1.0 POLICY

Adjunct faculty contribute to the intellectual life and prestige of Grant MacEwan University and provide profile to academic programs and fields of study consistent with MacEwan University’s strategic plans and mission.

2.0 RATIONALE AND GUIDING PRINCIPLES

2.1 Adjunct faculty contribute to MacEwan University by participating in collaborative research and scholarship, by enhancing the University’s profile in the larger community, and/or by contributing to the learning environment.

2.2 Adjunct faculty are bound by all applicable MacEwan University policies during the period of their association with the University.

3.0 SCOPE AND DEFINITIONS

3.1 Adjunct faculty are individuals of distinction established in their field who are appointed for a three year period.

3.2 Adjunct faculty are not employees of the University and therefore are not entitled to University compensation or benefits. The adjunct title is recognized as an honour bestowed by the University and carries no remuneration.

3.3 Adjunct faculty cannot be the primary investigator on a research grant funded through MacEwan University.

4.0 REGULATIONS

4.1 Roles and Responsibilities

4.1.1 The Provost and Vice President Academic is the policy holder and, on behalf of the President, approves adjunct faculty nominations recommended by deans.

4.1.2 Deans are responsible for reviewing adjunct faculty nominations recommended by programs, departments, and/or Faculties/Schools, and for establishing the conditions for the appointment.
4.1.3 Programs, departments, and/or Faculties/Schools are responsible for nominating individuals for adjunct faculty status.

4.2 Adjunct faculty will be expected to meet the following appointment criteria: (a) significant and ongoing contributions to a field of study relevant to programs of study within a Faculty/School (b) willingness and ability to contribute to the intellectual life of a program/department and Faculty/School, and (c) evidence of an appropriate level of scholarship such as recent contributions to relevant academic or professional literatures, or relevant professional practice.

4.3 The Office of the Provost and Vice President Academic, in consultation with the dean, will draft a letter of appointment specifying the duration of the appointment and the responsibilities of the individual, including expectations. The latter may include the following: (a) maintaining an acceptable level of scholarship, (b) student supervision or adjudication, (c) project advising, (d) presentations and/or guest lecturing.

4.4 Adjunct faculty may receive MacEwan University services such as library privileges and network access, and other associated privileges, and may use MacEwan University’s mail address and letter head during the period of their association with the University. MacEwan University services are granted as a courtesy and upon the recommendation of the program/department chair and dean.

4.5 Provision of office and/or laboratory space for adjunct faculty is the responsibility of the Faculty or School managing the appointment, subject to availability of space.

4.6 After appropriate review, an adjunct faculty appointment may be renewed subject to the approval.

4.7 If an adjunct faculty member wishes to terminate their appointment, the individual may do so by providing a letter of notice to the hosting program/department, dean, and Provost and Vice President Academic.

4.8 The University reserves the right to terminate an adjunct faculty appointment if the Provost and Vice President Academic, in consultation with the dean, determines there are compelling reasons to do so. In the event of a termination, the adjunct faculty member will be notified in writing by the Provost and Vice President Academic.

4.9 The sponsoring Faculty or School shall arrange for adjunct faculty to receive any required University orientation and training.
FACT SHEET

DATES:
Approval  2013.04.23
Review    2018.04

SOURCE:

2014.10.28  Terminology updated to reflect housekeeping and textual changes, and approved by Academic Governance Council motion AGC-04-10-28-2014.

2014.12.22  Updated to reflect current policy names and numbers, references to retired policies, and Related Policy listings.

RELATED POLICIES:
C5040 Visiting Scholars
C5045 Titled Chairs

IMPLEMENTATION DATE: September 1, 2013