

**BOARD OF GOVERNORS  
OPEN SESSION MINUTES  
December 13, 2018  
4:22 p.m. to 5:10 p.m.**

**ITEM # TITLE**

The meeting was opened by Indigenous Knowledge Keeper R. Tootoosis with a smudging, prayer and a song.

1. Call to Order & Welcome

I. Challborn, Chair, called the meeting to order at 4:22 p.m.

2. Declarations of Conflict

No conflicts were declared.

3. Approval of Agenda

**MOTION #01-12-13-2018/19:** Moved and seconded that the Board of Governors approve the agenda for the December 13, 2018 open session as presented. Carried.

4. Approval of Consent Agenda

See Tab: Consent Agenda for detailed Items

**MOTION #02-12-13-2018/19:** Moved and seconded that the Board of Governors approve the consent agenda for the December 13, 2018 open session as presented, noting the following:

- Approval of the Minutes from the September 27, 2018 meeting
- Approval of the revised Contracts Review and Signing Authority Policy with an effective date of December 13, 2018
- Approval of the Procurement of Goods and Services Policy as presented with an effective date of January 1, 2019
- Approval of the revised Accounts Receivable Policy
- Awarding of a contract for Construction Management services for a term of three years, with a 3-year extension option to Clark Builders
- Approval of the new Compensation Policy with an effective date of January 1, 2019
- Approval of the revised Sexual Violence Policy with an effective date of December 13, 2018
- Approval of the Indigenous Ceremonial Practices Policy
- Approval of the rescission of the Employee Recognition Policy and procedures
- Approval of revised Establishing University Policy Documents Policy and Policy Document Framework with an effective date of December 13, 2018.
- Approval of the Impairment Policy
- And receipt of the Correspondence Report, SAMU Building Update, Policy Approvals and Development Update, AGC Meeting Reports, AGC Bylaws effective date clarification and the MacEwan Staff Association report for information.

Carried.



## **REPORTS**

### 5. Board Chair's Report

I. Challborn reported on the events that board members have participated in since the last Board meeting in September, where she highlighted convocation and thanked the board members for participating and acknowledged the positive new processes and timing for the convocation ceremonies.

She remarked on the new meeting cycle based off of the governance review from September and that she was interested in hearing feedback from the Board.

I. Challborn added that the Ministry of Advanced Education started a board orientation for all Board members; she asked the Board members at the table if they found it of use and the response was agreeable, noting that one Board member mentioned the benefit of networking with other post-secondary board members and another mentioned an exercise that they were walked through that she found valuable.

She continued that several Board members attended the Field Law post-secondary summit, where a number of staff were there as well as Board members, and Michelle Plouffe presented at the event as well.

She also added that she had the opportunity to attend a pan-Canadian meeting from December 2 to 4, of Board chairs, senior governance staff and administration at which D. Saucier, M. Plouffe also attended, to discuss safeguarding institutional autonomy. She reported that the presentations and discussions were excellent. She concluded that there was a presentation by R. Legion from the Association of Governing Boards about how governors can be the best advocates for the institution, and she noted that she would pass along the highlights of that presentation and discussion to Sharon and Myrna as the work they are doing might be helpful.

I. Challborn also thanked M. DeRoo McConnan for her work on the Provost search committee.

### 6. President's Report

D. Saucier discussed the events she participated in since the last Board meeting, some of which were: the AFN regional chief and Jed Johns met with her to hear about the work at MacEwan on TRC efforts and they left quite impressed; she presented at the Commonwealth Peace and Reconciliation Network Conference in Australia; she penned an op-ed on reconciliation for MacLean's Magazine; she attended some meetings of Universities Canada and met with the Edmonton Journal Editorial Board. D. Saucier also was one of the reviewers for Avenue's Top 40 under 40 and is working with other institutions to review common approaches for advocacy for post-secondaries considering the two upcoming elections in 2019.

## **NEW BUSINESS**

### 7. MacEwan University Annual Report



**MOTION #03-12-13-2018/19:** Moved and seconded that the Board of Governors approve the 2017/18 Annual Report for submission to the Minister of Advanced Education in accordance with the legislative requirement set out in the Post-secondary Learning Act. Carried.

8. Tuition and Mandatory Fees 2019/2020

J. McGrath introduced the item, noting that specific background and information for each item is located in the briefing note.

A board member asked about the rationale behind the increase in tuition and fees for international students inquiring specifically if the costs to provide services for international students was notably more than to provide those services to domestic students. J. McGrath replied that international students did tend to use services like the writing centre, the integrity centre and MacEwan International to a greater extent. The board member continued that while a 2.5% increase to tuition is reasonable, the overall tuition increase compounded with the recent increases means that tuition might be out of reach for some students. Another board member noted that generally MacEwan does not consider international students as a revenue stream, rather MacEwan seems to be trying to offer a service without subsidizing.

A board member asked about the funding for bachelor programs, specifically if there was additional funding for the new programs offered; D. Saucier responded that bachelor programs do not have additional funding from the government, so if the University had waited for government funding, there would be no bachelor programs at MacEwan.

I. Challborn presented each motion included in item 6.0 as a separate motion, rather than approving all items as they were provided in the briefing note.

**MOTION #04-12-13-2018/19:** Moved and seconded that the Board of Governors approve the 2019/20 tuition fees charged to Canadian students remain at the 2018/19 amounts. These fees are the same as 2014/15 with a few minor exceptions. Carried.

**MOTION #05-12-13-2018/19:** Moved and seconded that the Board of Governors approve the mandatory non-instructional fees charged to all students remain at the 2018/19 amounts. Carried.

**MOTION #06-12-13-2018/19:** Moved and seconded that the Board of Governors approve the tuition for the new program, the Bachelor of Design Studies, be implemented at Table 4 (\$209 per credit). Carried.

**MOTION #07-12-13-2018/19:** Moved and seconded that the Board of Governors approve a 2.5% increase to the tuition fee charged to international students. This will result in a tuition fee of \$654 per credit, or \$19,620 for an international student taking 30 credits per year. The Chair requested a vote in favour of the motion. P. Sedighi requested that the Minutes reflect her vote against the motion. The motion was carried by majority.



**MOTION #08-12-13-2018/19:** Moved and seconded that the Board of Governors approve changing the effective date of the February 22, 2018 approved 2018/19 international student tuition fee of \$638 per credit (\$19,140 for an international student taking 30 credits per year) to the Winter Term starting in January 2019. Carried.

**MOTION #09-12-13-2018/19:** Moved and seconded that the Board of Governors rescind motion #01-09-27-2018/19 which approved the following effective January 1, 2019: International students in Open Studies, degree, diploma, certificate programs and preparatory programs including English as an Additional Language, university preparation and other preparatory programs and courses pay at least a minimum fulltime student fee equivalent to the tuition cost for nine credits in each of the Fall and Winter semesters. The minimum fulltime fee also will apply to the spring/summer term for students in tri-semester programs. Carried.

**MOTION #10-12-13-2018/19:** Moved and seconded that the Board of Governors approve the following effective January 1, 2019: International students in all programs in the undergraduate career, including preparatory programs such as English as an Additional Language, University Preparation and Foundation Program, pay at least a minimum fulltime student fee equivalent to the tuition cost for nine billing credits in each of the Fall and Winter semesters. The minimum fulltime fee does not apply to the spring/summer term unless a student is in preparatory programs, such as English as an Additional Language, University Preparation and Foundation Program. Exceptions will only be considered during a student's completion term of their program. Carried.

**OTHER BUSINESS**

9. Next meeting: February 28, 2019
10. Adjournment  
The open session was adjourned at 5:10 p.m. and moved into the closed session.

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**Board Members**

I. Challborn, Chair  
M. DeRoo McConnan, Vice-Chair  
D. Saucier, President  
S. Tokar, Public Board Member  
S. Budnarchuk, Public Board Member  
P. Sedighi, Student Board Member  
A. Skye, Academic Staff Board Member  
A. Fisher, Public Board Member  
B. Montgomery, Public Board Member  
J. Nuthall, Public Board Member  
L. J. de Gara, Public Board Member  
C. Barr, Public Board Member

**Resources**

M. Khan, VP University Relations  
J. McGrath, VP Resources and People  
C. Monk, VP Academic and Provost pro tem  
M. Plouffe, General Counsel and VP Governance, Diversity and Inclusion  
G. DeVeaux, Director, Office of University Governance  
E. Hay (recording secretary)

**Guests**

R. Tootoosis, Indigenous Knowledge Keeper  
K. McAdam, Indigenous Knowledge Keeper  
T. Suntjens, Director, kihêw waciston  
R. Ellis, CFO & AVP Finance  
D. McLaughlin, Director IAP and Registrar  
S. MacLean, AVP Facilities  
S. Yip, Strategy Analyst, Policy & Projects  
M. Leathem, Chief of Staff  
C. Hunting, Director, Office of the Provost  
W. Costen, Dean, School of Business  
F. McGinn, Dean, Health and Community Studies  
D-M. Winquist, President, MacEwan Staff Association  
D. McGugan, Dean, Library  
H. MacRae, Dean, Continuing Education

**Absent with Regrets**

N. Delling, Non-academic Staff Board Member  
J. Piercey, Public Board Member

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