EXECUTIVE EXPENSE DISCLOSURE REPORT

Reporting Period: April 1, 2015 to June 30, 2015
Executive Officer Name: John Day
Title: Board Chair
Office: Board of Governors

As a public institution, MacEwan University provides transparent reporting of expense information to ensure accountability for all travel, professional development, hosting and working session expenses incurred by or on behalf of senior executive level offices. Expense disclosure reports are posted for public view on a quarterly basis. If no report is posted for any officer for the reporting period, it means there were no applicable expenses paid during the period.

1. Travel and professional development

This section includes all reimbursable expenses for travel activities while on university business, attendance at and/or presenting at conferences, participating with professional organizations and participating in professional development.

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<tbody>
<tr>
<td>April 30 - May 2, 2015</td>
<td>Montreal, QC</td>
<td>Canadian University Board Association Conference</td>
<td>$806</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$79</td>
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<tr>
<td>Notes:</td>
<td></td>
<td>John was unable to attend and a partial refund was given on the registration fee and a credit is available for future travel</td>
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<tr>
<td>March 6, 2015</td>
<td>Calgary, AB</td>
<td>Campus Alberta Strategic Directions Committee Meeting</td>
<td>$322</td>
<td>$</td>
<td>$</td>
<td>$</td>
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<tr>
<td>Notes:</td>
<td></td>
<td>John was unable to attend. No refund given as it was a last minute cancellation due to illness</td>
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<tr>
<td>March 23, 2015</td>
<td>Sutton Place Hotel, Edmonton, AB</td>
<td>Attend meeting of the Downtown Rotary Club</td>
<td>$15</td>
<td>$</td>
<td>$</td>
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<td>Notes:</td>
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Notes: (All amounts are inclusive of taxes (GST, etc.))

[1] Transportation includes public transportation, rental cars, taxi/car service, parking and mileage (on a KM basis as per MacEwan University policy)

[2] Includes either receipted or per diem expense as submitted

[3] Includes conference and professional development registration fees and other miscellaneous travel expenses

2. Hosting

This section includes all reimbursable expenses for events for which the primary purpose is to host (entertain) external individuals such as donors, government officials, visiting speakers etc. May include university staff as deemed appropriate to their positions.

(No Report)

3. Working Sessions

This section includes all reimbursable expenses for events and meetings attended primarily by university staff. May also include external individuals such as consultants, facilitators who are required to attend.

(No Report)

The submitting officer certifies that the above information is accurate and fully discloses all relevant expenses reimbursed for the period indicated. (Officer signature on file).
### Executive Expense Disclosure Report

**Reporting Period:** April 1, 2015 to June 30, 2015  
**Executive Officer Name:** Willie Grieve  
**Title:** Public Board Member  
**Office:** Board of Governors  

As a public institution, MacEwan University provides transparent reporting of expense information to ensure accountability for all travel, professional development, hosting and working session expenses incurred by or on behalf of senior executive level offices. Expense disclosure reports are posted for public view on a quarterly basis. If no report is posted for any officer for the reporting period, it means there were no applicable expenses paid during the period.

1. **Travel and professional development**  
   
   This section includes all reimbursable expenses for travel activities while on university business, attendance at and/or presenting at conferences, participating with professional organizations and participating in professional development.

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</thead>
<tbody>
<tr>
<td>April 30 - May 2, 2015</td>
<td>Montreal, QC</td>
<td>Canadian University Boards Association Conference</td>
<td>$854</td>
<td>$199</td>
<td>$450</td>
<td>$51</td>
<td>$578</td>
<td>$2,130</td>
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</table>

**Notes:** (All amounts are inclusive of taxes (GST, etc.)

[1] Transportation includes public transportation, rental cars, taxi/car service, parking and mileage (on a KM basis as per MacEwan University policy)

[2] Includes either receipted or per diem expense as submitted

[3] Includes conference and professional development registration fees and other miscellaneous travel expenses

2. **Hosting**  
   
   This section includes all reimbursable expenses for events for which the primary purpose is to host (entertain) external individuals such as donors, government officials, visiting speakers etc. May include university staff as deemed appropriate to their positions.

   *(No Report)*

3. **Working Sessions**  
   
   This section includes all reimbursable expenses for events and meetings attended primarily by university staff. May also include external individuals such as consultants, facilitators who are required to attend.

   *(No Report)*

*The submitting officer certifies that the above information is accurate and fully discloses all relevant expenses reimbursed for the period indicated. (Officer signature on file).*