

1.0 ASSOCIATED POLICY

- Communicable Diseases and Pandemic Policy

2.0 PURPOSE

- 2.1 The purpose of this Standard is to put in place temporary requirements requiring the wearing of a Mask or Face Covering on University Property in order to limit the spread of COVID-19 and thereby help protect the health, safety and well-being of all Members of the University Community while on University Property.

3.0 SCOPE

- 3.1 This Standard applies to all Members of the University Community while on University Property.

4.0 DEFINITIONS

Mask or Face Covering

A non-medical barrier to prevent droplets from an infected source from contaminating the skin and mucous membranes of the nose and mouth of the wearer, or to trap droplets expelled by the wearer, depending on the intended use. This can include a non-medical mask, face shield, bandana, scarf, cloth or other similar item that covers the nose, mouth and chin without gapping. For greater clarity, a Mask or Face Covering is not considered Personal Protective Equipment and will not be provided by the University.

Members of the University Community

Those persons involved in conducting University affairs or operations or using University Property, including all students, employees, agents, contractors, volunteers and members of the public.

Personal Protective Equipment

Approved equipment or clothing worn by a person for protection from health or safety hazards associated with conditions at a site on University Property and which meets the requirements of standards setting and equipment testing organizations.

Public Spaces

Those spaces on University Property that are normally open to the public and do not have access controls in place, including, but not limited to, entrance areas, hallways, corridors, pedways, stairways, lounge areas, waiting areas, study areas, atria, libraries, cafeterias, food and beverage kiosks, restrooms and elevators.

University Property

All land or buildings owned and controlled by the University, including but not limited to classrooms and meeting rooms.

5.0 STANDARD

5.1 Wearing a Mask or Face Covering

- 5.1.1 A Mask or Face Covering must be worn at all times by all Members of the University Community in all indoor Public Spaces on University Property.

- 5.1.2 A Mask or Face Covering must be worn at all times by all Members of the University Community in all non-Public Spaces on University Property where physical distancing of 2 metres cannot be maintained.
- 5.1.3 The Mask or Face Covering worn must be in good condition and durable enough to allow it to function effectively while the individual is on University Property. An individual may require multiple Masks or Face Coverings each day.
- 5.1.4 All Members of the University Community are required to provide and use their own Mask or Face Covering.
- 5.1.5 An individual may remove a Mask or Face Covering while actively engaging in an athletic or fitness activity or when eating and/or drinking, but must maintain physical distancing of 2 metres while engaged in those activities.
- 5.1.6 A Mask or Face Covering may be removed for specific teaching and learning activities as determined by an instructor of the University, who must explicitly communicate the option to remove to participants in such activities.
- 5.1.7 The requirement to use a Mask or Face Covering is separate from, and in addition to, any Personal Protective Equipment required on University Property.
- 5.1.8 The University will ensure information is available to employees and students regarding Masks and Face Coverings and the requirements of this Standard.

5.2 Exemptions

- 5.2.1 This Standard exempts the following individuals from the requirement set out in section 5.1.1 and 5.1.2:
 - 5.2.2.1 an employee who is within an area designated for the sole use of the employee by the University and not for public access, or is within or behind a physical barrier
 - 5.2.2.2 persons lecturing in a classroom and persons sitting in designated seats during a lecture, unless the room has been designated by the University as requiring the use of a Mask or Face Covering, or as directed by an employee of the University;
 - 5.2.2.3 children who are attending at the Early Learning at MacEwan Child Care Centre unless otherwise directed by the Director of the Centre or his or her designate;
 - 5.2.2.4 children under two years of age;
 - 5.2.2.5 persons with an underlying medical condition which inhibits their ability to wear a Mask or Face Covering, provided that a medical accommodation has been applied for and granted by the University; and
 - 5.2.2.6 persons who are unable to place or remove a Mask or Face Covering without assistance.

- 5.2.2 Employees requiring an accommodation should contact Human Resources. Students requiring an accommodation should contact Access and Disability Resources.

5.3 Compliance

- 5.3.1 The University will manage compliance and enforcement of this Standard in accordance with existing processes in place. Students are subject to the Student Non-Academic Misconduct Policy, employees are subject to collective agreements (if applicable), the Employee Code of Conduct and employment policies, contractors are subject to contracts and applicable University policy, and visitors are subject to applicable University policy and municipal and provincial legislation.
- 5.3.2 Any breach of this Standard by a member of the public may result in that individual being directed to leave University Property, or limitations being placed on the individual regarding accessing University Property in the future.
- 5.3.3 Any breach of this Standard by a staff member, faculty member or student may result in disciplinary action.
- 5.3.4 Any questions in relation to the application of this Standard can be directed to the Health, Safety and Environment department.

5.4 Effective Date

- 5.4.1 This Standard is effective on August 5, 2020 and will remain in effect until December 31, 2020 unless extended or revoked by Executive Council.

6.0 RELATED POLICIES, FORMS, AND OTHER DOCUMENTS

- Health, Safety and Environment Policy
- Student Non-Academic Misconduct Policy
- Student Rights and Responsibilities Policy
- Employee Code of Conduct
- Human Rights and Accessibility Policy
- Employee Accommodation Procedure
- Students with Disabilities Procedure
- Travel Policy
- Campus Security Policy
- MacEwan University – Facilities: Infection Prevention Procedure
- MacEwan University – Facilities: Pandemic Cleaning and Disinfection Procedure
- MacEwan Staff Association Collective Agreement
- The Faculty Association of Grant MacEwan University Collective Agreement

7.0 ACCOUNTABILITY

Policy Sponsor
President

Responsible Office

Office of General Counsel

8.0 HISTORY

Relevant Dates

Approved: **20.08.04**

Effective: **20.08.05**

Next Review: **20.12.31**

Modification History

20.08.04: New Standard effective August 5, 2020. Approved by President's Policy Committee.