportunity of instruction, no matter what days courses are held. It was not the intent to create a break week, but it allows the opportunity to review, if a break week is wanted.
• This procedure guides the Office of the University Registrar (OUR) in creating a schedule. It recommends not tasking AGC with creating it, but AGC has authority to approve it.
• Over the next years, these principles allow an event to be created while students still have 12 of each weekday, a flex and lab days, an exam buffer, and a term end before Christmas Eve.
• It is proposed that, rather than AGC approval, the Executive Committee have authority to approve some matters, to streamline the process.
• Without AGC final approval, it is a process of trust, which is concerning.
• The recommend is the schedule not be debated at AGC, because this is an administrative task, with which OUR is entrusted.
• AGC has a history of pointing out real problems with many implications and has done a good job of improving principles of the academic schedule. It is preferred the schedule be reviewed at the full AGC, although AGC Executive Committee is a reasonable compromise.

AGC-03-05-10-2018
Mover/Seconder: J. Corlett, F. McGinn
To approve the proposed Academic Schedule Procedure, effective immediately, as presented in agenda item 6.3.
— Carried with two opposition votes

7.0 Committee Reports
7.1 Academic Planning and Priorities Committee
7.1.1 Institutional Learning Outcomes Working Group Final Report
Ion Bica, Chair of the Academic Planning and Priorities Committee (APPC), and Dawn Sadoway, Vice-Chair of APPC, presented the Institutional Learning Outcomes Working Group’s (ILOWG) Final Report for approval.

I. Bica provided a background of ILOWG’s thorough and in-depth performance of work over the years to develop its final report to AGC. He noted in Europe, many universities have learning outcomes; in Canada, MacEwan University can be considered a pioneer in this area.

AGC reviewed and approved the ILOWG Final Report.

AGC-04-05-10-2018
Mover/Seconder: W. Richards, D. Kato
To approve the Institutional Learning Outcomes Working Group Final Report to the Academic Governance Council, as presented in agenda item 7.1.1.
— Carried

7.2 Committee on Admission and Transfer
Kathleen Miller, Chair of the Committee on Admissions and Transfer (CAT) presented the following proposals for approval.

AGC reviewed and approved both admission criteria review proposals.

7.2.1 Bachelor of Social Work Admission Criteria Review
AGC-05-05-10-2018
Mover/Seconder: A. Parrish-Craig, R. Lepp
To approve changes to the Bachelor of Social Work admission criteria, effective Fall 2019, as presented in agenda item 7.2.1.
— Carried
7.2.2 Fine Art Diploma Admission Criteria Review

AGC-06-05-10-2018
Mover/Seconder: A. Gilliland, D. Kato
To approve changes to the Fine Art Diploma admission criteria, effective Fall 2019, as presented in agenda item 7.2.2.
— Carried

7.3 Executive Committee

7.3.1 AGC Committees Nominations Slate
Lynne Honey, Vice-Chair, AGC Executive Committee, presented the AGC Committee Nominations Slate for final approval. AGC reviewed and approved the slate of Staff nominees for the Committee on Admissions and Transfer and the slate of Decanal nominees for Academic Governance Council standing committees, as presented.

AGC-07-05-10-2018
Mover/Seconder: L. Honey, B. Parker
To approve the slate of Staff nominees for the Committee on Admissions and Transfer effective July 1, 2018, as presented.
— Carried

AGC-08-05-10-2018
Mover/Seconder: L. Honey, J. Kent
To approve the slate of Decanal nominees for Academic Governance Council standing committees, as presented.
— Carried

8.0 Faculty and School Councils

8.1 Faculty of Nursing

8.1.1 Creation of a New Department in the Faculty of Nursing
Vince Salyers, Dean of the Faculty of Nursing, presented a proposal for an internal reorganization that creates a new department, for approval. AGC reviewed and approved the proposal for the internal reorganization of the Faculty of Nursing that creates the Department of Interprofessional Education and Simulation Learning.

AGC-09-05-10-2018
Mover/Seconder: V. Salyers, H. McRae
That Academic Governance Council approve and recommend to the Board of Governors, the Faculty of Nursing internal reorganization that results in the creation of the Department of Interprofessional Education and Simulation Learning, effective Fall 2018.
— Carried

8.2 Faculty of Fine Arts and Communications (FFAC)
Allan Gilliland, Dean, Faculty of Fine Arts and Communications, presented the following curriculum change items for approval.

In response to a suggestion that the minor and program of study submissions could have been added to the consent agenda, it was explained AGC Executive Committee requested the items be removed from the consent agenda.
AGC reviewed and approved the following curriculum changes:

**8.2.1 Bachelor of Communication Studies – Journalism Minor**

AGC-10-05-10-2018

Mover/Seconder: A. Gilliland, R. Baril

To approve the proposed Bachelor of Communication Studies Minor in Journalism, effective Fall 2019, as presented in agenda item 8.2.1.

— Carried

**8.2.2 Bachelor of Communication Studies – Professional Communication Minor**

AGC-11-05-10-2018

Mover/Seconder: A. Gilliland, E. White-MacDonald

To approve the proposed Bachelor of Communication Studies Minor in Professional Communication, effective Fall 2019, as presented in agenda item 8.2.2.

— Carried

**8.2.3 Bachelor of Music – Music Education Minor Proposal and POS**

AGC-12-05-10-2018

Mover/Seconder: A. Gilliland, C. Campbell

To approve the proposed Bachelor of Music Minor in Music Education and 2019-2020 Program of Study, effective Fall 2019, as presented in agenda item 8.2.3.

— Carried

**8.2.4 Bachelor of Music Programs Study**

AGC-13-05-10-2018

Mover/Seconder: A. Gilliland, R. Baril

To approve the 2019-2020 Bachelor of Music Programs of Study: Composition, Performance, General (no minor, MCM, MTP), effective Fall 2019, as presented in agenda item 8.2.4.

— Carried

**9.0 Question Period**

No questions were posed.

**10.0 Future Agenda Items/Next Meeting June 8, 2018**

The next meeting is Friday, June 8, 2018, from 1:00 to 4:00 p.m. in Room 9-201 CCC.

**11.0 The meeting adjourned at 7:30 p.m.**

Approved by Academic Governance Council

June 8, 2018 (motion AGC-01-06-08-2018).