

June 5, 2017
Open Session
Grant MacEwan University
Governors' Boardroom 7-218 City Centre Campus

Board Members:	I. Challborn, Chair D. Atkinson, President S. Budnarchuk, Public Board Member M. DeRoo McConnan, Public Board Member, via conference call A. Fisher, Public Board Member C. Graham, Public Board Member, arrived at 5:20 p.m. D. Halliwell, Public Board Member S. Nedoshytko, Students' Association Member A. Rhoads, MacEwan Staff Association Member, via conference call A. Skye, Faculty Association Member
Vice Presidents:	J. Corlett, Provost and Vice President Academic J. McGrath, Vice President Integrated Information and Communication Services and Chief Information Officer M. Plouffe, Vice President, General Counsel and Compliance Officer B. Quinton, Vice President, Finance and Administration
Board Office:	M. Baptista, University Secretary G. Jones, Governance Assistant (Recording secretary)
Absent, with regrets Guests	E. Hurley, Vice Chair A. Canto Ellis, Executive Director, Alumni and Development M. Chisholm, Associate Vice President, Human Resources J. French, Executive Director, Faculty Association A. Gilliland, Dean, Faculty of Fine Arts and Communications C. Hancock, President, Faculty Association B. Horan, Internal Auditor C. Hunting, Director, Faculty Relations M. Leathem, Chief of Staff F. McGinn, Dean, Health and Community Studies D. McGugan, Dean of libraries D. McLaughlin, Executive Director, Institutional Analysis and Planning C. Monk, Dean, Faculty of Arts and Science J. Ross, Director, Risk and Assurance Services

MINUTES: OPEN SESSION

1.0 Call to Order and Introduction of Guest(s)

Challborn called the meeting to order at 5:02 p.m. and thanked everyone for accommodating the change to the meeting date to enable Atkinson to attend his last meeting as president. Introductions were given around the room.

1.1 Declaration of Conflicts of Interest and Commitment (Real, Potential or Perceived)

No conflicts were declared.

1.2 Approval of Agenda/Consent Agenda

01-06-05-2016/17 Moved and seconded to approve the agenda and items on the consent agenda as circulated. Carried.

In response to a question about the new position for student awards and financial aid that was mentioned in the President's Newsletter, Atkinson advised the Board that this position will report to the Provost and Vice President Academic.

The Board also requested additional information regarding the planning workshop to discuss the Office of Human Rights, Diversity and Equity, and in particular how participants were selected. Plouffe indicated that the workshop included individuals within the University who have a rights-based role and included students, faculty, staff and two deans. There was not a general call out for participants.

1.2.1 Previous Minutes: April 27, 2017

1.2.2 Correspondence

1.2.3 President's Newsletter

1.2.4 Faculty Association

1.2.5 Students' Association of MacEwan University (SAMU)

1.2.6 Academic Governance Council (AGC)

1.2.6.1 AGC Report (April and May meetings)

1.2.6.2 Termination of Professional Golf Management specialization in the Business Management diploma program – *approved*

1.2.6.3 Changes to AGC Bylaws – *approved*

1.2.6.4 AGC Board Appointees: Support/Supervisory Staff Member and Administrative Members – *approved*

1.2.7 Campus Planning Committee Report

1.2.8 Finance Committee Report

1.2.9 Foundation Board of Directors' Report

1.2.10 Governance and Human Resources Committee Report

1.2.11 Investment Committee Report

1.2.12 Employer Survey Report

1.2.13 Presidential Transition Update

1.2.14 Standing Committee Membership – *approved*

- Approval of External Advisors for External Relations Committee

2.0 New Business

2.1 Comprehensive Institutional Plan

Atkinson reported that the Comprehensive Institutional Plan as presented has gone through a long and consultative process throughout the University. He noted that David McLaughlin, Marg Leathem and Rick Ellis have primary responsibility for the content in the document and thanked them for this work.

The Board clarified that the \$20 million that was cashed in from long-term investments was directed to the new building. Additionally, regarding the \$17.8 million in the Campus Development fund, Quinton explained that the funds were allocated by the Board at the end of the 2015/16 fiscal year. At that time, the specific use of the fund was not enumerated in the same way it is this year.

02-06-05-2016/17 Moved and seconded that the Board of Governors approve the 2017/18 to 2019/20 Comprehensive Institutional Plan, including the Financial and Budget information. Carried.

2.2 Appropriation to Internally Restricted Accumulated Surplus

A Board member inquired as to how determinations for the use of the surplus are made and whether the Board has an opportunity to provide input into the various projects requiring funding. Quinton advised that most of the projects were identified as part of the planning process and are discussed at the Campus Planning Committee as well as the Finance Committee. In some cases, the specifics of a project may not be discussed at the Committee level, however, administration uses its understanding of the Board's priorities to propose projects for funding.

The Board wondered if any funds from the province would be forthcoming regarding the medical clinic. Quinton shared that the funds to operate the clinic, which will be over \$9 million per year, will be provided by Alberta Health Services as part of its regular funding for primary care networks. The operating costs of the current medical provider are subsidized by the University at approximately \$250,000 per year.

03-06-05-2016/17 Moved and seconded that the Board of Governors approve:

1. Internally restricting \$10,466,878 from accumulated surplus from operations at June 30, 2017 for the Centre for Arts and Culture Project.
2. Internally restricting the remaining accumulated surplus from operations at June 30, 2017 to fund the following 2017/18 initiatives to the extent possible.
 - a. \$750,000 for specialized equipment replacement for the Faculty of Fine Arts and Communication;
 - b. \$2,400,000 for the Centre for Arts and Culture Retail and Innovation Fit Up;
 - c. \$3,517,000 for the deferred Centre for Arts and Culture items;
 - d. \$4,500,000 for the medical clinic renovations.
 - e. Any difference in the accumulated surplus from operations remaining is to be added to or taken from Campus Development internally restricted accumulated surplus

Carried.

2.3 Request from AGC re: ConfidenceLine

Atkinson reported that the ConfidenceLine is operational, however, he commented that it has been a controversial project. While the Board has been committed to the project as part of the Code of Conduct Action Plan, there have been reservations expressed by some faculty and staff. There were fulsome conversations at both the AGC and AGC Executive Council meetings which resulted in a request coming forward to the Board to clarify the process for review of and the mechanism to end the ConfidenceLine if it is found to be ineffective. He indicated that administration has already begun developing the review process and asked for Board approval of the motion as a matter of record. He

noted that once the review process is developed, it will be brought forward to the Audit Committee and Governance and Human Resources Committee for feedback in the fall. Once the Board has approved the process, it will be shared with AGC. Atkinson assured the Board that the concerns raised previously regarding the ConfidenceLine will be addressed in the review process.

Plouffe noted that the motion from AGC presupposes the line will be ineffective and indicates that if the line is ineffective, a mechanism to shut down the line will be developed. She requested clarification regarding who would make the decision that the line is ineffective. Atkinson suggested that, as the original motion presumes a negative outcome, the motion could be amended to remove the reference to the effectiveness (or ineffectiveness) of the Line.

Many suggestions were made regarding the design of the review and how the Line could be evaluated. Atkinson commented that it would be premature to identify the criteria for success at this time. Additionally, the Board proposed including members of AGC on a review committee and ensuring that there is support for the Line in the interim until the review is complete. It was also noted that the reporting to the Line will evolve over time and setting metrics in advance could preclude the use of some data in the review. Not all measures and outcomes can be predicted in advance.

Responding to a concern that faculty and staff have not received enough information regarding the development and use of the ConfidenceLine, Atkinson offered that administration will work with the Governance and Human Resources Committee to discuss this further. The Committee will also consider how best to garner support for the Line.

04-06-05-2016/17 Moved and seconded to amend the recommendation from Academic Governance Council to exclude information on the mechanism to be used for ending the ConfidenceLine if it is found to be ineffective. Carried.

05-06-05-2016/17 Moved and seconded that the Board of Governors will provide clarification to Academic Governance Council on the process for reviewing the ConfidenceLine after one year. Carried.

2.4 Requests from Advanced Education

- Indigenous Awareness Training Inventory Request

Atkinson reported that the University's response to the Ministry regarding Indigenous Awareness Training Inventory Request indicated that the University does not have a formal awareness training program in place. He advised that he is uncertain why the ministry made the request. The Students' Association, Faculty Association and MacEwan Staff Association have also been asked to provide the Minister's office with information on any Indigenous Awareness Training they provide to constituents. The Board discussed the potential for mandatory Indigenous training developed by the Minister's office. While there was strong support and desire to have a clearer understanding of Indigenous issues, it was suggested it would be difficult to engage everyone in training that does not reflect the University's culture and existing processes. The Board also noted that there are specific calls to action for post-secondary institutions in the recommendations from the Truth and Reconciliation Commission that should not be overlooked.

- ABC Review Phase 3 – Roles and Mandates Discussion Guide
- Mandates and Roles Document – review required by January 2018

Atkinson discussed the other two requests from the Minister's office together. He noted there is a tight timeline to provide a response to the Minister regarding the Roles and Mandates discussion, but is confident a response with adequate feedback from Deans and others can be submitted by June 19. He will also provide a copy of the University's response to the Board.

Regarding the specific requests to the Ministry for changes to the mandates of various institutions, Atkinson advised that many will have significant funding implications.

Corlett shared that at a recent meeting of his Provost colleagues in the province, the minister's office was asked why the Roles and Mandates review has commenced prior to the completion of a review of the credentials framework, given that credentialing should inform the mandates. At this time, the minister's office indicated the two reviews are not linked.

3.0 Reports

3.1 MacEwan Staff Association Report

Rhoads indicated that the collective bargaining process is moving forward. He commented that he believes it has been a respectful process resulting in a number of changes and clarification to the wording of the agreement.

The MacEwan Staff Association held their spring meeting and elections. The following appointments were made:

Lee-Ann Jeffrey, Vice-President
Erin Walton, Secretary/Treasurer
Christine Valentine, City Centre Campus Member Representative
Heather Molzan, City Centre Campus Member Representative
Colette Freitas, Alberta College Member Representative

The dinner which followed the meeting was well attended.

3.2 Board Chair's Report – verbal

Challborn highlighted the following events and meetings she has attended:

- Governance and Human Resources Committee meeting
- Meeting with Ramona Koropan, regarding convocation address
- Meeting with David Beharry to discuss media relations
- Meeting with Barry Horan, Internal Auditor
- Meeting with Michelle Plouffe on the University Risk Register
- Meeting with Marlin Schmidt, Minister of Advanced Education, which was also attended by incoming president, Dr. Deb Saucier
- Meeting with Margo Baptista to prepare for the Convocation Ceremony

In the next few weeks, she will attend the following:

- June 6 - Academic Governance Council Meeting
- June 7 – Students’ Association of MacEwan University Meeting
- June 15 – MacEwan Staff Association Meeting

The program from the memorial held for Heather MacEwan Foran was shared with Board members and it was mentioned that consideration is being made to recognize Ms. Foran through naming the east garden at City Centre Campus and a tribute may be included in the Spring 2017 Convocation Program. The Board expressed its condolences to Max Foran and his family on their loss.

It was noted that a number of other meetings will be arranged in the coming weeks as part of the Chair’s orientation.

David Atkinson and Carolyn Graham who were attending their last meetings as Board members were thanked for their service to the University and presented with gifts on behalf of the Board. Darrell Halliwell was also recognized as, depending on the timing for the announcement of new Board members, this may be his last meeting.

4.0 Adjournment of Open Session

The open session adjourned at 6:10 p.m.

Gail Jones
Governance Assistant