



**MacEwan**  
UNIVERSITY

**OFFICE OF THE UNIVERSITY REGISTRAR**

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**EXTENSION OF AN INCOMPLETE GRADE FORM**

NOTE: (\$50 FEE PER COURSE)

<b>STUDENT ID NO.:</b>		TERM: <input type="radio"/> FALL <input type="radio"/> WINTER <input type="radio"/> SPRING <input type="radio"/> SUMMER			
		YEAR: _____			
PROGRAM:	FAMILY (LAST) NAME:	FIRST NAME:		MIDDLE NAME:	
COURSE NUMBER:	SECTION NUMBER:	COURSE TITLE:			
COMPLETION OF COURSE WORK EXTENDED TO: _____		IF COURSE WORK IS NOT COMPLETED BY THIS DATE, THE REGISTRAR SHALL RECORD A GRADE OF: _____			
STUDENT'S SIGNATURE _____	INSTRUCTOR'S SIGNATURE _____	PROGRAM DIRECTOR'S SIGNATURE _____			
DATE _____	DATE _____	DATE _____			
<b>PAYMENT METHOD</b>		<b>OFFICE USE ONLY</b>			
<input type="radio"/> DEBIT <input type="radio"/> CHEQUE		FEES ENCLOSED: _____		PURGED NO.: _____	
		ENTERED BY: _____		DATE: _____	
		CASHIERS INITIALS: _____		DATE: _____	
		RECEIPT #: _____			

**PERSONAL INFORMATION COLLECTION NOTICE**

The personal information requested on this form is collected under Section.33(c) of the *Freedom of Information and Protection of Privacy Act* for the purpose of one or all of the following: to determine eligibility for admission and financial assistance, to advise students about academic programs and to provide university services at MacEwan University. Questions concerning this collection should be directed to the Lead, Privacy and Information Management at [privacy@macewan.ca](mailto:privacy@macewan.ca)