

December 14, 2017
Meeting # 12-14-2017/18 **Open**
4:00 p.m. -City Centre Campus Room 7-218

Board Members:	I. Challborn, Chair D. Saucier, President C. Barr, Public Board Member S. Budnarchuk, Public Board Member A. Fisher, Public Board Member L.J. de Gara, Public Board Member M. DeRoo McConnan, Public Board Member B. Montgomery, Public Board Member S. Nedoshytko, Student Member J. Piercey, Public Board Member A. Skye, Faculty Association Member
Vice Presidents:	J. McGrath, vice-president, Resources and People J. Corlett, vice-president, Academic and provost M. Plouffe, general counsel and vice-president, Governance, Diversity and Inclusion
Board Office:	C. McNaughton, Governance Assistant A. Neilson, Executive Assistant to the vice-president, Governance, Diversity and Inclusion
Guests:	K. Boros, Director, Employee and Labour Relations A. Canto Ellis, Executive Director, Alumni and Development M. Chisholm, Associate Vice President, Human Resources R. Ellis, Associate Vice President, Finance and Chief Investment Officer A. Gilliland, Dean, Faculty of Fine Arts and Communications C. Hancock, President, Faculty Association B. Horan, Director, Internal Audit Services M. Leathem, Chief of Staff D. McLaughlin, Executive Director, Institutional Analysis and Planning E. Patterson, VP Operations & Finance, Students' Association of MacEwan University J. Ross, Director, Risk and Assurance Services R. Tootoosis, Indigenous Knowledge Keeper D. Winquist, President, MacEwan Staff Association
Absent, with regrets	J. Nuthall, Public Board Member S. Tokar, Public Board Member

AGENDA: OPEN SESSION**1.0 Treaty Six Recognition, Call to Order and Introduction of Guest(s) (Challborn)**

As we begin our meeting today, we acknowledge that the land on which we gather in Treaty Six Territory is the traditional gathering place for many Indigenous people. We honour and respect the history, languages, ceremonies and culture of the First Nations, Métis and Inuit who call this territory home.

The meeting was called at order at 4:13 p.m.

1.1 Welcoming/Smudging (Roxanne Tootoosis, Indigenous Knowledge Keeper/Facilitator)

Introductions were made around the room and the meeting was opened by R. Tootoosis with a smudging and prayer.

1.2 Declaration of Conflicts of Interest and Commitment (Real, Potential or Perceived)

No Conflicts were declared.

Chair Challborn announced receiving the resignation of A. Rhoads, MSA Board Member and thanked him for his 5.5 years of service.

1.3 Approval of Agenda/Consent Agenda

01-12-14-2017/18 Moved and seconded to approve the agenda and items on the consent agenda as circulated.

Carried.

Previous Minutes: October 26, 2017

Correspondence

Students' Association of MacEwan University (SAMU) (Nedoshytko)

- 2016/17 Students' Association Audited Financial Statements

MacEwan Staff Association

Academic Governance Council (AGC) (Saucier)

AGC Report

AGC Member Update

Finance Committee Report (DeRoo McConnan)

- Terms of Reference – **approved**

Foundation Board of Directors' Report (DeRoo McConnan)

Governance and Human Resources Committee Report (Tokar)

- Terms of Reference – **approved**

Investment Committee

- Terms of Reference – **approved**

Revised Policy Document Framework (Plouffe) – **approved**

Policy Approvals:

- Health, Safety and Environment (New) – **approved**
- D1410 Workers' Compensation – Employees – **rescinded**
- D1430 Communicable Diseases – **rescinded**
- D1440 Working Alone – Workforce – **rescinded**
- D7030 Emergency Preparedness – **rescinded**
- Protection of Minors (New) – **approved**
- Investment Policy – **amended**

SAMU Building Project (Saucier)

- Monthly Status Report

Board Retreat Update (Saucier)

2.0 New Business**2.1 Presentation by Deans**

H. McRae, Dean of the School of Continuing School of Education (SCE) provided an update on current initiatives. The SCE was formed in April 2014 and currently has 8776 total student enrolments, 5000 attending in person.

A. Gilliland, Dean, Faculty of Fine Arts and Communications provided a presentation on the faculty. There are currently 1057 students (both full time and part time). The faculty is currently discussing partnerships with Citie Ballet and Bioware.

There was discussion around the need for attracting the highest quality students to Edmonton, which requires a bigger presence at recruiting fares and incentives.

2.2 2018/19 Tuition and Service Fees (Corlett)

J. Corlett provided background on the tuition tables (also provided in the agenda package) and indicated the provincial government announced an extension of the tuition freeze to 2018/19 for domestic tuition and mandatory non-instructional fees. This is the third year that tuition has been frozen.

It was noted that the consultation process with international students will be taking place after the tuition prices are approved. International student tuition is not part of the freeze. There was a question regarding an additional communication strategy for current international students who are facing a 10% increase in 2018/19 and another 5% the following year.

ACTION: John Corlett, vice-president, Academic and provost will consult with OCM to see if an additional communication plan with international students impacted by the tuition freeze is required

It was noted that there has been no formal written communication from government regarding backfill payments for institutions. There was discussion regarding strategies in other provinces to regain revenue and regulate international student tuition.

02-12-14-2017/18 Moved and Seconded that the Board of Governors approve the tuition tables for 2018/19 as attached.

- 2.3 Carried. (Nedoshytko opposed).
2016/17 Annual Report (Saucier)

President Saucier introduced the item, which has already been brought before the board. There were no questions.

03-12-14-2017/18 Moved and Seconded that the Board of Governors approve the Annual Report 2016/17 for submission to the Minister of Advanced Education in accordance with the legislative requirement set out in the Post-Secondary Learning Act.

Carried.

- 2.4 Board Resolution and Business Case for Ministerial Approval of Bank Overdraft (McGrath)

J. McGrath described the overdraft application as a risk mitigation strategy. R. Ellis discussed minor amendments made to the business case after it was distributed with the agenda package. The Ministry of Advanced Education provided feedback on the document that was incorporated and information regarding the collection of funds from the phishing incident was included.

There was a question about the potential for resistance from the Minister regarding the overdraft application. Most Universities have an overdraft to reduce the risk with managing cash flows and no resistance is expected.

04-12-14-2017/18 Moved and Seconded that the Board of Governors of Grant MacEwan University approve the attached Board Resolution and Business Case to request Ministerial Approval of an overdraft line of credit.

Carried.

Subsequent minor correction was made to the resolution to replace a reference to the Vice President Finance and Administration with the President of MacEwan University.”

- 2.5 Update to signing authorities – Royal Bank of Canada and RBC Dominion Securities (McGrath)

05-12-14-2017/18 Moved and Seconded that the Board of Governors of Grant MacEwan University

1) approve updated the signing authorities for accounts at the Royal Bank of Canada as noted in Attachment C.

2) approve the updated trading and signing officers for accounts at RBC Dominion Securities as President and either:

a) Vice President, Resources and People

b) Associate Vice President Finance and Acting Chief Financial Officer.

Carried.

2.6 Allard Hall Faculty Offices (McGrath)

President Saucier provided background on the need for faculty offices. All the new spaces will be in Allard Hall on the 4th floor. It is anticipated that all full-time instructors will have offices and sessional instructors will have a shared area, there will also be space for staff.

06-12-14-2017/18 Moved and Seconded that the Board of Governors of Grant MacEwan University approve \$930,000 from the Campus Development Internally Restricted Accumulated Surplus for the construction, furniture and equipment required for additional faculty offices in Allard Hall to accommodate growth and the Bachelor of Communication Studies (BCS) program.

Carried.

3.0 Reports

3.1 Faculty Association – verbal report (Skye)

A. Skye provided a verbal update from the Faculty Association. Enrollment into the new Benefits plan in November 2017 was very successful with a participation rate above 90%. In January 2018 MacEwan will be hosting a TEDx event.

The Faculty Association is spending time reviewing the changes to Labour and Post Secondary Education and examining best practices and continues to work on the development of the defense fund (lock out/strike fund).

3.2 Board Chair's Report - verbal (Challborn)

The Chair acknowledged that this is the first meeting since the November Convocation and Presidential Installation ceremony and thanked everyone for their contributions to both events. The Chair referenced pamphlets that were distributed to all members regarding the Voices from the Streets photo exhibit by MacEwan Faculty member Cynthia Puddu.

Board Members were encouraged to sign a framed photo of the University as a retirement gift for Margo Baptista, University Secretary.

3.3 President's Report - verbal (Saucier)

President Saucier announced that just over \$6M had been recollectored from the \$11.8M that was stolen in the phishing incident. The President also announced the sale of the South Campus.

First meeting of the Indigenous Council was held. This group will provide great advice on meeting the calls to action in the Truth and Reconciliation Commission.

President Saucier provided an update on events attended in the time since the last Board meeting.

4.0 Information

5.0 Adjournment of Open Session

The open session adjourned at 5:48 p.m.

Chelsea McNaughton
Governance Assistant