

December 19, 2019
Open Session
4:15 – 5:41 p.m.
City Centre Campus Room 7-218

Attendees

- | | | |
|----------------------------|---|--------------------------------|
| Board Members: | Samantha Kernahan, Vice Chair | John McGrath, Acting President |
| <i>Public Members</i> | Adam Guiney | Alexandria Fisher |
| | Janice Sarich | Cameron Barr |
| | Lisa Jane de Gara | Jasmine Nuthall |
| | Meghan DeRoo McConnan (left 5:30pm) | |
| <i>Academic Members</i> | Aimee Skye | |
| <i>Non-Academic Member</i> | Nina Delling | |
| <i>Student Member</i> | Andrea Turner | |
| Resources: | Craig Monk, Provost & Vice-President, Academic | |
| | Michelle Plouffe, Vice-President and General Counsel | |
| | Myrna Khan, Vice-President University Relations | |
| | Marg Leathem, Chief of Staff and Acting University Secretary | |
| | Sumiko Yip, Director, Strategic Initiatives, Office of the President | |
| | Elizabeth Hay, Governance Associate (recording secretary) | |
| | Marco Turlione, Governance Coordinator | |
| Regrets: | Carolyn Graham, Chair | |
| | Sarah Tokar, Public Member | |
| Guests: | Andrea Huncar, Reporter, CBC (left at 5:35 p.m.) | |
| | David Eggen, MLA Edmonton NW (left at 5:35 p.m.) | |
| | Maureen Mariampillai, Communication Officer, Alberta NDP Caucus (left at 5:35 p.m.) | |
| | Wanda Costen, Dean, School of Business | |
| | Donna-Mae Winquist, President, MacEwan Staff Association | |
| | Harry Oosterhoff, Executive Director, MacEwan Staff Association | |
| | Craig Kuziemsky, Associate Vice President Research | |
| | Rick Ellis, Chief Financial Officer & Associate Vice-President, Finance | |
| | Heather McRae, Dean, School of Continuing Education | |
| | Francis Whiskeyjack, Knowledge Keeper, kihêw waciston | |
| | Helen Ngan-Paré, Associate Vice-President, Human Resources | |
| | Theresa Vladicka, Director, Government Affairs | |
| | Samantha Power, Media Relations Advisor | |
| | Kevin Fitzgerald, Associate Vice President, Alumni & Development | |
| | David McLaughlin, Associate Vice-President, Planning and Analysis and Registrar | |

MINUTES: OPEN SESSION

#	Item
0.0	<p>Smudging Ceremony Before the meeting commenced, the Vice Chair welcomed Elder Francis Whiskeyjack who welcomed the Board of Governors and lead the Board in a Cree prayer.</p>
1.0	<p>Call to Order and Introduction of Guest(s) S. Kernahan, Vice Chair, called the meeting to order at 4:15 p.m. noting quorum was present.</p>
1.1	<p>Declaration of Conflicts of Interest and Commitment (Real, Potential or Perceived) No conflicts were declared.</p>
1.2	<p>Approval of Open Agenda (MOTION) MOTION #01-12-19-2019/20: Moved by L. J. de Gara and seconded that the Board of Governors approve the December 19, 2019 open agenda as presented. Motion carried.</p>
1.3	<p>Approval of Consent Agenda (MOTION) MOTION #02-12-19-2019/20: Moved by J. Nuthall and seconded that the Board of Governors approve the consent agenda (and the contents thereof*) as presented. Motion carried.</p>
	<p>*The consent agenda included approval of: the minutes from October 3, 2019 open session; the termination of the General Studies Program, the termination of Disability Management Certificate (Nursing), the termination of the Post-Basic Certificate in Cardiac Care and Wound Management (Nursing), the termination of the Post-Basic Nursing Practice in Hospice Palliative Care, Gerontology, Postgraduate Nursing Practice (Nursing), the approval of the Governance Meeting Schedule (submission dates only), and the Rescission of Board of Governors and Executive Officers Related Party Standards. The consent agenda also included the following received for information: Campus Master Plan update, SAMU Building update, Board Correspondence Report and the Policy Development Update for Period Apr 1 to Oct 31.</p>
2.0	<p>Reports</p>
2.1	<p>Board Chair's Report S. Kernahan, Vice Chair, reported on behalf of C. Graham, Board Chair on the events since the last report.</p> <ul style="list-style-type: none"> • Recruitment: awaiting ministerial order for the nominated General Faculties Council member, and the President of the Students Association of MacEwan University has stepped down, SAMU will be sending a recommendation to the Minister regarding a new student member. • Events that the Board Chair, C. Graham, attended: <ul style="list-style-type: none"> ○ October 29, Premier's State of the Province Address ○ November 1, President McGrath and the Board Chair attended a meeting with Advanced Education Minister, Board Chairs and Presidents. ○ November 7, kihêw waciston Grand Opening event was held, attended by the Minister and several council members. ○ November 19, Fall Convocation Ceremony (Spring Convocation Ceremony is June 16 – 18) ○ December 4, Robbins Health Learning Centre Donor Wall, Vice Chair, with others, met with donors ○ December 4, Allard Chair in Business.

- Upcoming: The Board has been invited to a social event by the MSA in January & the SAMU building will be opening in February.

2.2 Acting President's Report

J. McGrath, Acting President, reported that there has been progress on the Campus Master Plan, including renovating Allard Hall for the Continuing Education move, the completion of the new indigenous centre and the continued work on the SAMU building. He added that since the last report a considerable amount of time has been spent on budget, strategic enrollment planning, preparation for the 50th Anniversary in 2021 and the presidential search. He welcomed Meghan DeRoo McConnan back to the Board of Governors. In addition to the above, he noted that he is meeting regularly with the Deputy Minister of Advanced Education allowing for a regular exchange of information related to new government initiatives and expectations. He also noted that MacEwan University signed a Memorandum of Understanding with the University of Blue Quills on October 7, which will allow MacEwan to further build connections with First Nations Institutions.

Finally, he outlined additional events and milestones that have occurred in the past few months, including:

- October 18, brought greetings to the Round Dance held in conjunction with the Dreamcatcher Indigenous Conference
- October 31, held budget information sessions with faculty, staff and students resulting from the budget release on October 24
- November 1, met with other Presidents, Board Chairs and the Minister of Advanced Education. The Premier also attended and shared his vision for future policy directions
- November 2, Participated in Open House, where MacEwan University campus welcomed 7500 visitors and prospective students
- November 7, Freedom of Expression statement received support of the government
- kihêw waciston grand opening on November 7
- November 19, Convocation celebrated 700 graduates
- Upcoming January 16 is the White Out event, and February 10 is the grand opening of the Students' Association of MacEwan University's new building.

2.3 General Faculties Council Report

C. Monk, Chair of the General Faculties Council, reported on the activities of the General Faculties Council:

- GFC Functions and administration transferred to his office on July 4
- GFC operating with a 'common governance slot', where a dedicated block of time in calendars that allows for easier scheduling
- Standing Committees are being developed, along with the election process to populate those committees
- GFC has elected a representative to the Board to be appointed by the Minister.
- Full Fall Reading Break will start in the next academic year
- Freedom of Expression Policy was approved
- Established principles of membership
- Future work will include establishing the divisions between GFC and the Board with support from the VP and General Counsel

2.4 Audit and Risk Committee Chair's Report

J. Nuthall, Chair, Audit and Risk Committee, reported that the committee discussed its terms of reference and she noted that the Terms of Reference would be returning to the Committee for recommendation to the Board for approval at the next meeting.

- 2.5 Governance & Human Resources Committee Chair's Report
L. J. de Gara presented the Governance and Human Resources Committee Chair's Report on behalf of S. Tokar. The report included the following items.

2.5.1 Governance Review (**MOTION**)

MOTION #03-12-19-2019/20: Moved by A. Guiney and seconded that the Board of Governors endorses the recommended changes from the Governance and Human Resource Committee regarding governance processes over the past year. Specifically, that:

- 1) Starting in 2020/21, the Board of Governors move to adopt a meeting schedule where Committee meetings would take place in week one and the Board of Governors meetings will take place in week three. Consideration for time of the year and holidays will be incorporated in this schedule as will additional meeting dates to properly address workflow and workplans. Target: schedule approval for 2020/21 Fiscal year in March 2020 (initial), potentially updated after workplans are reviewed/ updated May 2020.
- 2) Starting in the new year, the Office of University Governance will schedule additional meetings for the remaining of the 2019/2020 fiscal year to address accommodation of activities that require board and/or committee attention (specifically for the Board of Governors in June 2020 but may be additional Committee meetings as well). Target: January 2020.
- 3) Consultation will start with Board members to determine the most convenient start times for board/ committee meetings. While the days for each meeting may be static, the schedule may be able to accommodate earlier start times. Target: February 2020 (incorporated into the meeting schedule confirmation in Feb/ March 2020).
- 4) After workplans are reviewed and updated for committees, the Office of University Governance will update agenda templates to reflect workplan categories. Target: May 2020. Motion carried.

2.5.2 Student Appeals (**MOTION**)

MOTION #04-12-19-2019/20: Moved by A. Fisher and seconded that the Board of Governors approves the student appeal process (University Appeals Tribunal) articulated in the Student Academic Misconduct and Student Non-Academic Misconduct procedures, as well as the revised Student Academic Integrity policy and Student Non-Academic Misconduct policy. Motion carried.

2.5.3 Board Member Team Building

L. J. de Gara summarized the Governance and Human Resources Committee's decision to not pursue a university-funded team building event but noted there may be additional events that the Board could attend that would serve the same purpose but would be self-funded.

- 2.6 Finance, Property and Investment Committee Chair's Report
M. DeRoo McConnan, Chair, Finance, Property and Investment Committee, reported that the SAMU Audited Financial Statements were presented for information, updates for the SAMU building were presented, and the Committee reviewed the Q1 Financial report and discussed the budget implications.

2.6.1 Tuition Fees for 2020/21 (**MOTION**)

M. DeRoo McConnan introduced the item, and J. McGrath noted the additional research provided with the comparison of full-time tuition versus other post-secondary institutions in Alberta.

MOTION #05-12-19-2019/20: Moved by M. DeRoo McConnan and seconded that the Board of Governors approves the attached tuition tables for 2020/2021. Motion Carried.

Themes of the discussion centered around:

- The impact of tuition increases in relation to affordability for students and ensuring current funding for student financial aid is retained while exploring opportunities to increase that support moving forward.
- Board members raised the question of a threshold of competitiveness within MacEwan programs, specifically how to ensure that increased fees don't impact enrollment; management noted that MacEwan University's tuition fees are still less than most Universities for many programs and are considered competitive. It was noted that the Board and Administration may consider how tuition impacts competitiveness across other non-traditional comparators.

2.6.2 Foundation Board of Directors
Nothing further to report.

2.7 Strategy and Stakeholder Relations Committee Chair's Report
J. Sarich, Chair, Strategy and Stakeholder Relations Committee, reported that the Committee reviewed the Committee's Terms of Reference and the Annual Report which was recommended to the Board for approval.

3.0 Unfinished Business

No matters related to this item were brought forward for discussion.

4.0 New Business

4.1 Annual Report Approval 2018/19 (**MOTION**)

MOTION #06-12-19-2019/20

Moved by J. Sarich and seconded that the 2018/19 Annual Report for submission to the Minister of Advanced Education in accordance with the legislative requirement set out in the Post-secondary Learning Act. Motion carried.

4.2 Budget 2019/2020 Update

J. McGrath reported that he was anticipating additional information from the government regarding grant reduction ranges for planning purposes for the next fiscal year. It was noted that the submission to the government was made regarding the budget reduction plan and that the ministry staff were reviewing the submission.

5.0 Presentations / Training

No matters related to this item were brought forward for discussion.

6.0 Adjournment of Open Session

The session was adjourned at 5:41 p.m. and moved into the closed session.