1.0 CALL TO ORDER
The meeting of Academic Governance Council (AGC) was called to order at 5:00 p.m. The Chair welcomed new School of Business AGC student member, Shawna Large.

2.0 APPROVAL OF AGENDA/ CONSENT AGENDA
The Chair presented the agenda for May 11, 2017 for approval. The following items were approved/reviewed on the consent agenda:

- 2.1 AGC Open Meeting Minutes: April 18, 2017
- 2.2 Executive Committee Minutes: April 20, 2017
- 2.3 AGC Elections Report Spring 2017
- 2.4 Faculty of Nursing Curriculum Changes

AGC-01-05-11-2017
Moved by R. Lepp, seconded by D. Kato to approve the agenda for May 11, 2017 and the items on the consent agenda, as presented.

D. Atkinson vacated the Chair, and L. Honey presided.

3.0 PRESIDENT’S REPORT
David Atkinson, President, MacEwan University, reported on the following items:

- President’s Medals for Academic Excellence and Student Leadership will be awarded to the following students at Spring 2017 Convocation: Amanda Ozga, Design Studies (diploma/certificate), Brandon Craig, Bachelor of Science, Major in Honours Psychology (degree), and Kelly Jean Fagan, Bachelor of Science, Major in Biological Sciences (degree).
  - AGC Executive Committee unanimously approved via email the exception to the President’s Medal Academic Excellence and Student Leadership Terms of Reference, to allow the awarding of the President’s Medal to two undergraduate degree recipients at Spring 2017 Convocation.
The President also noted that the strength of the supporting letters included with a nomination may impact the Selection Committee’s decision.

3.1 Draft Comprehensive Institutional Plan 2017/18 to 2019/20
David McLaughlin, Executive Director, Institutional Analysis and Planning (IAP), presented the draft Comprehensive Institutional Plan 2017/18 to 2019/20 (CIP) for recommendation to the Board of Governors for approval. The following points arose during discussion:

- **Regarding goal 10**: How does the University becoming a preferred employer fit with establishing a competitive Total Rewards Strategy for the University?
  - The term “competitive” refers to MacEwan University being competitive with other post-secondary institutions regarding employee benefits, compensation, etc.

- Is the new Human Rights office included in the budget?
  - An “Emergent Priorities” section was added in the document to discuss items such as the Human Rights office; however, the CIP only provides high-level budget detail, and new initiatives are not itemized.

AGC-02-05-11-2017
Moved by R. Ginther, seconded by M. Buhr to recommend to the Board of Governors to approve the draft Comprehensive Institutional Plan 2017/18 to 2019/20, as presented in agenda item 3.1, subject to interim edits.

Carried
(1 opposed)

L. Honey vacated the Chair, and D. Atkinson presided.

4.0 REPORT OF THE PROVOST AND VICE PRESIDENT ACADEMIC
John Corlett, Provost and Vice President Academic (Provost), reported on the following:

- An external review of the mandate of the Centre for Advancement of Faculty Excellence will be undertaken to ensure a teaching and learning-centred focus for faculty members. During this transition period, Cynthia Zutter, Vice-Provost, will have supervisory responsibility for the Centre, with Carolyn Ives, Curriculum Planning and Development Coordinator, managing the day-to-day operations.
- The role of University Advisor on Indigenous Initiatives will be considered after the new President assumes her duties.
- Leo Wong, School of Business, has been appointed Director of MacEwan University’s Social Innovation Institute, reporting to the Provost.

5.0 COMMITTEE REPORTS
5.1 COMMITTEE ON ADMISSIONS AND TRANSFER
5.1.1 Arts and Cultural Management Diploma proposed Admission Criteria
Bob Irwin, Chair, Committee on Admissions and Transfer, presented the proposed Arts and Cultural Management Diploma Admission Criteria, effective Fall 2018, for approval.

AGC-03-05-11-2017
Moved by B. Richards, seconded by A. Parrish-Craig to approve the proposed changes to the Arts and Cultural Management Diploma Admission Criteria, effective Fall 2018, as presented in agenda item 5.1.1.

Carried

5.1.2 Psychiatric Nursing - English Language Proficiency proposed Admission Criteria
Bob Irwin, Chair, Committee on Admissions and Transfer, presented the proposed Psychiatric Nursing - English Language Proficiency Admission Criteria, effective Fall 2018, for approval. The following points arose during discussion:

- It was clarified that flexibility in the grading scales allows students to achieve the required 7.0 average.
• Will this disadvantage students with a lower mark, but who may have the aptitude to achieve a 7.0?
  o Given that students go into field placement soon after entering the program and with the program
    having tightly-constrained and structured curriculum, previous experience shows that if a student
    is admitted without being at the required level and then has difficulty, it is challenging for them to
    progress.

AGC-04-05-11-2017
Moved by B. Parker, seconded by K. Hood to approve the proposed changes to the English
Language Proficiency requirement for the Psychiatric Nursing Programs (Diploma and Degree
credentials), effective Fall 2018, as presented in agenda item 5.1.2.

Carried

5.1.3 Public Safety and Justice Studies proposed Admission Criteria
Bob Irwin, Chair, Committee on Admissions and Transfer, presented the proposed Public Safety and
Justice Studies (PSJS) Admission Criteria, including Correctional Services, Emergency Communications,
Police and Investigations-Investigative Studies, and Police and Investigations-Police Studies, effective
Fall 2018, for approval. He reminded that the Admission Criteria include an equity admission
requirement. The following points arose during discussion:
• Frances Billingsley, Associate Registrar, suggested that the University could benefit from
  standardization, to eliminate the perception of inequity between programs.
  o If MacEwan University is moving toward equity admissions, then the University must also
    consider how to manage that structure.
• Why do some of the PSJS programs still include the High School diploma requirement in Admission
  Criteria?
  o Some career management programs require students to have a High School diploma in addition to
    the main requirement of achieving certain grades in specific courses. Office of General Counsel
    advised that a High School diploma can be included if it is an additional Admission Criteria.
• Kevin Hood, Chair, Public Safety and Justice Studies, clarified that the equity statement referred only
to Indigenous applicants, rather than all four groups identified on the sample application form
distributed with the AGC meeting package. He also noted that since the Office of the University
Registrar already tracks applicants, PSJS did not need to have their own tracking method.
• K. Hood clarified that the term “Aboriginal” is used in the Admission Criteria instead of “Indigenous”
in order to match the term used in section 35 (2) of the Constitution Act (1982), and noted that
Aboriginal peoples of Canada are defined in the Constitution as including the Indian, Inuit, and Métis
peoples of Canada.
• It was reminded that if insufficient applications are received in the Equity Admission Criteria
category by the application deadline, those remaining spots will be made available to the pool of
general applicants, ensuring that overall program enrolment numbers are met.
• Will support services be available to the Indigenous students within the departments and Faculty? It
would be helpful to have included letters of support from those areas, such as in the University of
Manitoba example provided.
• The Provost supported the motion, and reminded AGC of the importance of this decision as an
indicator of the direction of the University as well as potential challenges as a result of the decision.

AGC-05-05-11-2017
Moved by K. Hood, seconded by R. Jenne to approve the proposed Public Safety and Justice
Studies Admission Criteria for: Correctional Services, Emergency Communications and Response,
Police and Investigations–Investigative Studies Major, and Police and Investigations-Police Studies
Major, effective Fall 2018, as presented in agenda item 5.1.3.

Carried

5.2 EXECUTIVE COMMITTEE
5.2.1 Academic Policy Review
Lynne Honey, Vice-Chair, Executive Committee, presented a recommendation to review the academic
policy development process, for approval.
Moved by C. Hedlin, seconded by L. Whitson to approve the review of the academic policy development process and the ad hoc committee’s mandate, as presented in agenda item 5.2.1.

Carried

5.2.2 University Archives policy
Lynne Honey, Vice-Chair, Executive Committee, presented a recommendation to endorse the proposed University Archives policy, and recommend to the Board of Governors for approval, effective July 1, 2017. It was clarified that the University Archives will include both hard copy and digital records.

AGC-07-05-11-2017
Moved by C. Hancock, seconded by D. Kato to endorse the proposed University Archives policy, effective July 1, 2017, as presented in agenda item 5.2.2.

Carried

5.2.3 AGC Committees Nominations Slate
Lynne Honey, Vice-Chair, Executive Committee, presented the following AGC committees nominations slate from the Spring 2017 nominations calls:

Staff members

Academic Planning and Priorities Committee
(two-year term: July 1, 2017 – June 30, 2019)
Open categories
Daniel Braun, Curriculum Planning and Development Coordinator, Centre for the Advancement of Faculty Excellence
Ashley Hughes, HSE Advisor/ Biosafety Officer, Health Safety and Environment Program
Linda Janz, Academic Coordinator, Institutional Analysis and Planning
Margaret Valk, Senior Budget Officer, Budget and Resource Planning

Committee on Admissions and Transfer
(three-year term: July 1, 2017 – June 30, 2020)
Open category
Shelly Brownlee, Academic Coordinator, School of Business

Student Services Committee
(two-year term: July 1, 2017 – June 30, 2019)
Required category
Alison Hurlburt, Senior Advisor, Financial Aid and Prospective Student Advising

AGC-08-05-11-2017
Moved by N. Delling, seconded by R. Baril to approve the slate of Staff nominees for Academic Planning and Priorities Committee, Committee on Admissions and Transfer, and Student Services Committee, effective July 1, 2017, as presented in agenda item 5.2.3.

Carried

Decanal member
As per the following AGC committee’s Terms of References, and as recommended by the Provost and AGC Executive Committee, the following decanal nominee is presented to AGC for election:

Academic Planning and Priorities Committee
(two-year term: July 1, 2017 – June 30, 2019)
Rob Wiznura, Associate Dean - Students, Faculty of Arts and Science
Moved by C. Monk, seconded by R. Lepp to elect the Decanal nominee for Academic Planning and Priorities Committee, effective July 1, 2017, as presented in agenda item 5.2.3. Carried

Faculty members
The following faculty nominees were acclaimed or elected by electronic ballot and were presented to AGC for information.

Academic Planning and Priorities Committee
(two-year term: July 1, 2017 – June 30, 2019)

Required categories
Lisa McKendrick-Calder, Nursing Science, Faculty of Nursing (FN) (election)
Nicolle Lemay, Librarian, University Library (acclaimed)

Open categories
Rafat Alam, Anthropology, Economics and Political Science, Faculty of Arts and Science (FAS) (acclaimed)
Agata Becalska, Biological Sciences, FAS (acclaimed)
Craig Blatz, Psychology, FAS (acclaimed)

Faculty Development Committee
(two-year term: July 1, 2017 – June 30, 2019)

Required categories
Jody Marshall, Allied Health and Human Performance, Faculty of Health and Community Studies (FHCS) (election)
Colleen Maykut, Nursing Science, FN (acclaimed)
Alison Foster, Librarian, University Library (election)

The Faculty of Health and Community Studies required membership went to election, with a tie resulting between the two nominees. The AGC Secretariat followed established procedures to randomly select the winner.

MacEwan Committee on Internationalization
(three-year term: July 1, 2017 – June 30, 2020)

Required categories
Samuel Mugo, Physical Sciences, FAS (election)
Mona Haimour, Nursing Science, FN (acclaimed)

Open categories
Nataliya Zadorozhna, Mathematics and Statistics, FAS (election)
Jody Marshall, Allied Health and Human Performance, FHCS (acclaimed)
Craig Gnauck, Counsellor, Psychological and Wellness Services (acclaimed)

MacEwan Sabbatical Leave Committee
(two-year term: July 1, 2017 – June 30, 2019)

Required categories
Paul Johnston, Music, Faculty of Fine Arts and Communications (FFAC) (acclaimed)
Donna Jamieson, Child and Youth Care, FHCS (acclaimed)
Raina Rudko, Accounting and Finance/ Decision Sciences, School of Business (election)
Jane Duffy, Librarian, University Library (acclaimed)

Research Council
(two-year term: July 1, 2017 to June 30, 2019)

Required category
Paul Johnston, Music, FFAC (acclaimed)
Research Council (continued)
(two-year term: July 1, 2017 to June 30, 2019)

Open categories
Constantin Colonescu, Economics, FAS (election)
Samuel Mugo, Physical Sciences, FAS (election)
Anna Pieńkowski, Physical Sciences, FAS (election)

Research Ethics Board
As per the Committee’s Terms of Reference, the Provost approved the following three nominees:
(two-year term: July 1, 2017 to June 30, 2019)

Open categories
Alain Beauclair, Humanities, FAS (acclaimed)
Michael Seredyucz, Sociology, FAS (acclaimed)
Treena Swanston, Anthropology, Economics and Political Science, FAS (acclaimed)

Student Services Committee
(two-year term: July 1, 2017 to June 30, 2019)

Required category
Gabriel Barrington-Moss, Nursing Science, FN (acclaimed)

Open categories
Carolee Pollock, Humanities, FAS (acclaimed)
Wanhua Su, Mathematics and Statistics, FAS (acclaimed)
Alison Foster, Librarian, University Library (acclaimed)
Jody Nelson, Librarian, University Library (acclaimed)

Students
The Students’ Association of MacEwan University appointed the following student member, presented to AGC for information.

Committee on Admissions and Transfer
(March 30, 2017 – August 31, 2018)
Samantha Hay, student, Bachelor of Arts

5.2.4 ConfidenceLine Review Process recommendation
Lynne Honey, Vice-Chair, Executive Committee, presented a recommendation that AGC request of the Board of Governors (Board) clarification on the process for reviewing the ConfidenceLine after one year and on the mechanism to be used for ending the ConfidenceLine if it is found to be ineffective. The Chair reminded that the Board committed to reviewing ConfidenceLine after one year.

AGC-10-05-11-2017
Moved by K. Hood, seconded by C. Hedlin to request of the Board of Governors clarification on the process for reviewing the ConfidenceLine after one year and on the mechanism to be used for ending the ConfidenceLine if it is found to be ineffective.

Carried

5.3 ACADEMIC PLANNING AND PRIORITIES COMMITTEE
5.3.1 Termination of Professional Golf Management specialization in the Business Management diploma program
Elsie Elford, Dean, School of Business, presented a recommendation for termination of the Professional Golf Management specialization in the Business Management diploma program, effective July 1, 2017, for recommendation to the Board of Governors for approval. It was recently discovered by Institutional Analysis and Planning that the rationale and attachments to the motion presented at the last AGC and Board meetings were for termination of the Professional Golf Management Post-Diploma Certificate and not the Specialization. It is likely this confusion resulted in part from the Ministry approval letter of June
15, 2015, which in the same letter approved the termination of the Post-Diploma Certificate and the suspension of the Specialization.

**AGC-11-05-11-2017**
Moved by A. Howell, seconded by M. Gulawani to recommend to the Board of Governors termination of the Professional Golf Management Specialization in Business Management, effective July 1, 2017, as presented in agenda item 5.3.1.

Carried

D. Atkinson vacated the Chair, and L. Honey presided.

**6.0 Question Period**
The following questions arose:
- The Provost clarified that faculty should only be concerned about inputting the past academic year’s information immediately into their Electronic Curriculum Vitae (eCV) to satisfy Annual Review requirements. They can then transfer all of their CV information into the new eCV system at leisure, unless applying for rank or for sabbatical leave, which require all information to be available.
- The quality of letters of reference for nomination of students for University awards was discussed. It was suggested that training or a template be developed in this regard. It was noted that sometimes there is uncertainty about what type of information to include in reference letters, due to unclear instructions or by the lack of space on the nomination form.

L. Honey vacated the Chair, and D. Atkinson presided.

**7.0 Future Agenda Items/Next Meeting – June 6, 2017**
The next meeting is Tuesday, June 6, 2017 at 1:00-4:00 p.m. in Room 9-201 City Centre Campus.

**9.0 The meeting adjourned at 6:40 p.m.**

Approved by Academic Governance Council
June 6, 2017 (motion AGC-01-06-06-2017)