

1.0 POLICY STATEMENT

- 1.1 Through the granting of Alumni Awards, MacEwan University (the “University”) recognizes that Alumni are its greatest legacy and ambassadors.

2.0 PURPOSE

- 2.1 The purpose of this Policy is to set out the principles governing the MacEwan University Alumni Awards Program.

3.0 APPLICABILITY

- 3.1 This policy applies to the Alumni Awards Program at MacEwan University.

4.0 DEFINITIONS

Alumni: Alumni are defined as persons who have received:

- a ministry-approved credential;
- a professional development certificate;
- a certificate of achievement with support from Inclusive Post-Secondary Education; OR
- have successfully completed 30 credits of a formal transfer program from the University.

Alumni Advisory Council: The Alumni Advisory Council (AAC) is the representative body of the Alumni Association.

Alumni Advisory Council Member: Alumni Advisory Council Member refers to the members of the Alumni Advisory Council appointed pursuant to the MacEwan University Alumni Association Charter.

Alumni Association: An unincorporated entity recognized by the University serving as the voice of the University’s Alumni.

Alumni Awards: Honours bestowed annually on select members of the Alumni.

Alumni Awards Selection Committee: A committee convened by the Director, Alumni, for the purpose of selecting the recipients of the MacEwan University Alumni Awards.

Alumni Office: The Alumni Office refers to the administrative group at the University responsible for Alumni relations.

5.0 POLICY ELEMENTS

5.1 Awards

- 5.1.1 The Distinguished Alumni Award recognizes the exceptional achievements of established Alumni who have earned prominence within their profession or service to the community.
- 5.1.2 The Emerging Leader Award recognizes emerging MacEwan Alumni who have earned prominence within their profession or service to the community.
- 5.1.3 Additional Alumni Awards may be awarded as recommended by the Alumni Advisory Council.

5.2 Eligibility

- 5.2.1 Neither current members of the Alumni Advisory Council nor serving members of MacEwan University's Board of Governors will be considered for an award. Alumni currently in a position of elected or appointed government office will not be considered for an Alumni Award. Normally Alumni who have received an honorary doctorate at MacEwan University are also ineligible.
- 5.2.2 Alumni Awards are not normally conferred posthumously and are not usually conferred in absentia.
- 5.2.3 The Alumni Office shall maintain a process by which eligible Alumni may be nominated on a continuous basis; MacEwan University will promote the nomination process as part of its ongoing communications and stakeholder engagement strategy.

5.3 Recognition

- 5.3.1 The Alumni Awards Selection Committee will make recommendations about proposed recipients to the Alumni Advisory Council for consideration. The Alumni Advisory Council will submit its recommendations to Executive Council for approval. Once approved, the Alumni Office will notify the recipients.
- 5.3.2 Alumni Awards may be presented at convocation ceremonies and/or other types of recognition and engagement opportunities. All effort will be made to recognize the recipients of the Distinguished Alumni Award at convocation ceremonies.

5.4 Revocation

- 5.4.1 If the conduct of an alumni award recipient is deemed to pose a significant risk to the reputation of the university or the alumni association, the university may revoke the award following consultation with the Vice-President, University Relations. Revocation of the award must be approved by Executive Council.

6.0 ASSOCIATED PROCEDURES

- Alumni Awards Procedure

7.0 RELATED POLICIES, FORMS, AND OTHER DOCUMENTS

- Alumni Policy

8.0 ACCOUNTABILITY

Policy Sponsor

Vice President University Relations

Responsible Office
Alumni and Development

9.0 HISTORY

Relevant Dates

Approved: **25.12.04**
Effective: **25.12.04**
Next Review: **30.12**

Modification History

- 96.08.22:** New policy outlining current practice regarding the selection of a Distinguished Alumni Award recipient. Approved by Board Motion 4-8-22-96.97.
- 97.02.20:** Approved changing the policy to permit the presentation of an award at each convocation ceremony as recommended by the Distinguished Alumni Award Committee. Board Motion 6-2-20-96/97.
- 03.02.01:** Terminology updated (position, department and division titles). Format updated.
- 09.04.07:** Received for approval 09.04.07. Approved by Board Motion 01-04-07-2008/09.
- 09.10.08:** Terminology updated to reflect name change to Grant MacEwan University. Approved by Board motion 01-10-8-2009/10
- 10.12.09:** Related policy numbers updated to reflect changes to E Policy Taxonomy. Policy E6030 Distinguished Alumni Award changed to E4030 Distinguished Alumni Award.
- 21.06.03:** Comprehensively revised to ensure alignment with current processes and organizational structure, including reference to the Alumni Advisory Council. Revisions also include a policy name change from the previous name Distinguished Alumni Award, the addition of an Emerging Leader Award, and the creation of a new associated procedure. Approved by Board Motion #01-06-03-2020/21.
- 21.10.07:** Revised to update revocation clause and to ensure alumni defined term used throughout. Approved by Board Motion #01-10-07-2021/22.
- 25.12.04:** Revised to ensure alignment with governance roles and decision-making structures at the University. Approved by Strategy and Stakeholder Relations Committee of the Board of Governors Motion #SSR-02-12-04-2025/26.